



**CITY COUNCIL MEETING**  
City Hall—Council Chambers, 590 40th Ave NE  
Monday, December 14, 2020  
7:00 PM

**Mayor**  
Donna Schmitt  
**Councilmembers**  
Robert A. Williams  
John Murzyn, Jr.  
Connie Buesgens  
Nick Novitsky  
**City Manager**  
Kelli Bourgeois

---

**AGENDA**

**NOTICE THAT THIS MEETING MAY BE CONDUCTED BY A COMBINATION OF IN-PERSON AND ELECTRONIC MEANS**

Following a determination by City Manager Kelli Bourgeois, and emergencies declared by the United States, The State of Minnesota, and the Columbia Heights Mayor & City Council, this meeting may, pursuant to Minn. Stat. § 13D.021, occur by a combination of in-person and electronic means. In all meeting formats whether solely in-person or a combination of in-person and electronic means, members of the public who wish to attend may do so by attending in-person, by calling **1-312-626-6799** and entering **meeting ID 885 9676 9592**, or by Zoom at <https://us02web.zoom.us/j/88596769592> at the scheduled meeting time. If there are any questions about this notice or attending/calling in to the meeting, please contact the City Clerk at (763) 706-3611.

**CALL TO ORDER/ROLL CALL**

**PLEDGE OF ALLEGIANCE**

**MISSION STATEMENT**

*Our mission is to provide the highest quality public services. Services will be provided in a fair, respectful and professional manner that effectively addresses changing citizen and community needs in a fiscally-responsible and customer-friendly manner.*

**APPROVAL OF AGENDA**

*(The Council, upon majority vote of its members, may make additions and deletions to the agenda. These may be items submitted after the agenda preparation deadline.)*

**PROCLAMATIONS, PRESENTATIONS, RECOGNITION, ANNOUNCEMENTS, GUESTS**

- A. 2020 Citizen of the Year Award Presentation**
- B. 2020 Employee of the Year Award Presentation**
- C. Recognition of 2020 Census Complete Count Committee Chair Kt Jacobs**
- D. Recognition of Councilmember Bobby Williams for 20 years of service**
- E. Recognition of Mayor Donna Schmitt for 10 years of service**
- F. 100th Anniversary Celebration Update**

**CONSENT AGENDA**

*(These items are considered to be routine by the City Council and will be enacted as part of the Consent*

*Agenda by one motion. Items removed from consent agenda approval will be taken up as the next order of business.)*

MOTION: Move to approve the Consent Agenda Items.

- 1. Approve October 5, 2020 Special City Council Meeting Minutes**  
MOTION: Move to approve the minutes of the Special City Council Meeting of October 5, 2020
- 2. Approve October 5, 2020 2019 Concrete Alley Improvement Assessment Hearing Minutes**  
MOTION: Move to approve the minutes of the 2019 Concrete Alley Improvement Assessment Hearing of October 5, 2020
- 3. Approve October 5, 2020 2020 Seal Coat Program Assessment Hearing Minutes**  
MOTION: Move to approve the minutes of the 2020 Seal Coat Program Assessment Hearing of October 5, 2020
- 4. Approve October 5, 2020 Delinquent Accounts Assessment Hearing Minutes**  
MOTION: Move to approve the minutes of the Delinquent Accounts Assessment Hearing of October 5, 2020
- 5. Approve October 5, 2020 City Council Work Session Minutes**  
MOTION: Move to approve the minutes of the City Council Work Session of October 5, 2020
- 6. Approve November 12, 2020 Special City Council Meeting Minutes**  
MOTION: Move to approve the minutes of the Special City Council Meeting of November 12, 2020
- 7. Approve November 23, 2020 City Council Meeting Minutes**  
MOTION: Move to approve the minutes of the City Council Meeting of November 23, 2020
- 8. Accept September 28, 2020 EDA Minutes**  
MOTION: Move to accept the EDA minutes of September 28, 2020
- 9. Accept October 5, 2020 EDA Minutes**  
MOTION: Move to accept the EDA minutes of October 5, 2020
- 10. Accept November 4, 2020 Planning Commission Minutes**  
MOTION: Move to accept the Planning Commission minutes of November 4, 2020
- 11. Adopt Resolution 2020-111 Establishing Precinct and Polling Locations for the 2021 Election Year**  
MOTION: Move to waive the reading of Resolution 2020-111, there being ample copies available to the public.  
MOTION: Move to adopt Resolution 2020-111, establishing Precinct and Polling Locations for the 2021 Election Year

- 12. Consideration of Adoption of the City of Columbia Heights Fee Schedule for 2021**  
MOTION: Move to waive the reading of Resolution 2020-112, there being ample copies available to the public  
MOTION: Move to adopt Resolution 2020-112, approving the City of Columbia Heights Fee Schedule for 2021
- 13. Cancel December 28, 2020 Regular City Council Meeting**  
MOTION: Move to cancel the December 28, 2020 Regular City Council Meeting
- 14. Authorize School Resource Officer Contract with Columbia Heights School District**  
MOTION: Move to authorize the Mayor and the Police Chief to enter into a Joint Powers Agreement with Columbia Heights Public Schools for the provision of a Police School Resource Officer program as stipulated in the Joint Powers Agreement for the period of January 1 through December 31, 2021
- 15. Approve Resolution 2020-116 Transfer of funds to the Fire Department 2020 Budget**  
MOTION: Move to waive the reading of Resolution 2020-116, there being ample copies available to the public.  
MOTION: Move to adopt Resolution 2019-116, being a Resolution amending the 2020 Fire Department budget.
- 16. Consideration of Approval of Attached List of Rental Housing Applications**  
MOTION: Move to approve the items listed for rental housing license applications for December 14, 2020, in that they have met the requirements of the Property Maintenance Code.
- 17. Approve Business License Applications**  
MOTION: Move to approve the items as listed on the business license agenda for December 14, 2020 as presented.
- 18. Review of Bills**  
MOTION: Move that in accordance with Minnesota Statute 412.271, subd. 8 the City Council has reviewed the enclosed list of claims paid by check and by electronic funds transfer in the amount of \$1,244,184.18.

## PUBLIC HEARINGS

- 19. Adopt Resolution 2020-113 Being a Resolution Levying and Adopting the Assessment for One Alley Light, Area No. 677-48**  
MOTION: Move to close the public hearing and waive the reading of Resolution 2020-113, there being ample copies available to the public  
MOTION: Move to adopt Resolution 2020-113, being a Resolution levying and adopting the assessment for an alley light, area no. 677-48.
- 20. Resolution 2020-114, Approving Final Plat for a 29-unit assisted living facility on the property located at PID 35-24-43-0125 (unassigned address) known as the "remnant**

parcel"

MOTION: Move to close the public hearing and waive the reading of 2020-114, there being ample copies available to the public

MOTION: Move to approve Resolution 2020-114, a resolution of the City Council for the City of Columbia Heights, Minnesota, approving the Final Plat for Contractor Capital Company, LLC, subject to certain conditions of approval

**21. Resolution 2020-115, Approving a Conditional Use Permit for a wireless communication tower and Conditional Use Permit for a fence 8 feet in height for the property located at 3939 Central Avenue NE**

MOTION: Move to close the public hearing and waive the reading of Resolution No. 2020-115, there being ample copies available to the public

MOTION: Move to approve Resolution No. 2020-115, a resolution of the City Council for the City of Columbia Heights, Minnesota, approving a Conditional Use Permit for a wireless communications tower and Conditional Use Permit for a fence 8 feet in height for the property located at 3939 Central Avenue NE, subject to certain conditions of approval

**22. Resolution 2020-117, Adopting a Budget for the Year 2021, Setting the City Levy, Approving the HRA Levy, and Approving a Tax Rate Increase**

MOTION: Move to close the public hearing and waive the reading of Resolution 2020-117, there being ample copies available to the public

MOTION: Move to adopt Resolution 2020-117, being a resolution adopting a budget for the year 2021, setting the city levy, approving the HRA levy, and approving a tax rate increase

**ITEMS FOR CONSIDERATION**

**New Business and Reports**

**23. City Manager's Performance Evaluation Summary**

**CITY COUNCIL AND ADMINISTRATIVE REPORTS**

**Report of the City Council**

**Report of the City Manager**

**Report of the City Attorney**

**ADJOURNMENT**



---

Kelli Bourgeois, City Manager



*Auxiliary aids or other accommodations for individuals with disabilities are available upon request when the request is made at least 48 hours in advance. Please contact Administration at 763-706-3610 to make arrangements.*



AGENDA SECTION	PRESENTATIONS	Item F.
MEETING DATE	DECEMBER 14, 2020	

**CITY OF COLUMBIA HEIGHTS - COUNCIL LETTER**

<b>ITEM:</b>	Centennial Celebration Update	
<b>DEPARTMENT:</b>	Administration	<b>CITY MANAGER'S APPROVAL:</b>
<b>BY/DATE:</b>	Will Rottler, December 10, 2020	<b>BY/DATE:</b> <i>Kell Bonyea</i> 12/11/20
<b>CITY STRATEGY:</b>	#4: Opportunities for Play and Learning	
<b>Additional Strategy?</b>	#8: Engaged, Multi-Generational Population	
<b>SHORT TERM GOAL (IF APPLICABLE):</b>	Choose an item.	
<b>Additional Goal?</b>	Choose an item.	

**BACKGROUND:**

The City of Columbia Heights is approaching its centennial on July 21, 2021. Leading up to the City's centennial, a tentative year-long schedule of community events has been put in place. Along with community events, community engagement projects, giveaways, and storytelling outlets are also being pursued.

City staff welcomes any comments on the centennial celebration.

**OFFICIAL PROCEEDINGS  
CITY OF COLUMBIA HEIGHTS  
CITY COUNCIL MEETING  
OCTOBER 5, 2020**

The following are the minutes for the special meeting of the City Council held at 5:15 pm on Monday, October 5, 2020, in the Community Room, Columbia Heights Public Library, Columbia Heights, Minnesota.

**1. CALL TO ORDER/ROLL CALL**

Mayor Schmitt called the meeting to order at 5:15 pm.

Present: Mayor Schmitt; Councilmember Buesgens; Councilmember Murzyn, Jr.; Councilmember Novitsky; Councilmember Williams

Also Present: Kelli Bourgeois, City Manager; Aaron Chirpich, Community Development Director; Kevin Hansen, Public Works Director; Nicole Tingley, City Clerk

**2. PLEDGE OF ALLEGIANCE**

**3. APPROVAL OF AGENDA**

*Motion by Councilmember Buesgens, seconded by Councilmember Novitsky, to approve the agenda as presented. All Ayes, Motion Carried 5-0.*

**4. ITEMS FOR CONSIDERATION**

**A. Approve City Hall Condo Transfer Agreement**

Community Development Director Chirpich explained that the agreement is to transfer the ownership of the City Hall condo unit to the City. It is a transfer agreement and not a purchase agreement because the City paid for the condo unit on the front end by reducing the sale price of the development site.

Chirpich summarized the primary provisions of the transfer agreement as follows:

- Condo Value/Cost- A value of \$2,115,000 was assigned to the condo. The City will be subject to closing costs typically assigned to a buyer.
- Gray Shell Specifications- The unit will be mostly unfinished with basic utility connections. A list of specifications that clearly define expectations for gray shell unit is being drafted.
- City Hall Upgrades- An escrow of \$500,000 will be used for exterior finish upgrades for the City Hall condo for the areas of the façade, street scape elements, and vestibule. These improvements will be brought to City Council at a later date and there is the ability to reduce upgrades at any time.
- Additional Installations- Certain improvements outside of the City Hall condo unit are included in the transfer agreement. These include the 28 stall parking garage, security system connections, heating and cooling units, rooftop HVAC unit, and shared use of emergency generator. The City will also have its own generator specific to city hall operations.

Chirpich mentioned that there are additional agreements working in conjunction with the transfer agreement that relate to the conveyance of City Hall. Those agreements are the Condominium

Declarations and Bylaws which is the management and cost sharing for the condo association. It addresses maintenance of general common elements within the development. He shared examples and explained the cost sharing equation. Next, Chirpich provided an overview of the parking license agreement. He explained the City would be leasing spaces from the main level multifamily parking area during business hours for staff parking. The City also has the option of renting spaces. One option may be to rent stalls back to the multifamily unit on the weekends for guests.

Mayor Schmitt asked about more details on the upgrades specifically the City Hall vestibule. Chirpich stated City staff will bring all of the proposed upgrades to the City Council for review and feedback in the near future.

Mayor Schmitt asked about the budget of the upgrades and if it can go up or down. Chirpich responded that it could go down. He stated the budget is \$500,000 with all components discussed and staff believes there is opportunity to scale down with the crash protection benches being an example.

Mayor Schmitt stated that former City Manager called her and left a message stating that he built the current City Hall and previous police station 62 years ago. She commented that she hopes the new City Hall will last that long.

*Motion by Councilmember Buesgens, seconded by Councilmember Novitsky to waive the reading of Resolution 2020-79, there being ample copies available to the public. All Ayes, Motion Carried 5-0.*

*Motion by Councilmember Buesgens, seconded by Councilmember Murzyn, Jr., to approve Resolution 2020-79, a resolution approving Transfer Agreement which recites terms for conveyance to City of City Hall component. All Ayes, Motion Carried 5-0.*

#### **B. Authorize Purchase of Laserfiche Municipality Site License**

City Manager Bourgeois explained two options for upgrades to Laserfiche. Minimal required upgrades would allow 25 staff to be full users and the rest be read only users. The public would not be able to access documents online in the public portal. The second option is the Municipal Site Wide License. This would allow all 100 full user licenses and includes the document portal for the public and allows for the ability for submitting forms.

Bourgeois explained the costs of each option. The price for the minimal upgrades is \$14,000 plus \$12,500 per year. The cost of the Municipal Site License is \$25,000 per year plus a one-time cost for installation and labor of \$3,700. The Municipal Site License would be a 3 year commitment with 3% price increase each year. If chosen, the Municipal Site Wide License would be purchased using \$16,000 of 2020 budgeted funds and \$12,700 CARES Act funding.

Bourgeois recommended the Municipal Site License as it has the public ability to search for documents and more reduction in paper transferring. In addition, it would set-up the City for integration between Laserfiche and Permitworks for online permit applications and payments. This integration is a separate cost of \$22,000 through CARES Act funding and is anticipated to be brought to City Council on October 12.

Mayor Schmitt commented that she thinks the Municipal Site License is necessary. She has heard disappointment from the public no longer being able to access documents. She asked for clarification if old documents would be able to be accessed. City Clerk Tingley responded that it would allow for any documents the City chooses to share such as minutes and agendas and additionally the ability to create online forms.

*Motion by Councilmember Novitsky, seconded by Councilmember Murzyn Jr., to authorize purchase of Laserfiche Municipality Site License and associated labor costs from OPG-3 in an amount not to exceed \$28,700 using 2020 budgeted funds of \$16,000 and \$12,700 CARES funding. All Ayes, Motion Carried 5-0.*

### **C. Approve Contract with SEH for Phase 1 Services for Monopole Cell Tower at 3989 Central Avenue**

Public Works Director Hansen stated that the City needs to build a monopole cell tower at the Library site as a part of the negotiated settlement agreement for removal of the cell towers at 3989 Central Avenue. To complete the tower engineering services are needed specifically design and bidding services. Staff contacted SEH for a proposal of these services. Hansen explained the work would be funded through the Anoka County Economic Development Fund.

Mayor Schmitt asked for clarification on how much would be funded through the Anoka County Economic Development Fund. Hansen answered he believed not only the engineering services would be funded through the Anoka County Economic Development fund, but also the construction of the tower.

Mayor Schmitt asked about a start-time. Hansen responded that SEH will start with engineering services right away because of the short timeframe.

Councilmember Buesgens asked about a timeline. Hansen answered that it is anticipated public bidding will take place February through April. Construction will depend on the builder and availability of materials, but he hopes construction for the end of summer next year. Chirpich added that the tower needs to be substantially complete by October of next year.

*Motion by Councilmember Buesgens, seconded by Councilmember Novitsky, to approve the Professional Services Agreement with SHE for engineering consultant services for the preliminary and final design of a monopole communication tower to be located at 3989 Central Avenue in an amount not-to-exceed \$45,505 appropriated from Fund 415-52014-3050. All Ayes, Motion Carried 5-0.*

## **5. CITY COUNCIL AND ADMINISTRATIVE REPORTS**

Mayor Schmitt decided to skip the reports. Mayor Schmitt announced that she received a phone call from Fairview that the Columbia Heights clinic is one of 14 clinics being closed by them. She shared some further information stating that Fairview does not know the timeframe, it has been made public, and it is contributed to an increased use of telehealth services. She also noted that Fairview commented to let them know of anything that they can do to help the community and they are willing to do events.

Councilmember Buesgens noted it would affect the revenue of the parking ramp. Chirpich stated that it is a \$30,000 per year revenue. It was noted that the funding is secured for one year already.

**ADJOURNMENT**

*Motion by Councilmember Buesgens, seconded by Councilmember Novitsky, to adjourn. All Ayes, Motion Carried 5-0.*

Meeting adjourned at 5:38 pm.

Respectfully Submitted,

---

Nicole Tingley, City Clerk/Council Secretary

**OFFICIAL PROCEEDINGS  
CITY OF COLUMBIA HEIGHTS  
CITY COUNCIL SPECIAL MEETING- ASSESSMENT HEARING  
OCTOBER 5, 2020**

The following are the minutes for the special meeting of the City Council for the Assessment Levy Hearing held at 6:45 pm on Monday, October 5, 2020 in the Community Room, Columbia Heights Public Library, Columbia Heights, Minnesota.

**1. CALL TO ORDER**

Mayor Schmitt called the meeting to order at 6:46 pm.

**2. ROLL CALL**

Present: Mayor Schmitt; Councilmember Buesgens; Councilmember Murzyn, Jr.; Councilmember Novitsky; Councilmember Williams

Also Present: Kevin Hansen, Public Work Director/City Engineer; Kathy Young, Assistant City Engineer; Barb Thomas, Assessing Clerk; Nicole Tingley, City Clerk

**3. SPECIAL ASSESSMENT LEVY HEARING: 2019 CONCRETE ALLEY IMPROVEMENT – ALLEY CONSTRUCTION, WASHINGTON STREET TO JEFFERSON STREET FROM 41<sup>ST</sup> AVENUE TO 42<sup>ND</sup> AVENUE, MADISON STREET TO MONROE STREET FROM 40<sup>TH</sup> AVENUE TO 41<sup>ST</sup> AVENUE, MADISON STREET TO MONROE STREET FROM 42<sup>ND</sup> AVENUE TO 43<sup>RD</sup> AVENUE**

A. Concrete Alley Construction Project

- 1) Presentation of Information on Concrete Alley Construction Project by Staff  
Public Works Director Hansen gave an overview of the alley construction project. The project is substantially complete. There is one driveway that needs to be reconstructed due to a grading error. Restoration is complete.
- 2) Questions and Comments on Concrete Alley Construction Project  
Councilmember Buesgens commented that the alleys look nice.

Councilmember Williams asked how thick the concrete is. Hansen responded that it is 8 inches thick. The thickness of the gravel varies dependent on the subbase. Generally it is between 9 and 15 inches.

Councilmember Williams asked how much less the bid was in 2020 in comparison to 2019. Hansen answered that the project bid was 30% less in 2020.

B. Close the Public Hearing

*Motion by Councilmember Williams, seconded by Councilmember Murzyn, Jr., to close the public hearing of the 2019 Concrete Alley Improvement, Project 1906. All Ayes; Motion Carried 5-0.*

C. Consideration of Resolution

*Motion by Councilmember Buesgens, seconded by Councilmember Novitsky, to waive the reading of Resolution 2020-84, there being ample copies available to the public. All Ayes; Motion Carried 5-0.*



*Motion by Councilmember Buesgens, seconded by Councilmember Murzyn, Jr., to adopt Resolution 2020-84 being a resolution levying and adopting the assessment for 2019 Concrete Alley Construction, City Project 1906 with an interest rate reduction to 3%. All Ayes; Motion Carried 5-0.*

**4. ADJOURNMENT**

*Motion by Councilmember Buesgens., seconded by Councilmember Novitsky, to adjourn the meeting. All Ayes, Motion Carried 5-0.*

Meeting adjourned at 6:50 pm.

Respectfully Submitted,

---

Nicole Tingley, City Clerk/Council Secretary

**OFFICIAL PROCEEDINGS  
CITY OF COLUMBIA HEIGHTS  
CITY COUNCIL SPECIAL MEETING- ASSESSMENT HEARING  
OCTOBER 5, 2020**

Item 3.

The following are the minutes for the special meeting of the City Council for the Assessment Levy Hearing held at 7:00 pm on Monday, October 5, 2020 in the Community Room, Columbia Heights Public Library, Columbia Heights, Minnesota.

**1. CALL TO ORDER**

Mayor Schmitt called the meeting to order at 7:00 pm.

**2. ROLL CALL**

Present: Mayor Schmitt; Councilmember Buesgens; Councilmember Murzyn, Jr.; Councilmember Novitsky; Councilmember Williams

Also Present: Kevin Hansen, Public Work Director/City Engineer; Kathy Young, Assistant City Engineer; Barb Thomas, Assessing Clerk; Nicole Tingley, City Clerk

**3. SPECIAL ASSESSMENT LEVY HEARING: 2020 SEAL COAT PROGRAM**

A. Street Seal Coat Project

1) Presentation of Information on Seal Coat Project by Staff

Public Works Director Hansen gave an overview of the project. The project was originally for all of Zone 3, but was reduced in half to Zone 3A due to Centerpoint work. The other half will be completed in 2021. The assessment amounts are unchanged from the improvement hearing and the term is one year.

Hansen noted that the City did receive a letter from a resident requesting postponement of the assessment due to being out of work and surgery. The letter is included as an attachment to the minutes.

2) Questions and Comments on Seal Coat Project

There were not any questions or comments.

B. Close the Public Hearing

*Motion by Councilmember Murzyn, Jr, seconded by Councilmember Buesgens, to close the public hearing of the 2020 Street Seal Coat, Project Number 1801. All Ayes; Motion Carried 5-0.*

C. Consideration of Resolution

*Motion by Councilmember Williams, seconded by Councilmember Novitsky, to waive the reading of Resolution 2020-85, there being ample copies available to the public. All Ayes; Motion Carried 5-0.*

Mayor Schmitt commented that in regards to the resident asking for postponement of the assessment payment that it is not actually due until 2021 with property taxes.

*Motion by Councilmember Buesgens, seconded by Councilmember Novitsky, to adopt*

*Resolution 2020-85 being a resolution levying and adopting the assessment for 2020 Zone 3A Street Seal Coat Improvement, City Project 1801 with an interest rate reduction to 3%. All Ayes; Motion Carried 5-0.*

**4. ADJOURNMENT**

*Motion by Councilmember Buesgens., seconded by Councilmember Novitsky, to adjourn the meeting. All Ayes, Motion Carried 5-0.*

Meeting adjourned at 7:06 pm.

Respectfully Submitted,

---

Nicole Tingley, City Clerk/Council Secretary

City of Columbia Heights?

I contest paying for the seal coat of \$395.00 this year. I have been out of work due to eye surgery and I have one more on Oct 8th I do not get paid time off.

I don't mind paying my FAIR share but would like to postpone until August 2021. If I could attend tonight I would but I can't because of COVID.

Also I did not get \$600.00 per week during the shut down. I also feel you should delay all residents this is a lot of money before the holidays.

Sincerely,

Colleen Olson

4326 Heights Drive

612-801-8987

P.S. You let too many people rent in this city with 5-7 cars per house. Also why do you let a rental house on Stinson run a towing truck business out of the home they have a big flat truck parking on the street. Very dangerous for walkers.

Not fair to we homeowners who never

part on the street.

Try walking down Heights Drive it is full of these little rocks from seal coating, hard to walk on.

**OFFICIAL PROCEEDINGS  
CITY OF COLUMBIA HEIGHTS  
CITY COUNCIL SPECIAL MEETING- ASSESSMENT HEARING  
OCTOBER 5, 2020**

The following are the minutes for the special meeting of the City Council for the Assessment Levy Hearing held at 7:15 pm on Monday, October 5, 2020 in the Community Room, Columbia Heights Public Library, Columbia Heights, Minnesota.

**1. CALL TO ORDER**

Mayor Schmitt called the meeting to order at 7:15 pm.

**2. ROLL CALL**

Present: Mayor Schmitt; Councilmember Buesgens; Councilmember Murzyn, Jr.; Councilmember Novitsky; Councilmember Williams

Also Present: Jackie Zillmer, Assistant Finance Director; Nicole Tingley, City Clerk

**3. SPECIAL ASSESSMENT LEVY HEARING: Delinquent Accounts Identified with the Following Project Numbers:**

P.I.R. 2020-MS-30-001	P.I.R. 2020-MS-30-002	P.I.R. 2020-MS-30-003	P.I.R. 2020-MS-30-004
P.I.R. 2020-MS-30-005	P.I.R. 2020-MS-30-006	P.I.R. 2020-MS-30-007	P.I.R. 2020-MS-30-008
P.I.R. 2020-MS-30-009	P.I.R. 2020-MS-30-010	P.I.R. 2020-MS-30-011	P.I.R. 2020-MS-30-012
P.I.R. 2020-MS-30-013	P.I.R. 2020-MS-30-014		

**A. Presentation of Information by Staff**

Assistant Finance Director Zillmer provided an overview of the recommended special assessment levy to collect miscellaneous charges for city provided services on customer accounts that reached delinquent status within the previous year. The resolution lists a 5% interest rate and a term is one year. The dollar amount is similar to past years.

**B. Questions and Comments from City Council and the Public**

Mayor Schmitt asked if it is expected to collect 25-35% of the total assessment roll within six weeks of the hearing as typical. Zillmer answered that yes that it is expected. She noted that as of September 29<sup>th</sup> the original amount owed of \$431,000 had already been reduced to \$344,000.

**C. Close the Public Hearing and Consideration of Resolution**

*Motion by Councilmember Buesgens, seconded by Councilmember Murzyn, Jr., to close the public hearing and waive the reading of Resolution 2020-86, there being ample copies available to the public. All Ayes; Motion Carried 5-0.*

*Motion by Councilmember Novitsky, seconded by Councilmember Murzyn, Jr., to adopt Resolution 2020-86 being a resolution to adopt an assessment roll and levy a special assessment with a one-year term of 3% interest for certain delinquent accounts. All Ayes; Motion Carried 5-0.*

**4. ADJOURNMENT**

*Motion by Councilmember Buesgens., seconded by Councilmember Williams, to adjourn the meeting.  
All Ayes, Motion Carried 5-0.*

Meeting adjourned at 7:21 pm.

Respectfully Submitted,

---

Nicole Tingley, City Clerk/Council Secretary



Meeting of: COLUMBIA HEIGHTS CITY COUNCIL  
 Date of Meeting: October 5, 2020  
 Time of Meeting: 7:30 pm  
 Location of Meeting: Library Community Room  
 Purpose of Meeting: Work Session

CALL TO ORDER/ROLL CALL - The meeting was called to order at 7:30 pm

Present: Mayor Schmitt, Councilmembers Novitsky, Buesgens, Murzyn Jr., and Williams

Staff present: Kelli Bourgeois- City Manager, Kevin Hansen- Public Works Director, Jim Hauth- Utilities Superintendent; Keith Windschitl- Recreation Director, Lenny Austin- Police Chief, Charlie Thompson- Fire Chief, Dan O'Brien- Assistant Fire Chief, Aaron Chirpich- Community Development Director, Ben Sandell- Communications Coordinator, and Nicole Tingley- City Clerk.

### **1. Purchase and Replacement of Non-residential Water Meter Registers**

Public Works Director Hansen explained that the City currently has two water meter reading systems which are Neptune for commercial meters and Sensus for residential meters. He stated that in preparation for the replacement of all residential meters in the next 4-6 years, it is desired to have all radios on the same reading system.

Utilities Superintendent Hauth reiterated the desire to have one meter reading system noting that Sensus is the best and most efficient system that they have been able to identify. One reason is that the meters can be read from a further distance away. Hauth clarified that the proposal is to change out the Neptune radios and registers so that they can be read by the Sensus radio system.

Hansen stated that this would require a budget amendment, but funds have been set aside through the meter fee.

Mayor Schmitt asked what the estimated cost would be. Hauth explained that the Utilities department would be installing the new registers and radios over the winter so the installation is already included in the budget. The estimated cost of the registers is \$40,080 and the estimated cost to replace the radios is \$45,520.

It was clarified that this item would go before the City Council at their meeting on October 12.

### **2. 2021 Budget Discussion**

#### **A. Recreation**

A video by Recreation Director Windschitl that provided an overview of the proposed 2021 Recreation Budget was shown. Highlights are as follows:

- Overall Recreation budget decrease of approximately 1% or \$9,212
- Increases are only for wage adjustments and fringe
- Decrease of \$10,000 to trips and outings budget as seniors are using mini bus for daytrips instead of motor coach trips.
- Recreation administration increased by \$5,000 to purchase recreation registration software
- Murzyn Hall budget decreased by \$23,000 due to the elimination of Honeywell allocation that was used for upgrades to the HVAC system.

Mayor Schmitt stated that she is amazed by the recreation programs provided for the little amount of money they are provided.

## **B. Police**

A powerpoint presentation by Police Chief Austin that provided an overview of the proposed 2021 Police Budget was shown. He stated the largest changes to the 2021 Police Department budget are for personnel. A 29<sup>th</sup> sworn officer and a second full-time CSO are being requested based on the 2019 Staffing Study. Starting in 2021 all CSO positions will be subject to a 3-year term to allow it to be better used as a recruitment tool for police officer positions.

Austin provided a summary of the budget under the other main categories of supplies, other services and charges, and capital equipment. Some of the main points were:

- Decrease in fuel costs due to hybrid squads
- \$4,500 added for services for cop-competent therapists and in 2021 the department will start mandating officers visit with a cop-competent therapist annually
- \$5,000 was included to cover a captain's attendance at the Northwestern School of Staff and Command
- Two vehicles are being requested- one is a patrol vehicle and the other an unmarked vehicle. The budget includes purchase and outfitting of these vehicles.

Austin concluded by sharing items to think about for 2022 and beyond. These were building updates, building security, training, criminal investigations, and community policing.

Councilmember Buesgens asked how many hybrid vehicles the department has. Austin said they have two in service and two that just arrived a few weeks ago. Two more are proposed to be purchased in 2021. Buesgens asked about the life of the hybrid vehicles. Austin explained how they rotate the vehicles out and stated the main question would be maintenance.

Buesgens asked Austin about what is the reasonable number of officers that the department should have. Austin said that he would have to look into it further explaining there are a number of factors including younger officers more often having families and using leave and criminal investigation numbers.

Councilmember Williams asked about an increase in drug possessions. Austin stated that the amount seized during each incident has increased.

Williams asked about the attitude/moral of officers during these uncertain times in policing. Austin explained that the officers understand that the vast majority of citizens do appreciate the work they are doing.

Williams asked about the status of the drone program. Austin explained they are working on training and working through FAA regulations. He hopes to start using them in November.

Williams asked about the City's relationship with the Anoka County Sheriff's Office. Austin stated that the City and County have a good working relationship and work closely.

Williams inquired about the work of City Attorney Hoeft. Austin said that Hoeft is very helpful and provides great counsel.

## **C. Fire**

A powerpoint presentation by Fire Chief Thompson that provided an overview of the proposed 2021 Fire Department Budget was shown.

For the Fire Department Budget, Thompson provided a summary of changes in the main budget categories as follows:

- Personnel Services: Regular, part-time, other, and overtime regular at a 3% increase, fire pay and training have an additional increase due to hiring of additional paid-on-call firefighters in 2020
- Supplies: Uniforms and PPE costs have increased to accommodate new paid-on-call firefighters
- Other Service Charges: Increase to out of town travel costs for Emergency Management training

For the Property Maintenance Budget, Thompson provided a summary of changes in the main budget categories as follows:

- Personnel Services: Reduction by 6% due to starting wage scale of new inspectors and new calculations of percentages allocated to the program from each department position.
- Supplies: No change from 2020 budget
- Other Services Charge: No change from 2020 budget

Thompson discussed the proposal of purchasing a new fire truck in 2021. The estimated cost is \$640,000 for a custom truck as recommended. Thompson explained the differences between a commercial fire truck and a custom fire truck.

Councilmember Williams complimented Fire Chief Thompson and Assistant Chief O'Brien.

Councilmember Buesgens stated she is support of a custom truck as it looks better to work with. Buesgens asked how the inspection program is going with two new inspectors. Assistant Chief O'Brien answered that things are going smooth despite challenges with not being able to complete internal inspections and transitioning to a new records management program.

Councilmember Buesgens inquired about if the department is staffed correctly. Thompson stated he feels comfortable with staffing levels.

Finance Director Kloiber commented that for the custom fire truck more money will be paid up front, but they are kept for many years.

#### **D. Administration**

A powerpoint presentation by City Manager Bourgeois that provided an overview of the proposed 2021 Administration Department Budget was shown. She provided highlights of each of the budgets that make up the Administration budget.

These were as follows:

- Assessing budget is proposed to increase by \$59
- Legal Services budget is proposed to increase by \$100.
- The Mayor and City Council budget has the largest increase of 11%. Increases include PERA, supplies for the 100 Year Anniversary celebrations, agenda management software subscription, and training and conferences for Mayor and City Council.
- The City Manager budget is proposed to increase by 1.8%. A 2.4% personnel increase is offset by decreases in supplies and other services and charges.

- A \$30,000 compensation study is included in the general fund department
- The City Clerk budget is proposed to decrease by 21% as 2021 is a non-election year. Personnel decreased and other services and charges increased. Increases include minute taking services, and Laserfiche organization.
- The Cable Television budget is proposed to decrease by 2.8%. A personnel services increase of 4% due to COLA and merit step increases is offset by decreases in supplies, other services and charges, and transfer out line items.

Councilmember Buesgens thanked City Manager Bourgeois for including enough funds for 2 people to attend the National League of Cities conference. Buesgens commented that a staffing study is needed.

Mayor Schmitt asked what the total budget was for the 100<sup>th</sup> Anniversary Celebration. Bourgeois noted that the budget for the 100<sup>th</sup> Anniversary is within multiple line items with the Mayor and Council budget. The majority is under the general supplies line item which has a total of \$18,000. There are also some expenses included under expert and professional services which has total of \$2,600. Kloiber added that staff could provide more information to City Council on the funding sources for the 100<sup>th</sup> Anniversary celebration in the green sheet.

#### **E. Community Development**

A powerpoint presentation by Community Development Director Chirpich that provided an overview of the proposed 2021 Community Development Department Budget was shown. He provided highlights of each of the budgets that make up the Community Development budget.

The Planning and Inspections Department budget is proposed to decrease by 2%. Other services are increasing and personnel services will be decreasing. One administrative assistant position will be part-time and less of the Community Development Director's wages will come from this department.

The Economic Development Authority budget is proposed to increase by 6.5%. The majority of the increases are from changes to personnel services. These include COLA, merit step increases, additional supervisor wages being allocated and transfers out.

The Downtown Parking fund is proposed to increase by 125%. Chirpich noted new expense increases are matched with new revenues. The budget change is due to primarily the removal of the 40<sup>th</sup> avenue ramp and change in the management structure for the Fairview ramp.

The Commercial Revitalization fund has no changes. It is primarily for funding the façade improvement grants and strategic property acquisitions.

Chirpich concluded by noting that it is difficult to predict what impact COVID-19 will have on permit revenues for 2021 and that staff is anticipating a drop in construction activity.

There was a discussion regarding the impact of the announcement of the closure of the Fairview clinic that was made on October 5, 2020 on the downtown parking fund. Chirpich explained that they do not know when the facility will close, but in the agreement that was signed they have to give a 90 day notice and still have to pay for one year from when they give the notice. Fairview has paid the \$90,000 they agreed to for capital improvements. He also noted the department is working on other revenue sources

for the ramp and bringing in other users. Additionally, another funding source for the downtown parking is funds from the T-mobile and Sprint cell tower lease.

Mayor Schmitt asked about the use of Laserfiche and increased efficiency. Chirpich answered that offering permits online will help increase efficiency. It will also be more user friendly.

The meeting adjourned at 8:55 pm.

Respectively Submitted,

---

Nicole Tingley, City Clerk/Council Secretary

**OFFICIAL PROCEEDINGS  
CITY OF COLUMBIA HEIGHTS  
SPECIAL CITY COUNCIL MEETING  
NOVEMBER 12, 2020**

Item 6.

The following are the minutes for the special meeting of the City Council held at 4:00 pm on Thursday, November 12, 2020, in the City Council Chambers, City Hall, 590 40<sup>th</sup> Avenue N.E., Columbia Heights, Minnesota.

**CALL TO ORDER/ROLL CALL**

Mayor Schmitt called the meeting to order at 4:00 pm.

Present: Mayor Schmitt; Councilmember Buesgens; Councilmember Murzyn, Jr.; Councilmember Novitsky

Absent: Councilmember Williams

Also Present: Kelli Bourgeois, City Manager; Nicole Tingley, City Clerk

**PLEDGE OF ALLEGIANCE**

**ITEMS FOR CONSIDERATION**

**Ordinances and Resolutions**

**1. Adopt Resolution 2020-97, Canvassing General Election Returns of November 3, 2020**

City Clerk Tingley provided an overview of the November 3, 2020 General Elections results. She noted that there was a lot of early voting with around 50% turnout before Election day. The total turnout was around 88%. The City Council thanked City Clerk Tingley for her work on the election. Tingley clarified that those elected would start their terms January 4, 2021. She read off the winners stating Amáda Márquez Simula was elected for Mayor, Connie Buesgens was reelected for City Council, and Kt Jacobs was elected for City Council.

*Motion by Councilmember Novitsky, seconded by Councilmember Murzyn, Jr., to waive the reading of Resolution 2020-97, there being ample copies available to the public. All Ayes, Motion Carried 4-0.*

*Motion by Councilmember Novitsky, seconded by Councilmember Murzyn, Jr. to adopt Resolution 2020-97, being a Resolution Canvassing Municipal General Election Returns and approve the signing of the Abstract. All Ayes, Motion Carried 4-0.*

**ADJOURN**

*Motion by Councilmember Buesgens, seconded by Councilmember Murzyn, Jr., to adjourn. All Ayes, Motion Carried 4-0.*

Meeting adjourned at 4:09 pm.

Respectfully Submitted,

---

Nicole Tingley, City Clerk/Council Secretary



**OFFICIAL PROCEEDINGS  
CITY OF COLUMBIA HEIGHTS  
CITY COUNCIL MEETING  
NOVEMBER 23, 2020**

Item 7.

The following are the minutes for the regular meeting of the City Council held at 7:00 pm on Monday, November 23, 2020 in the City Council Chambers, City Hall, 590 40<sup>th</sup> Avenue N.E., Columbia Heights, Minnesota.

**CALL TO ORDER/ROLL CALL**

Mayor Schmitt called the meeting to order at 7:00 pm.

Present: Mayor Schmitt; Councilmember Buesgens; Councilmember Murzyn, Jr.; Councilmember Novitsky; Councilmember Williams

Also Present: Kelli Bourgeois, City Manager; Aaron Chirpich, Community Development Director; Mitch Forney, Community Development Coordinator; Elizabeth Hammond, City Planner; Kevin Hansen, Public Works Director; James Hoeft, City Attorney; Dan O'Brien, Assistant Fire Chief; Patty Sweep, Human Resources Manager; Nicole Tingley, City Clerk

**PLEDGE OF ALLEGIANCE**

**MISSION STATEMENT**, Read by Mayor Schmitt

Our mission is to provide the highest quality public services. Services will be provided in a fair, respectful and professional manner that effectively address changing citizen and community needs in a fiscally-responsible and customer-friendly manner.

**APPROVAL OF AGENDA**

Mayor Schmitt announced the removal of item 20, "Consideration of Resolution No. 2020-104, Revocation of the License to Operate a Rental Unit within the City of Columbia Heights against the Rental Property at 980 44<sup>th</sup> Avenue N.E. for Failure to Meet the Requirements of the Residential Maintenance Codes," from the agenda as there will be a new owner making the corrections.

*Motion by Councilmember Buesgens, seconded by Councilmember Novitsky, to approve the agenda as amended. All Ayes, Motion Carried 5-0.*

**CONSENT AGENDA**

(These items are considered to be routine by the City Council and will be enacted as part of the Consent Agenda by one motion. Items removed from consent agenda approval will be taken up as the next order of business.)

Mayor Schmitt requested the removal of item 14, "Authorize Acquisition of a Toyota Mini-Truck," from the Consent Agenda for further discussion.

*Motion by Councilmember Murzyn, Jr., seconded by Councilmember Novitsky, to approve the Consent Agenda items as amended. All Ayes, Motion Carried 5-0.*

**1. Approve June 29, 2020 City Council Special Work Session Minutes**

MOTION: Move to approve the minutes of the City Council Special Work Session of June 29, 2020.

**2. Approve July 20, 2020 Special City Council Meeting Minutes**

MOTION: Move to approve the minutes of the Special City Council Meeting of July 20, 2020.

**3. Approve November 9, 2020 City Council Meeting Minutes**

MOTION: Move to approve the minutes of the City Council Meeting of November 9, 2020.

**4. Accept June 24, 2020 Park & Recreation Commission Meeting Minutes**

MOTION: Move to accept the minutes of the Park & Recreation Commission Meeting of June 24, 2020.

**5. Adopt Resolution No. 2020-98, Entering into Contract with Medica for Employee Health Insurance**

MOTION: Move to waive the reading of Resolution No. 2020-98, there being ample copies available to the public.

MOTION: Move to adopt Resolution No. 2020-98, entering into a contract with Medica for employee health insurance coverage from January 1, 2021 through December 31, 2021 and authorizing the City Manager to sign the contract once it is received.

**6. Adopt Resolution No. 2020-99, Entering into Contract with Delta Dental for Employee Dental Insurance**

MOTION: Move to waive the reading of Resolution No. 2020-99, there being ample copies available to the public.

MOTION: Move to adopt Resolution No. 2020-99, entering into a contract with Delta Dental for employee dental insurance coverage from January 1, 2021 through December 31, 2021 and authorizing the City Manager to sign the contract once it is received.

**7. Adopt Resolution No. 2020-100, Establishing Eligibility Standards for Senior Citizens Utility Rates**

MOTION: Move to waive the reading of Resolution No. 2020-100, there being ample copies available to the public.

MOTION: Move to adopt Resolution No. 2020-100, being a resolution updating the income limit for senior citizen utility rates.

**8. Adopt Resolution No. 2020-101, Amending 2020 Budget for Presidential Nomination Primary Reimbursement**

MOTION: Move to waive the reading of Resolution No. 2020-101, there being ample copies available to the public.

MOTION: Move to adopt Resolution No. 2020-101, being a resolution amending the 2020 budget to use and accept certain additional revenue.

**9. Authorize 2021 Agreement for Residential Recycling Program with Anoka County (Annual SCORE Grant)**

MOTION: Move to authorize the Mayor and City Manager to execute the annual SCORE Agreement for Residential Recycling Program with Anoka County to provide cooperation between the City and the County in the implementation of the Residential Recycling Program with \$107,937.00 in funding available to reimburse eligible recycling expenses.

**10. Establish a Public Hearing Date to Consider Alley Lighting**

MOTION: Move to establish December 14, 2020 at 7:00 pm as a public hearing for consideration of alley lighting between 4158 Polk Street and 1808 42<sup>nd</sup> Avenue.

**11. Approve Final Compensation Change Order and Payment for 2018 State Aid Street Rehabilitation and Sidewalk Improvement, Project No. 1805**

MOTION: Move to approve the final compensating change order and accept the work for 2018 State Aid Street Rehabilitation and Sidewalk Improvement, City Project No. 1805, and authorize final payment of \$48,845.33 to ASTECH Corporation of St. Cloud, Minnesota.

**12. Adopt Resolution No. 2020-102, Establishing Senior Citizens or Retired and Disabled Persons Hardship Special Assessment Deferral**

MOTION: Move to waive the reading of Resolution No. 2020-102, there being ample copies available to the public.

MOTION: Move to adopt Resolution No. 2020-102, being a resolution establishing a new maximum income of \$39,300.00 for senior or retired and disabled persons to be eligible for special assessment deferral.

**13. Approve Extension of GIS Range Rider Contract**

MOTION: Move to approve a one-year extension to the GIS Joint Powers Agreement in the amount of \$31,280.00 and authorize the Mayor and City Manager to enter into an agreement for the same.

**14. Authorize Acquisition of a Toyota Mini-Truck**

Removed.

**15. Adopt Resolution No. 2020-106, Approving a Professional Services Agreement between the City of Columbia Heights and Northwest Associated Consultants, Inc.**

MOTION: Move to waive the reading of Resolution No. 2020-106, there being ample copies available to the public.

MOTION: Move to adopt Resolution No. 2020-106, being a resolution approving a professional services agreement between the City of Columbia Heights and Northwest Associated Consultants, Inc.

**16. Approve Attached List of Rental Housing Applications**

MOTION: Move to approve items listed for rental housing license applications for November 23, 2020 in that they have met the requirements of the Property Maintenance Code.

### **17. Approve Business License Applications**

MOTION: Move to approve the items as listed on the Business License Agenda for November 23, 2020 as presented.

### **18. Review of Bills**

MOTION: Move that in accordance with Minnesota Statute 412.271, subd. 8, the City Council has reviewed the enclosed list of claims paid by check and by electronic funds transfer in the amount of \$2,246,355.48.

### **Acquisition of a Toyota Mini-Truck (item 14 above)**

Mayor Schmitt inquired as to how a warranty would be processed, being the vehicle would be purchased from a Bemidji dealership. Director Hansen provided background information and reported that the specific vehicle being considered for purchase received good reviews by users during a six-week trial demo and would improve operations and efficiencies that could serve multiple departments year round. The UTV's warranty would be for one year through AR-MAR Service, and servicing would be done by City Public Works. Parts would be readily available through AR-MAR or a Tennessee vendor, and the only delay would be the timeframe for shipping.

*Motion by Councilmember Buesgens, seconded by Councilmember Williams, to authorize the acquisition of one Daihatsu (Toyota) model S510P Mini-Truck at a purchase cost of \$19,550.00, deducting for trade-in value for a final cost of \$0.00 plus tax and license. All Ayes, Motion Carried 5-0.*

## **PUBLIC HEARINGS**

### **19. Consideration of Resolution No. 2020-103, Revocation of the License to Operate a Rental Unit within the City of Columbia Heights against the Rental Property at 4113 6<sup>th</sup> Street N.E. for Failure to Meet the Requirements of the Residential Maintenance Codes**

Assistant Chief O'Brien reported that the property at 4113 6<sup>th</sup> Street N.E. is up for revocation as the landlord's license ended August 31, 2020 and the City has received no contact from the landlord.

Councilmember Murzyn, Jr. said he had driven by the property and none of the necessary improvements had been made. Mayor Schmitt inquired as to whether the property has had problems in the past, and Assistant Chief O'Brien responded that he did not believe so, is a family exempt property and does appear occupied.

Mayor Schmitt opened the public hearing.

*Motion by Councilmember Novitsky, seconded by Councilmember Murzyn, Jr., to close the public hearing and waive the reading of Resolution No. 2020-103, there being ample copies available to the public. All Ayes, Motion Carried 5-0.*

*Motion by Councilmember Novitsky, seconded by Councilmember Murzyn, Jr., to adopt Resolution No. 2020-103, being a resolution of the City Council of the City of Columbia Heights approving revocation pursuant to City Code, Chapter 5A, Article IV, Section 5A.408(A) of the rental license listed. All Ayes, Motion Carried 5-0.*

**20. Consideration of Resolution No. 2020-104, Revocation of the License to Operate a Rental Unit within the City of Columbia Heights against the Rental Property at 980 44<sup>th</sup> Avenue N.E. for Failure to Meet the Requirements of the Residential Maintenance Codes**  
Removed.

## ITEMS FOR CONSIDERATION

### Ordinances and Resolutions

**21. Adopt Resolution No. 2020-105, HRA Levy Request for 3930 University Avenue Remediation Project (“Root Property”)**

Coordinator Forney provided background information regarding the remediation project for 3930 University Avenue, previously known as the “Root Property”. Further environmental testing by Carlson McCain revealed additional contaminants since phase two testing in 2012. The cost of extra testing and lab work has exceeded the awarded Community Development Block Grant funds, resulting in a shortfall of \$10,867.71. Community Development staff recommend utilizing the Anoka County HRA economic development levy to cover the excess unforeseen costs. Overall, the project has been reviewed by several overseeing organizations, and the Mille Lacs Band of Ojibwe requests that the City provides someone onsite to ensure are no burial sites disrupted and any artifacts recovered be handled in an appropriate manner. Trenches will range from a depth of 3’ to 6’. The project has been granted an extension, and it is anticipated that the property will be completely remediated in the spring of 2021. Phase two costs will require an additional \$7,000.00 for the extra contaminants found to be shipped to the nearest dumpsite, which is located in Michigan.

*Motion by Councilmember Buesgens, seconded by Councilmember Williams, to waive the reading of Resolution No. 2020-105, there being ample copies available to the public. All Ayes, Motion Carried 5-0.*

*Motion by Councilmember Buesgens, seconded by Councilmember Williams, to adopt Resolution No. 2020-105, being a resolution requesting funds from the Anoka County Housing and Redevelopment Authority to support economic development activities within the City of Columbia Heights. All Ayes, Motion Carried 5-0.*

## CITY COUNCIL AND ADMINISTRATIVE REPORTS

### Report of the City Council

Councilmember Buesgens attended the City School Board meeting online, during which was played a virtual ribbon-cutting video on North Park Elementary that highlighted all of the innovations; she thanked City residents for supporting its referendum. Attended the groundbreaking event at 3989 Central Avenue with fellow councilmembers and staff and said a live webcam is on the City website under “New City Hall.” She delivered leftover produce to chicken keepers in the City from SACA; thanked Public Safety employees for the bag lunch provided to staff and Council; watched the Minnesota Climate Adaptation Zone meeting, which focused on multidisciplinary approach to creating resilience and sustainability in Minnesota communities; and attended online the Metro Cities Legislative Policies meeting.

Councilmember Williams said a young man contacted him who received a ticket for parking on the street and said it is very difficult to pay the fines whenever he has to park on the street; Councilmember Williams said the man didn’t understand the law and suggested he contact the Police Department about a possible parking permit. He then expressed thanks for being on the Council and wished everyone a Happy Thanksgiving.

Councilmember Murzyn, Jr. attended the City Hall Groundbreaking Ceremony and wished everyone a Happy Thanksgiving.

Councilmember Novitsky attended the City Hall Groundbreaking Ceremony and said he was glad to see the project move forward. He wished everyone a Happy Thanksgiving.

Mayor Schmitt thanked everyone for attending the City Hall Groundbreaking Ceremony. She attended, along with Manager Bourgeois and Mayor-elect Amada Marquez Simula, a virtual luncheon with Representative Ilhan Omar; and attended, with Councilmember Buesgens, the Metro Cities Adoption meeting and said it has been interesting to hear some of the new policies that have been presented.

### Report of the City Manager

Manager Bourgeois reported the winter compost cart service schedule is posted on the City yard waste and organics website and residents should move their compost carts out to the alley; there have been some problems with pick-up as trash hauler drivers have been dealing with Covid as well, and this will be discussed at an upcoming Council work session. There will only be one Council meeting in December, on the 14<sup>th</sup>, regarding the budget and announcements of “Citizen of the Year” and “Employee of the Year.” Council feedback was requested on the possibility of providing collection boxes at some public facilities (City Hall vestibule and Murzyn Hall) for “Toys for Tots” as part of the City’s 100-Year Anniversary, and Councilmembers approved. A Special Council Meeting will be at 4:00 pm on Monday, November 30, with agenda items being approval of the final City Hall floor plan, City Hall budget, and roof and facade improvements on Liquor Store 3. She reminded residents that City public facilities will be closed on Thursday, November 26, and Friday, November 27, for Thanksgiving.

Director Hansen reported there will be Public Improvements meetings every 20 minutes beginning at 6:00 pm on Monday, December 7, at City Hall.

**Report of the City Attorney**

Attorney Hoeft had no update and wished everyone a Happy Thanksgiving.

**ADJOURNMENT**

*Motion by Councilmember Buesgens, seconded by Councilmember Williams, to adjourn. All Ayes, Motion Carried 5-0.*

Meeting adjourned at 7:28 pm.

Respectfully Submitted,

---

Nicole Tingley, City Clerk/Council Secretary

**ECONOMIC DEVELOPMENT AUTHORITY (EDA)  
MINUTES OF THE MEETING OF  
September 28, 2020**

The meeting was called to order at 6:30 pm by Chair Szurek.

Members Present: Novitsky, Buesgens, Schmitt, Herringer, Murzyn, Williams and Szurek.

Staff Present: Aaron Chirpich (Community Development Director), Kelly Bourgeois (City Manager), and Christy Bennett (Recording Secretary).

**PLEDGE OF ALLEGIANCE- RECITED**

**Business Items:**

1. Approve Subordination and Assignment Agreements as Part of the Purchase and Redevelopment Contract with BPOZ, LLC for the Redevelopment of the 40th and Central Avenue Redevelopment Site.

**BACKGROUND:**

Chirpich said the EDA has approved the sale of the redevelopment site located at 40th and Central Avenue to BPOZ, LLC. As part of the contract terms listed in the purchase and redevelopment agreement, the EDA has agreed to subordinate its rights under the agreement to the holder of any mortgage that secures construction or permanent financing for the project. At the time that the purchase and redevelopment agreement was approved, staff was still working to finalize the details of a subordination agreement that was requested by the first mortgage lender on the project, Old National Bank. Under the subordination agreement being presented, BPOZ LLC assigns all of its rights under the redevelopment Contract to Old National Bank as a condition of securing their loan for construction financing. In turn the EDA agrees to acknowledge the assignment of rights and take a subordinate position to the lender.

Chirpich said that in addition to the first mortgage financing being provided by Old National Bank, BPOZ LLC has also secured financing for the project from Colliers Funding LLC. The loan provided by Colliers is in the form of a tax increment financing loan. Under this arrangement, the loan from Colliers to BPOZ is secured by an assignment of the TIF note that has been promised to BPOZ through the redevelopment contract. In other words, BPOZ is using the TIF note to secure construction financing for the project by assigning the future TIF payments to the lender.

Chirpich said the subordination and assignment requests being made by the lenders on this project are typical for this type of transaction. The general provisions that support these requests are built into the purchase and redevelopment agreement that has been approved by the EDA. The EDA is simply being asked to approve the actual final agreements in preparation of the upcoming closing.

**STAFF RECOMMENDATION:**

Staff recommends approval of Resolution 2020-17 as presented. Resolution 2020-17 will approve both the subordination request made by Old National, and the Assignment and Consent agreements proposed by Colliers.

**Questions from members:**

Buesgens asked if the EDA is selling to them, what rights would the EDA have. Chirpich said we certainly don't have as many as the primary lender at that point. We still have rights under the contract that we don't



subordinate. It is a subordination of part of our rights. We can still guarantee, for example, that the minimum improvements get built in the way that we've approved. We could withhold the issuance of the TIF note. There are non-negotiable terms for the assessment agreement. Many of the provisions remain intact and we are the primary enforcer. Subordination contemplates something going really haywire, at which point, the bank would have a lot of money into the project and they would get the land back. If we had financial claims against Alatus, which we might, we could still go after them.

Schmitt asked if there is a reason that the City stayed with Old National. Chirpich said the securing of Old National was purely a decision made by BPOZ/Alatus. It is the primary lender that they had struck a deal with; it was not part of the EDA's decision.

*Motion by Schmitt, seconded by Novitsky, to waive the reading of Resolution 2020-17, there being ample copies available to the public.*

*All Ayes. MOTION PASSED.*

*Motion by Schmitt, seconded by Novitsky, to adopt Resolution 2020-17, a resolution approving subordination of purchase and redevelopment contract between the City, the Columbia Heights Economic Development Authority, and Old National Bank, and consenting to assignment of tax increment financing documents between BPOZ Columbia Heights, LLC and Colliers Funding LLC.*

*All Ayes. MOTION PASSED.*

### **Other Updates**

Chirpich said he had an update on next week's EDA meeting. It's a very busy night for the City; there are a lot of different meetings going on. Chirpich said that he is still working on the details for the time. It would be the regularly scheduled meeting, but the time may need to be amended to account for traffic commission, assessment hearings, and a work session. There will be a contract for demolition of the single family home at 4441 Central Ave to be reviewed by the EDA at the meeting, so that it can be demolished this fall still. This meeting, along with all other meetings that evening, will be at the library, due to in person voting.

*Motion by Buesgens, seconded Murzyn, to adjourn the meeting at 6:42 pm.*

*All Ayes. MOTION PASSED.*

Respectfully submitted,

Christy Bennett  
Secretary

**ECONOMIC DEVELOPMENT AUTHORITY (EDA)  
MINUTES OF THE MEETING OF  
October 5, 2020**

The meeting was called to order at 5:00 pm by Chair Szurek.

Members Present: Novitsky, Buesgens, Schmitt, Herringer, Murzyn, Szurek, and Williams (Williams arrived at 5:02, post roll call).

Staff Present: Aaron Chirpich (Community Development Director), Kelly Bourgeois (City Manager), Mitchell Forney (Community Development Coordinator), and Christy Bennett (Recording Secretary).

**PLEDGE OF ALLEGIANCE- RECITED**

**CONSENT AGENDA**

1. Approve the minutes from the meeting of September 21, 2020.

**Questions from Members:**

There were no questions.

*Motion by Buesgens, seconded by Murzyn to approve the consent agenda as presented.  
All ayes. MOTION PASSED.*

**BUSINESS ITEMS**

**1. Approve the Demolition Contract for 4441 Central Ave NE.**

Forney said that the City is looking to get approval of the bid amount and contract for the demolition, site grading, and utility disconnect work for 4441 Central Ave NE. In April of 2020 the EDA purchased the property located at 4441 Central Ave NE through the commercial revitalization program. It was the ultimate goal of the EDA to demolish the single-family residential house on the property, and prepare the site for redevelopment.

Community Development staff completed the bidding process for the demolition of site improvements, utility work, and the regrading of the lot. In response to the request for quotes, the EDA received 3 bids. The Bidding contractors and bid amounts are listed below.

JACON, LLC	\$21,988
Drobnick's Demolition	\$22,500
Nitti Rolloff Services Inc.	\$27,154

The quote submitted by JACON LLC, for \$21,988 meets all of the project requirements outlined in the bid specifications. JACON LLC shall furnish the services and necessary equipment to complete all requirements specified in the scope of work. All work will be performed in accordance with OSHA regulations and any applicable Federal and State regulations. Staff expects the contracted work to be completed by the end of October 2020.

**STAFF RECOMMENDATION:**

Staff recommends awarding the contract for demolition, utility work, and regrading of 4441 Central Ave NE to JACON LLC. Staff expects the contracted work to be completed by the end of October 2020.

**Questions from members:**

Herringer asked if the City has had a bid on the asbestos removal yet. Forney said yes, the EDA approved Tim Robinson one or two EDA meetings ago. The asbestos and other hazardous materials in the building included glazing in the windows and some appliances the previous owner left. The total was around \$2k for the removal.

*Motion by Schmitt, seconded by Murzyn, to approve the proposal from JACON LLC, in the amount of \$21,988, for the demolition of all site improvements, site grading, and utility disconnect work for the property located at 4441 Central Avenue NE; and furthermore, to authorize the President and Executive Director to enter into an agreement for the same. All Ayes. MOTION PASSED.*

**OTHER UPDATES**

Chirpich said there is no other business this evening.

*Motion by Schmitt, seconded by Murzyn, to adjourn the meeting at 5:05 pm.  
All Ayes. MOTION PASSED.*

Respectfully submitted,

Christy Bennett  
Secretary

**MINUTES OF  
PLANNING COMMISSION  
November 4, 2020  
6:00 PM**

The meeting was called to order at 6:05 pm by Chair Fiorendino.

Commission Members present- Novitsky, Hoium, Kaiser, Vargas, and Fiorendino.  
Commission Members absent- Schill, Sahnaw

Also present were, Elizabeth Hammond (City Planner), Christy Bennett (Secretary), and Connie Buesgens (Council Liaison).

### **APPROVAL OF MINUTES**

*Motion by Hoium, seconded by Novitsky, to approve the minutes from the meeting of September 1, 2020. All ayes. MOTION PASSED.*

### **PUBLIC HEARINGS**

**CASE NUMBER:** 2020-1101  
**TO:** Planning Commission  
**APPLICANT:** Ivan Barbecho  
**LOCATION:** 1329 41st Ave NE (PID 36-30-24-24-0114)  
**REQUEST:** Variance to side yard setback and minimum width standard

### **INTRODUCTION**

#### **INTRODUCTION**

Hammond said that Ivan Barbecho is requesting a Variance for a proposed accessory structure to be located at 1329 41 St Ave NE. The application and narrative are attached for your consideration. The applicant seeks the following:

1. Variance to allow the accessory structure to be 19.95 feet wide. City Code Section 9.106 (C) (1) (m) requires that "Accessory structures shall be no less than 20 by 20 in size"
2. Variance to allow the garage to be within 0 feet from the property line. City code section 9.109 (C) requires that the minimum required setback is 5 feet (based on the R2A district standards).

#### **ZONING ORDINANCE**

Hammond said the property is located in the R2A One and Two Family Residential Zoning District, as are the properties to the east and west and south. Properties to the north are located in the R-2B Built as Duplex District. The use of the property as a residential home complies with the Zoning Code.

#### **COMPREHENSIVE PLAN**

Hammond said the Comprehensive Plan guides this area for residential development. The proposed garage is consistent with the goals and intent of the Comprehensive Plan.

## DESIGN GUIDELINES

Hammond said this property is not located in a Design Guidelines District.

## SITE PLAN

Hammond said the applicant has submitted a Certificate of Survey and site pictures, illustrating the proposed location of the garage and relation to the adjacent property lines.

## FINDINGS OF FACT

Hammond said the City Council shall make each of the following findings before granting a variance from the provisions of this article:

- (a) Because of the particular physical surroundings, or the shape, configuration, topography, or other conditions of the specific parcel of land involved, strict adherence to the provisions of this article would cause practical difficulties in conforming to the zoning ordinance. The applicant, however, is proposing to use the property in a reasonable manner not permitted by the zoning ordinance.

*Hammond said this is correct. The shape of the lot and the existing location of the house, cause a practical difficulty in adhering to provisions of the code. The lot gets narrow as it gets closer to the street. The garage will meet the setback requirement farther north about midway on the east side and at the northeast corner, but in order to have the garage meet the side yard setback on the front southeast corner, it would need to be moved farther back to the north and would not line up with the existing house. The existing driveway actually goes over the property line to the east adjacent to an alleyway easement. This is an existing condition not caused by the current owner, and makes it so that access to the property is confined. There is also a significant grade change as you go north on the property, making it impractical to place the garage farther north on the property.*

- (b) The conditions upon which the variance is based are unique to the specific parcel of land involved and are generally not applicable to other properties within the same zoning classification.

*Hammond said this is correct. Due to the topography of this lot, the adjacent alleyway easement, and the existing driveway location and the location of the house, the situation is unique to this parcel.*

- (c) The practical difficulties are caused by the provisions of this article and have not been created by any person currently having a legal interest in the property.

*Hammond said this is correct.*

- (d) The granting of the variance is in harmony with the general purpose and intent of the Comprehensive Plan.

*Hammond said this is correct.*

- (e) The granting of the variance will not be materially detrimental to the public welfare or materially injurious to the enjoyment, use, development or value of property or improvements in the vicinity.

*Hammond said this is correct. The granting of the Variance will result in a new two car garage for the property. I received a call from a neighbor expressing support for the Variance, the improvements the current owners*

have been making, and for the fact that it will provide a new two car garage on the block and improve the value of the neighborhood. In addition to the phone call, I received an email from a neighbor who supports the project (attached).

Hammond said that staff recommends that the Planning Commission recommend approval to the City Council, of the proposed Variances.

### **Member questions for City Staff**

Fiorendino asked if this is approved, would it still need to go through the normal building permit application process. Hammond said correct. After going through Planning Commission this evening, City Council would review it next, as well. After that, it would go through the administrative approval process with reviews by various Staff members.

Hoium asked if notices were sent to everyone. Hammond said that they were sent to everyone that was within 350 feet of the property.

Hoium said that the notes say there needs to be a burn rating for anything closer than 5 feet. How much more strict is that than it normally is for a garage? That is really typical if there is a living space. This is part of the building code, rather than the zoning code. The fire wall has to do with the potential, even though that is not the case in this situation, of another structure being within 5 feet. There is a code that says when you are within 5 feet of another structure, or the property line, and it is part of a residential structure, you need that fire wall. Hoium stated it is more than he would put in his garage. Fiorendino said he dealt with this when he put in his new garage, as his building line is right up against his property line. He said they built a normal garage, but the facing the property line had a fire wall. Hammond said that it makes it so that if there is a fire, it's a lot slower.

Hoium said 19.95" is 5/8". Is the City making him take that 5/8" off the garage of can he make it 20'? Hammond said that it has to be that, because that is where the property line is. It's not an option to grant a variance that allows him to go over the property line. It may be that he makes it a little narrower, but Staff wanted to allow for him to go right up to the property line given there is the easement there that will not be changed. Hammond said that Staff felt it was a reasonable request, as he is not able to achieve the 20'x20' two-car garage attached to the home otherwise.

Vargas asked what type of liability the property owner would incur and what type of liability does the City have if the water main needs to be maintained/repaired/moved. The crew comes in for maintenance or to fix it and it is 5/8" or 1/2" an inch over the property line and he has a variance, who does it fall on? Hammond said that in this case, it won't be over the property line. He is requesting to have it up to his property line. Hammond said as far as the liability question, she can't really address that question. Fiorendino said, so the variance is to have the garage be under the 20'x20' size required by ordinance, so that it does not go over the property line? Hammond said correct.

Vargas said the front of the house appears to have a front door there. Is that a family room or a bedroom there? Hammond said she can't address that question. It would be a question for the applicant. Vargas said that you can't have a garage open right into a bedroom. It doesn't meet code; that is why he was wondering. Vargas said it seems like it would be wiser to have a cantilever and set the garage back, to reduce potential drainage issues that could occur by having a garage with varying peaks next to the home. Vargas said he's

wondering if there was any thought given to shifting the garage to the north. Fiorendino said that this would need to be addressed by the applicant.

Vargas said that the water main is minimum 7-8' deep and if there is a need for any major repairs, the crew could easily be half a foot into the garage trying to dig down to it. He said for any civic project, every easement obtains a temporary easement, to prevent issues with contractors damaging homes. Vargas expressed concern at having a structure right up to the line of the easement, as this allows no spacer for a temporary easement, if it was needed to work on the water main. Hammond said that the City Engineer, the Assistant City Engineer, and the Storm Water Specialist all reviewed this. Hammond said that when she spoke with the Assistant City Engineer, she said they were comfortable with this. Hammond said there is a report attached that provides their approval in general for the project, with the condition that the eaves and that the footing itself needs to be within the property line. This is something that he will have to work out with his architect as he gets into the design. Hammond said the garage might be moved over a little, but she wanted to allow for it to be right up to the line.

Vargas and Fiorendino made the point the way the variance is worded, it would not allow for the garage to potentially be smaller than 19.95', which brings it right up to the property line. Hammond said that the Planning Commission could look at re-wording the variance. Vargas said that with the eaves and cornices or any part of the garage not being able to go over the property line, it might make sense to allow for it to be smaller than 19.95'. Hammond said the wording could be changed to be more general. It could say that it allows the garage to be less than 20' wide, which would provide flexibility. Hammond said that would probably be the best way to do this. Fiorendino asked if they decided to do a single car garage, would they even need a variance. Hammond said no, and that there was a single car garage there previously that has been removed.

### **Member Questions for Applicant**

Ivan Barbecho (1329 41st Ave NE) said that he has a door on the side of his house that is ready to open into the garage. He said this door leads to a hallway. Novitsky asked if the doorway is right at the front of the house Barbecho said yes, which is why he is applying for the variance. Otherwise he would move the garage back and have more space. Fiorendino asked so the reason that the garage would be right on the property line is that is the only way to make it work with the existing door opening? Barbecho said yes, that is the reason.

Vargas asked if there was no alley way there. Hammond said that there is not an alley and that the easement is there just for the water main. Hammond said that when it was originally platted, there was probably intent to put in an alleyway. Vargas asked if the easement has been used for anything else – utilities, etc. Hammond said no.

Novitsky asked if the City has the right to pave that corner of the alleyway; to make that part of his driveway. Hammond said it already is technically. Fiorendino said some of the existing pavement already goes over the easement. Hammond said that was discussed with the engineering department. They don't have any concerns about it; he obviously needs to access his property. Obviously it would be great if we could correct it, but there isn't a way to correct it. The City can't sell him this land, as it is something they need to maintain the water main, so he will always have access to it. Maybe someday the City will have to tear it up, but he will always have access to that. Novitsky asked if the City tears it up, do they have to replace it, since it is already there. Hammond said she can't address that, but the City probably would, but it would be a pretty minor thing. Hammond said she knows that the City has done so in the past when they have done various

improvements in the past that tear up sidewalks or roadways, etc. Hammond said again that she couldn't say for sure that the City would do that; it would be something for the engineering department to determine. Novitsky commented that there are telephone poles going down that alley that doesn't exist, too.

Vargas said that work safety ultimately comes to the forefront. Any maintenance that is going to need a trench box dropped in by a backhoe, the backhoe needs 15-30' swing space and it can't have anything overhead, so anything close to the easement is subject to be in that zone where the backhoe could hit it. Trench collapses kill people at work across this country pretty regularly. Vargas said not taking into consideration the safety of someone that might have to work on that pipe should be brought to the attention of the engineers. Trench collapses happen more often than they should. Swinging trench boxes in that weigh 2 thousand pounds, you can't really control it. Fiorendino said that is a great point and perhaps Hammond can pass that along. Hammond said absolutely. Fiorendino said, just to repeat, none of the garage may hang over the easement.

### **Public Hearing Open**

There were no public comments

### **Public Hearing Closed**

*Motion by Hoium, seconded by Novitsky, to waive the reading of the draft resolution attached.  
All ayes. MOTION PASSED.*

*Motion by Hoium, seconded by Novitsky, to recommend that the Planning Commission recommend to the City Council approval the Variances for the proposed garage to be located at 1329 41<sup>st</sup> Ave NE, subject to certain conditions of approval.*

- 1. The applicant will meet the requirements of the Building Official Report dated, October 23, 2020 and obtain a Building Permit for the project prior to starting construction.*
  - 2. The applicant will meet the requirements of the Assistant City Engineer Report dated, October 29, 2020.*
- All ayes. MOTION PASSED.*

*Variance will go before City Council on Monday, November 9<sup>th</sup>.*

### **OTHER BUSINESS**

Hammond said that the next Planning Commission meeting is scheduled for Tuesday, December 1<sup>st</sup> at 6pm.

*The meeting was adjourned with no objection by Fiorendino at 6:29 pm.*

Respectfully submitted,

Christy Bennett  
Secretary





AGENDA SECTION	CONSENT	Item 11.
MEETING DATE	DECEMBER 14, 2020	

**CITY OF COLUMBIA HEIGHTS - COUNCIL LETTER**

<b>ITEM:</b>	Adopt Resolution 2020-111 Establishing Precinct and Polling Locations for the 2021 Election Year		
<b>DEPARTMENT:</b>	Administration	<b>CITY MANAGER'S APPROVAL:</b>	
<b>BY/DATE:</b>	Nicole Tingley / December 2, 2020	<b>BY/DATE:</b>	<i>Kell Bongel</i> 12/11/20
<b>CITY STRATEGY:</b>	N/A		
<b>Additional Strategy?</b>	Choose an item.		
<b>SHORT TERM GOAL (IF APPLICABLE):</b>	Choose an item.		
<b>Additional Goal?</b>	Choose an item.		

**BACKGROUND:**

Each year it is required by MN State Statute to pass a resolution setting polling places for the following year. The City of Columbia Heights is not planning to have an election in 2021, but passing a resolution is still required.

**RECOMMENDED MOTION(S):**

Move to waive the reading of Resolution 2020-111, there being ample copies available to the public.

Move to adopt Resolution 2020-111, establishing Precinct and Polling Locations for the 2021 Election Year

**ATTACHMENTS:**

Resolution 2020-111

**RESOLUTION 2020-111**

Item 11.

A resolution of the City Council for the City of Columbia Heights, Minnesota, establishing precinct and polling locations for the 2021 Election Year.

**Whereas**, Minnesota Statute 204B.16, subd. 1 requires the governing body of each municipality to designate by ordinance or resolution each year no later than December 31<sup>st</sup>, polling places for each election precinct; and

**Whereas**, the polling places designated by resolution in December of each year are the polling places to be used for elections in the following calendar year.

**Now, therefore be it resolved**, the polling places designated by resolution in December of each year are the polling places to be used for elections in the following calendar year.

Precinct 1	John P. Murzyn Hall	530 Mill St NE
Precinct 2	Immaculate Conception Church	4030 Jackson St NE
Precinct 3	Columbia Heights Library	3939 Central Ave NE
Precinct 4	Highland Elementary School	1500 49th Ave NE
Precinct 5	First Lutheran Church	1555 40th Ave NE
Precinct 6	Hylander Center	1300 49th Ave NE
Precinct 7	Valley View Elementary School	800 49th Ave NE
Precinct 8	ChristLife Church	4555 University Ave NE

**Be it further resolved**, that the Columbia Heights City Council directs the clerk to make all necessary notifications and preparations for elections held in 2021 as required by MN Statute, Rule and Administrative Policy of the City.

**ORDER OF COUNCIL**

Passed this 14<sup>th</sup> day of December, 2020.

Offered by:

Seconded by:

Roll Call:

\_\_\_\_\_  
Donna Schmitt, Mayor

Attest:

\_\_\_\_\_  
Nicole Tingley, City Clerk/Council Secretary



AGENDA SECTION	CONSENT	Item 12.
MEETING DATE	DECEMBER 14, 2020	

**CITY OF COLUMBIA HEIGHTS - COUNCIL LETTER**

<b>ITEM:</b>	Consideration of Adoption of the City of Columbia Heights Fee Schedule for 2021	
<b>DEPARTMENT:</b> Administration	<b>CITY MANAGER'S APPROVAL:</b>	
<b>BY/DATE:</b> Nicole Tingley / December 8, 2020	<b>BY/DATE:</b> <i>Kell Bonyea</i>	<b>12/11/20</b>
<b>CITY STRATEGY:</b>	#1; Safe Community	
<b>Additional Strategy?</b>	#2: Economic Strength	
<b>SHORT TERM GOAL (IF APPLICABLE):</b> N/A		
<b>Additional Goal?</b>	N/A	

**BACKGROUND:**

Staff has reviewed the 2020 City wide Fee schedule and submitted changes for 2021.

One area that you will notice many changes is the permit section under Community Development. The new building, plumbing, and mechanical fees are proposed to provide ease of access for applicants through the internet. Without fixed fee's permits cannot be issued "over-the-counter" through the web. Additionally some permit fees have been increased to match or be more comparable to neighboring and similar cities.

The Library Community Room fee has been changed to reflect what the City Council passed in early 2020. Please note although it is included in the schedule, the Community Room is not available for rental at this time.

**RECOMMENDED MOTION(S):**

**MOTION:** Move to waive the reading of Resolution No. 2020-112, there being ample copies available to the public.

**MOTION:** Motion to adopt Resolution No. 2020-112, approving the 2021 City wide Fee Schedule

**ATTACHMENTS:**

Resolution No. 2020-112

2021 Citywide Fee Schedule with proposed changes from 2020 in red.

**RESOLUTION APPROVING THE CITY OF COLUMBIA HEIGHTS FEE SCHEDULE**

**BE IT RESOLVED BY** the City Council (the “Council”) for the City of Columbia Heights, Minnesota (the “City”) as follows:

**WHEREAS**, certain fees are associated within the various city departments; and

**WHEREAS**, occasionally, fees are evaluated and adjusted based on comparable area rates as well as staff time used for processing and evaluating requests; and

**WHEREAS**, the passage of this Resolution will update the comprehensive city-wide fee schedule.

**NOW, THEREFORE BE IT RESOLVED** that the City Council hereby adopts the attached City of Columbia Heights Fee Schedule, which will take effect January 1<sup>st</sup>, 2021.

**ORDER OF COUNCIL**

Passed this 14<sup>th</sup> day of December, 2020

Offered by:

Seconded by:

Roll Call:

\_\_\_\_\_  
Donna Schmitt, Mayor

Attest:

\_\_\_\_\_  
Nicole Tingley, City Clerk/Council Secretary



**DRAFT**

# The City of Columbia Heights Fee Schedule

Adopted \_\_\_\_\_, 2020

City of Columbia Heights Fee Register

Item 12.

**ADMINISTRATION/GENERAL**

<b>DATA PRACTICES REQUEST FEES</b>	
Paper Copies/Documents (100 pages or fewer of 8.5 x 11 or 8.5 x 14)*	.25/copy; .50/2 sided ( <del>paper or electronic</del> )
Special requests from public for information (electronic or more than 100 pages)*	Hourly wage of lowest paid employee able to retrieve/copy data plus copying, materials and mailing costs
*Waived if the total cost is under \$5.00	
Library copier	.10 per black and white copy; .50 per color copy
Copy of City Charter	\$5
City Code-Book (unbound)	\$100
City Code-Chapter	\$15
Copy of meeting- CD, DVD or flash drive	\$20
<del>Copy of meeting- CD or flash drive</del>	<del>\$20</del>
<del>Staff time to research various requests (MN Statute 13.03)</del>	<del>\$22.87/hour plus per page fee for copies</del>

**COMMUNITY DEVELOPMENT**

Comprehensive Plan	\$10
Multiple Dwelling List	.50 for 1st Copy
	.25 for each additional copy
Appeal	\$200
Comprehensive Plan Amendment	\$1,000
Conditional Use Permit (Residential)	\$250
Conditional Use Permit (All Others)	\$500
Site Plan (Under 1 acre)	\$500
Site Plan (1 acre and Over)	\$1,000
Preliminary Plat	\$1,000
Final Plat	Included w/prelim plat fee
Interim Use	\$250
Minor Subdivision (Lot Split)	\$275
Vacation	\$150
Variance (Residential)	\$250
Variance (All Others)	\$500
Zoning Amendment	\$1,000
Zoning Letter	\$75
<b>BUSINESS LICENSE FEES</b>	
Arcades/Amusement Centers	
(\$5,000 Bond/\$100 Inv. Fee) (PD)	\$500
Auto Recycling Dealer/Junk Yard	\$500
(\$10,000 Surety Bond) PD,FD, ZA	
<b>Beer Sales</b>	
On Sale (\$250 Inv. Fee 1st time application)	\$400
Off Sale (\$250 Inv. Fee 1st time application) Formerly \$150	\$200
Merchants & Brewers	\$200
Temporary Beer (per day basis)	\$100
(\$250 Investigation Fee)	
<b>Brewer Taprooms &amp; Brew Pubs (On Sale)</b>	
(\$250 Investigation Fee 1st time Applicant)	
Brewers manuf. Less than 2,000 barrels/yr.	\$150
Brewers manuf. 2,000-3,500 barrels/yr.	\$500
Brewers manuf. 3,500+ barrels/yr.	\$4,000
Carnivals	\$50/day

City of Columbia Heights Fee Register

Item 12.

(\$500 deposit & insurance)	
Christmas Tree Sales	\$50
(\$200 Clean-up Deposit)	
Contractor's License/Registration*	
(Bond and Insurance Required) <del>All formerly \$60</del>	
Building –Commercial Projects (not licensed by State)	\$80
Blacktop	\$80
Excavator	\$80
Masonry/Concrete	\$80
Moving	\$80
Demolition	\$80
Plaster/Stucco	\$80
Heating/Cooling	\$80
<del>Plumbing</del>	<del>\$80</del>
Sign Installation	\$80
*City contractor licensese may only be issued to contractors who are not required to be licensed by the State	
Courtesy Benches	\$25/each
(Insurance Required)	
Exhibition/Convention/Shows/Expos	
(\$5,000 Bond)	
First Day	\$50
Each Additional Day	\$10
Food Truck Registration Fee	\$100
Games of Skill	\$15/Location, Plus \$15/machine
Kennels	\$50
Each additional cage	\$10
Massage Therapist, Business	\$500
(\$250 Inv. Fee)	
Massage Therapy, Individual	\$100
(\$250 Inv. Fee)	
Motor Vehicle Fuel Dispensing Stations	
First Metering Device	\$50
Each Additional Metering Device	\$10
L.P. Gas per Metering Device	\$50
Motor Vehicle Rental/Leasing	
New Application	\$75
Renewal Application	\$50
Motor Vehicle Sales (New & Used)	\$300
Pawnbroker	\$12,000
(\$5,000 Bond/\$100 Inv. Fee)	
Peddlers/Solicitors & Transient Merchant	
Itinerant Hawker/Peddler	\$50/day; \$100/mo.; \$500/yr.

City of Columbia Heights Fee Register

Item 12.

Transient Merchant	\$50/day; \$100/mo.; \$500/yr.
Pet Shop	\$50
Pool/Billiard Hall (\$100 Inv. Fee)	\$100
Popcorn, Candy, Food Catering Vehicles (Insurance - Public & Vehicle Liability)	\$50
Precious Metal Dealers (\$5,000 Bond, \$100 Inv. Fee)	
New Applicant	\$300
Renewal	\$200
Secondhand Merchant Business (\$5,000 Bond, \$100 Inv. Fee)	\$100
Sexually Oriented/Adult Business (Inv. Fee \$500-\$10,000)	\$10,000
Tobacco Sales	
Accessory Sales <del>Formerly \$300</del>	\$500
Smoke Shop (no indoor sampling) <del>Formerly \$300</del>	\$500
Smoke Shop (indoor sampling) <del>Formerly \$300</del>	\$1,000
Tree Removal & Treatment <del>Formerly \$60</del> (Insurance Required)	\$80
LIQUOR LICENSING FEE	
Intoxicating Liquor Sales	
Class A (Inv. Fee \$500-\$2000)	\$8,000
Class B (Inv. Fee \$500-\$2000)	\$6,500
Class C (Inv. Fee \$500-\$2000)	\$6,500
Class D (Inv. Fee \$500-\$2000)	\$8,000
Class E (Inv. Fee \$500-\$2000)	\$5,500
On Sale Wine (Inv. Fee \$500-\$2000)	\$1,200/\$2,000
(\$1,200 for restaurants w/ seats 25-74: \$2,000 for seats 75+)	
Sunday On-Sale Liquor	\$200
Temporary On-Sale (Inv. Fee \$500-\$2000)	\$ 100/day
2:00 am Closing Time Adopted in June 2017	\$300
Club On-Sale Liquor (Inv. Fee \$500-\$2000)	Per membership
1 to 200 members	\$300
201 to 500 members	\$500
501 to 1,000 members	\$650
1,001 to 2,000 members	\$800
2,001 to 4,000 members	\$1,000
4,001 to 6,000 members	\$2,000
Over 6,000 members	\$3,000
BUILDING PERMITS, FIRE ALARM SYSEMS, AND FIRE SUPPRESSION SYSTEM FEES	
Total Valuation	Fee Valuation Fee



City of Columbia Heights Fee Register

Item 12.

\$1.00 to \$500.00  
 \$501.00 to \$2,000.00  
 \$2,001.00 to \$25,000.00  
 \$25,001.00 to \$50,000.00  
 \$50,001.00 to \$100,000.00  
 \$100,001.00 to \$500,000.00  
 \$1,000,001.00 and up

\$65.00 minimum  
 \$65.00 for the first \$500.00, plus \$3.70 for each additional \$100.00 or fraction thereon, to and including \$2,000.00  
 \$107 for the first \$2,000.00, plus \$17.50 for each additional \$1,000.00 or fraction thereof, to and including \$50,000.00  
 \$510.00 for the first \$25,000, plus \$13.40 for each additional \$1,000.00 or fraction thereof, to an including \$50,000  
 \$845.00 for the first \$50,000.00, plus \$9.15 for each additional \$1,000.00 or fraction thereof, to and including \$100,000.00  
 \$1,302.50 for the first \$100,000.00, plus \$6.18 or each additional \$1,000.00 or fraction thereof, to and including \$500,000.00  
 \$7,352.50 for the first \$1,000,000.00, plus \$4.80 for each additional \$1,000.00 or fraction thereof.

<del>\$ 0 — 800</del>	<del>35.00</del>		
<del>801 — 900</del>	<del>35.70</del>		
<del>901 — 1,000</del>	<del>38.75</del>	<del>25,001 — 26,000</del>	<del>401.35</del>
<del>1,001 — 1,100</del>	<del>41.80</del>	<del>26,001 — 27,000</del>	<del>411.45</del>
<del>1,101 — 1,200</del>	<del>44.85</del>	<del>27,001 — 28,000</del>	<del>421.55</del>
<del>1,201 — 1,300</del>	<del>47.90</del>	<del>28,001 — 29,000</del>	<del>431.65</del>
<del>1,301 — 1,400</del>	<del>50.95</del>	<del>29,001 — 30,000</del>	<del>441.75</del>
<del>1,401 — 1,500</del>	<del>54.00</del>	<del>30,001 — 31,000</del>	<del>451.85</del>
<del>1,501 — 1,600</del>	<del>57.05</del>	<del>31,001 — 32,000</del>	<del>461.95</del>
<del>1,601 — 1,700</del>	<del>60.10</del>	<del>32,001 — 33,000</del>	<del>472.05</del>
<del>1,701 — 1,800</del>	<del>63.15</del>	<del>33,001 — 34,000</del>	<del>482.15</del>
<del>1,801 — 1,900</del>	<del>66.20</del>	<del>34,001 — 35,000</del>	<del>492.25</del>
<del>1,901 — 2,000</del>	<del>69.25</del>	<del>35,001 — 36,000</del>	<del>502.35</del>
<del>2,001 — 3,000</del>	<del>83.25</del>	<del>36,001 — 37,000</del>	<del>512.45</del>
<del>3,001 — 4,000</del>	<del>97.25</del>	<del>37,001 — 38,000</del>	<del>522.55</del>
<del>4,001 — 5,000</del>	<del>111.25</del>	<del>38,001 — 39,000</del>	<del>532.65</del>
<del>5,001 — 6,000</del>	<del>125.25</del>	<del>39,001 — 40,000</del>	<del>542.75</del>
<del>6,001 — 7,000</del>	<del>139.25</del>	<del>40,001 — 41,000</del>	<del>552.85</del>
<del>7,001 — 8,000</del>	<del>153.25</del>	<del>41,001 — 42,000</del>	<del>562.95</del>
<del>8,001 — 9,000</del>	<del>167.25</del>	<del>42,001 — 43,000</del>	<del>573.05</del>
<del>9,001 — 10,000</del>	<del>181.25</del>	<del>43,001 — 44,000</del>	<del>583.15</del>
<del>10,001 — 11,000</del>	<del>195.25</del>	<del>44,001 — 45,000</del>	<del>593.25</del>
<del>11,001 — 12,000</del>	<del>209.25</del>	<del>45,001 — 46,000</del>	<del>603.35</del>
<del>12,001 — 13,000</del>	<del>223.25</del>	<del>46,001 — 47,000</del>	<del>613.45</del>
<del>13,001 — 14,000</del>	<del>237.25</del>	<del>47,001 — 48,000</del>	<del>623.55</del>
<del>14,001 — 15,000</del>	<del>251.25</del>	<del>48,001 — 49,000</del>	<del>633.65</del>
<del>15,001 — 16,000</del>	<del>265.25</del>	<del>49,001 — 50,000</del>	<del>643.75</del>
<del>16,001 — 17,000</del>	<del>279.25</del>	<del>50,001 — 51,000</del>	<del>650.75</del>
<del>17,001 — 18,000</del>	<del>293.25</del>	<del>51,001 — 52,000</del>	<del>657.75</del>
<del>18,001 — 19,000</del>	<del>307.25</del>	<del>52,001 — 53,000</del>	<del>664.75</del>
<del>19,001 — 20,000</del>	<del>321.25</del>	<del>53,001 — 54,000</del>	<del>671.75</del>
<del>20,001 — 21,000</del>	<del>335.25</del>	<del>54,001 — 55,000</del>	<del>678.75</del>
<del>21,001 — 22,000</del>	<del>349.25</del>	<del>55,001 — 56,000</del>	<del>685.75</del>
<del>22,001 — 23,000</del>	<del>363.25</del>	<del>56,001 — 57,000</del>	<del>692.75</del>
<del>23,001 — 24,000</del>	<del>377.25</del>	<del>57,001 — 58,000</del>	<del>699.75</del>
<del>24,001 — 25,000</del>	<del>391.25</del>	<del>58,001 — 59,000</del>	<del>706.75</del>
<del>59,001 — 60,000</del>	<del>713.75</del>	<del>106,001 — 107,000</del>	<del>1,032.95</del>
<del>60,001 — 61,000</del>	<del>720.75</del>	<del>107,001 — 108,000</del>	<del>1,038.55</del>
<del>61,001 — 62,000</del>	<del>727.75</del>	<del>108,001 — 109,000</del>	<del>1,044.15</del>
<del>62,001 — 63,000</del>	<del>734.75</del>	<del>109,001 — 110,000</del>	<del>1,049.75</del>
<del>63,001 — 64,000</del>	<del>741.75</del>	<del>110,001 — 111,000</del>	<del>1,055.35</del>
<del>64,001 — 65,000</del>	<del>748.75</del>	<del>111,001 — 112,000</del>	<del>1,060.95</del>
<del>65,001 — 66,000</del>	<del>755.75</del>	<del>112,001 — 113,000</del>	<del>1,066.55</del>
<del>66,001 — 67,000</del>	<del>762.75</del>	<del>113,001 — 114,000</del>	<del>1,072.15</del>
<del>67,001 — 68,000</del>	<del>769.75</del>	<del>114,001 — 115,000</del>	<del>1,077.75</del>
<del>68,001 — 69,000</del>	<del>776.75</del>	<del>115,001 — 116,000</del>	<del>1,083.35</del>
<del>69,001 — 70,000</del>	<del>783.75</del>	<del>116,001 — 117,000</del>	<del>1,088.95</del>

City of Columbia Heights Fee Register

Item 12.

<del>70,001 — 71,000</del>	790.75	117,001 — 118,000	1,094.55
<del>71,001 — 72,000</del>	797.75	118,001 — 119,000	1,100.15
<del>72,001 — 73,000</del>	804.75	119,001 — 120,000	1,105.75
<del>73,001 — 74,000</del>	811.75	120,001 — 121,000	1,111.35
<del>74,001 — 75,000</del>	818.75	121,001 — 122,000	1,116.95
<del>75,001 — 76,000</del>	825.75	122,001 — 123,000	1,122.55
<del>76,001 — 77,000</del>	832.75	123,001 — 124,000	1,128.15
<del>77,001 — 78,000</del>	839.75	124,001 — 125,000	1,133.75
<del>78,001 — 79,000</del>	846.75	125,001 — 126,000	1,139.35
<del>79,001 — 80,000</del>	853.75	126,001 — 127,000	1,144.95
<del>80,001 — 81,000</del>	860.75	127,001 — 128,000	1,150.55
<del>81,001 — 82,000</del>	867.75	128,001 — 129,000	1,156.15
<del>82,001 — 83,000</del>	874.75	129,001 — 130,000	1,161.75
<del>83,001 — 84,000</del>	881.75	130,001 — 131,000	1,167.35
<del>84,001 — 85,000</del>	888.75	131,001 — 132,000	1,172.95
<del>85,001 — 86,000</del>	895.75	132,001 — 133,000	1,178.55
<del>86,001 — 87,000</del>	902.75	133,001 — 134,000	1,184.15
<del>87,001 — 88,000</del>	909.75	134,001 — 135,000	1,189.75
<del>88,001 — 89,000</del>	916.75	135,001 — 136,000	1,195.35
<del>89,001 — 90,000</del>	923.75	136,001 — 137,000	1,200.95
<del>90,001 — 91,000</del>	930.75	137,001 — 138,000	1,206.55
<del>91,001 — 92,000</del>	937.75	138,001 — 139,000	1,212.15
<del>92,001 — 93,000</del>	944.75	139,001 — 140,000	1,217.75
<del>93,001 — 94,000</del>	951.75	140,001 — 141,000	1,223.35
<del>94,001 — 95,000</del>	958.75	141,001 — 142,000	1,228.95
<del>95,001 — 96,000</del>	965.75	142,001 — 143,000	1,234.55
<del>96,001 — 97,000</del>	972.75	143,001 — 144,000	1,240.15
<del>97,001 — 98,000</del>	979.75	144,001 — 145,000	1,245.75
<del>98,001 — 99,000</del>	986.75	145,001 — 146,000	1,251.35
<del>99,001 — 100,000</del>	993.75	146,001 — 147,000	1,256.95
<del>100,001 — 101,000</del>	999.35	147,001 — 148,000	1,262.55
<del>101,001 — 102,000</del>	1,004.95	148,001 — 149,000	1,268.15
<del>102,001 — 103,000</del>	1,010.55	149,001 — 150,000	1,273.75
<del>103,001 — 104,000</del>	1,016.15	150,001 — 151,000	1,279.35
<del>104,001 — 105,000</del>	1,021.75	151,001 — 152,000	1,284.95
<del>105,001 — 106,000</del>	1,027.35	152,001 — 153,000	1,290.55

<del>154,001 — 155,000</del>
<del>155,001 — 156,000</del>
<del>156,001 — 157,000</del>
<del>157,001 — 158,000</del>
<del>158,001 — 159,000</del>
<del>159,001 — 160,000</del>
<del>160,001 — 161,000</del>
<del>161,001 — 162,000</del>
<del>162,001 — 163,000</del>
<del>163,001 — 164,000</del>
<del>164,001 — 165,000</del>
<del>165,001 — 166,000</del>
<del>166,001 — 167,000</del>
<del>167,001 — 168,000</del>
<del>168,001 — 169,000</del>
<del>169,001 — 170,000</del>

1,296.15
1,301.75
1,307.35
1,312.95
1,318.55
1,324.15
1,329.75
1,335.35
1,340.95
1,346.55
1,352.15
1,357.75
1,363.35
1,368.95
1,374.55
1,380.15

\$100,001.00 to \$500,000.00  
 \$993.75 for the first  
 \$100,000.00 of valuation plus  
 \$5.60 for each additional  
 \$1,000.00 or fraction thereof  
 up to and including  
 \$500,000.00.

\$500,001.00 to \$1,000,000.00  
 \$2,232.75 for the first  
 \$500,000.00 plus \$4.75 for each  
 additional \$1,000.00 of value  
 or fraction thereof to and  
 including \$1,000,000.00.

\$1,000,001.00 and up  
 \$5,608.75 for the first

City of Columbia Heights Fee Register

Item 12.

<del>170,001</del> — <del>171,000</del>	1,385.75	<del>\$1,000,000.00</del> of value plus
<del>171,001</del> — <del>172,000</del>	1,391.35	<del>\$3.65</del> for each additional
<del>172,001</del> — <del>173,000</del>	1,396.95	<del>\$1,000.00</del> of value or fraction thereof
<del>173,001</del> — <del>174,000</del>	1,402.55	
<del>174,001</del> — <del>175,000</del>	1,408.15	
<del>175,001</del> — <del>176,000</del>	1,413.75	
<del>176,001</del> — <del>177,000</del>	1,419.35	
<del>177,001</del> — <del>178,000</del>	1,424.95	
<del>178,001</del> — <del>179,000</del>	1,430.55	<u>Plan Review Fees -</u>
<del>179,001</del> — <del>180,000</del>	1,436.15	65% of Permit Fees
<del>180,001</del> — <del>181,000</del>	1,441.75	
<del>181,001</del> — <del>182,000</del>	1,447.35	<u>Investigation Fees - Equal to</u>
<del>182,001</del> — <del>183,000</del>	1,452.95	<u>and in addition to permit fee.</u>
<del>183,001</del> — <del>184,000</del>	1,458.55	
<del>184,001</del> — <del>185,000</del>	1,464.15	
<del>185,001</del> — <del>186,000</del>	1,469.75	<u>Surcharge - As mandated</u>
<del>186,001</del> — <del>187,000</del>	1,475.35	<u>by State of Minnesota</u>
<del>187,001</del> — <del>188,000</del>	1,480.95	
<del>188,001</del> — <del>189,000</del>	1,486.55	
<del>189,001</del> — <del>190,000</del>	1,492.15	
<del>190,001</del> — <del>191,000</del>	1,497.75	
<del>191,001</del> — <del>192,000</del>	1,503.35	
<del>192,001</del> — <del>193,000</del>	1,508.95	
<del>193,001</del> — <del>194,000</del>	1,514.55	
<del>194,001</del> — <del>195,000</del>	1,520.15	
<del>195,001</del> — <del>196,000</del>	1,525.75	
<del>196,001</del> — <del>197,000</del>	1,531.35	
<del>197,001</del> — <del>198,000</del>	1,536.95	
<del>198,001</del> — <del>199,000</del>	1,542.55	
<del>199,001</del> — <del>200,000</del>	1,548.15	
<del>200,001</del> — <del>201,000</del>	1,553.75	

BUILDING PERMIT FIXED FEE

Residential roofing replacement	\$160 + Surcharge
Residential roofing repair (limited to 300sq.ft.)	\$120 + Surcharge
Residential roofing multi-family (townhomes)	\$70 per unit + Surcharge
Residential siding replacement	\$160 + Surcharge
Residential siding repair (limited to one side/elevation of the house)	\$120 + Surcharge
Residential siding and roofing combined	\$300 + Surcharge
Residential siding multi-family (townhomes)	\$70 per unit + Surcharge
Residential windows	\$160

HEATING/COOLING PERMIT FEES

Minimum permit fee	\$65 + surcharge
Fireplace	\$75 + Surcharge
Furnace and/or AC	\$75 + Surcharge
Boiler (also requires backflow preventer permit)	\$75 + Surcharge

All other plumbing fees to remain with a minimum fee of \$65 applied to all permit applications.

Fees for Residential Mechanical Permits shall be calculated as follows on a per unit basis, with a minimum permit fee of ~~\$35.00~~ \$65.00. Surcharges shall be collected as mandated by the State.

<del>Air Conditioner</del>	<del>\$25</del>	Gas Dryer	\$10
Air to Air Exchanger	\$15	Gas Piping	\$10
Chimney liner	\$10	Gas Range/Oven	\$10
Ductwork	\$10	Gas Grill	\$10
<del>Fireplace (Gas or Wood)</del>	<del>\$50</del>	Pool Heater	\$10

City of Columbia Heights Fee Register

Furnaces/boilers up to 125,000 btu input \$50  
 Furnaces/boilers over 125,000 btu input \$75

Fees for Commercial/Industrial/Institutional Mechanical Permits will be based on total cost of work calculated by using the Building Permit Fee Schedule. The total cost of work shall include all labor and materials supplied by the contractor. The minimum Permit fee shall be ~~\$35.00~~-\$65.00. The surcharge shall be calculated as mandated by the State.

PLUMBING PERMIT FEES/GAS PIPING PERMITS

Residential Permit Fees shall be computed on the basis of the number of fixtures provided for in the permit in accordance with the following schedule:

Residential is defined as single family, two family dwelling, townhouse unit and multi-family unit.

Fees for Group "A" fixtures at \$10.00 each with a minimum fee of ~~\$35.00~~-\$65.00

bath tub	pool heater	washer
bidet	laundry tray	<del>water softener</del>
<del>backflow prev.</del>	lavatory	<del>water heater</del>
dryer	shower	gas Piping
dishwasher	sink	water supply-inside
floor drain	water closet	sewer repair-inside
		water supply-outside
Minimum permit fee	\$65 + Surcharge	
Water heater	\$65 + Surcharge	
Water softener	\$65 + Surcharge	
Backflow preventer	\$65 + Surcharge	

All other plumbing fees to remain with a minimum fee of \$65 applied to all permit applications.

Surcharges shall be collected as mandated by the State.

Fees for Commercial/ Industrial/Institutional Plumbing Installations/Repairs will be based on the total cost of the work calculated by using the Building Permit Fee Schedule. The total cost of the work shall include all labor and materials supplied by the Contractor. The Minimum Fee shall be ~~\$35.00~~. The surcharge shall be calculated as mandated by the State.

SEWER/WATER PERMITS

Permits will be required for all installation, alterations, repairs of any domestic water or sewer lines, commercial water/sewer lines or any water line to be used for fire suppression systems. For any job requiring City crews to make a water or sewer tap, the Contractor must provide an OSHA approved trench box before City Crews will perform tapping operations. Fees will be \$35.00 plus parts and tax when applicable. Surcharges shall be collected as mandated by the State.

WATER METER PERMITS

The fees collected for the installation of water meters for residential, commercial, industrial, institutional installations will be calculated at 15% over the cost of the meter, plus sales tax. No surcharge will be collected.

~~FIRE SUPPRESSION/SPRINKLER PERMITS  
 Permit fees and surcharge will be figured by using the same fee chart as for Building Permits based on the cost of the job.~~

DEMOLITION PERMITS

Permit fees and surcharges will be based on same schedule as for Building Permits, based on the cost of the job.

MOVING PERMITS

**City of Columbia Heights Fee Register**

Fees for the moving or raising of any minor building such as a utility building or garage will be calculated at a fee of \$50.00 per structure. Fees for the moving or raising of all other building will be calculated at a fee of \$100 per structure. Permits will be required if passing through the City off of US Highways or County streets. Fees shall be calculated at \$50 per structure.

**INSTALLATION/REMOVAL of FLAMMABLE/COMBUSTIBLE STORAGE TANKS and LP GAS TANKS**

Fees for the installation, removal, or alteration of any above ground or below ground storage tanks or LP tanks will be calculated at \$35.00 per tank. All installations must be approved by the State Fire Marshall and the local Fire Department.

**STREET EXCAVATION/DUMPSTER PERMITS**

Permits are obtained at the Public Works Department. Fees will be charged for the permits, but no surcharge is collected.

**ADDITIONAL FEES**

Inspections for which no fee is specifically indicated	\$65.00 per hour (minimum 1 hour)
Inspections outside normal business hours	\$92.00 per hour (minimum 1 hour)
Reinspection fee:	\$32.50 for the first and \$65 for each inspection thereafter
Reinstate expired permit	½ the permit fee
Business use certificate of occupancy	\$120.00 to meet on site with the fire department. One reinspection included. Additional inspections see fee schedule for reinspection fee.
Investigation fee	Up to but not to exceed the permit fee.

**PERMIT REFUND POLICY**

The Building Official may authorize refunding of not more than 80 percent of the permit fee paid when no work has been done under a permit issued in accordance with this code. The Building Official may also authorize refunding of not more than 80 percent of the plan review fee when an application for a permit for which a plan review fee has been paid is withdrawn or canceled before any plan reviewing is done. The Building Official shall only authorize refunding of any fee paid when a written request has been submitted, by the original applicant, not later than 180 days after the date of fee payment.

<b>ECONOMIC DEVELOPMENT</b>		<b>proposed</b>
Proposal Consideration	<del>N/A</del>	\$100
Single Family Home Lot Sales Program Application	<del>N/A</del>	\$50
Tax Exempt Conduit Revenue Bond Application	<del>N/A</del>	\$1,000
Escrow Deposit	<del>\$10,000</del>	\$10,000
Tax Increment Financing Application	<del>\$500</del>	\$1,000
Escrow Deposit	<del>\$10,000</del>	\$10,000
Legal or Financial Consultant Review Escrow Deposit	<del>\$3,000</del>	\$3,000

\*Please Note: The unused amount of an escrow deposit will be refunded upon the completion of legal or financial consultant services. If additional expenses are incurred beyond the amount of the escrow deposit, an additional escrow deposit will be required upon written notice from the Columbia Heights Economic Development Authority.

**FINANCE**

<del>Pet License, if spayed/neutered-</del>	<del>\$5 per year</del>
<del>Pet License, if not spayed/neutered-</del>	<del>\$7 per year</del>
Abandoned account fee	\$1 per month
Convenience fee for <del>utility</del> payments by telephone	\$3 per transaction

**FIRE**

**RENTAL LICENSING FEES**

Rental property license - 1 thru 3 units	\$300 per building
Rental property license – over 3 units	\$250 per building plus \$22 per unit
Family Exempt properties	\$75 per bldg
License Reinstatement after Revocation/Suspension	Five times annual license fee
License Transfer Fee	\$25.00
Licensing Late Fee	\$150.00
Reinspection Fee	\$150.00 per inspection

**ABATEMENT FEES**

City of Columbia Heights Fee Register

Item 12.

Immediate Abatement Administrative Fee \$75.00 per abatement  
 Abatement Administrative Fee \$200.00 per abatement

FIRE DEPARTMENT SERVICE CHARGES

Engine ~~\$500 per hour~~ Refer to DNR Fee Schedule  
 Ladder Truck ~~\$600 per hour~~ Refer to DNR Fee Schedule  
 Rescue Truck Crew of 3 ~~\$200 per hour~~ Refer to DNR Fee Schedule  
~~Fire Fighter One~~ Current hourly rate  
~~Fire Officer One~~ Current hourly rate  
 Ambulance Crew of 3 ~~\$400 per hour~~ Refer to DNR Fee Schedule  
 Any Other Aparatus Refer to the DNR Fee Schedule  
 Fire Watch Actual Cost

FIRE PERMITS

Recreational Fire Permit:  
 Daily (up to 9 per year) \$0.00  
 Annual \$25.00  
 Festival Bonfire \$200.00  
 Permit Burn (requires Council approval) \$500.00

Explosives:  
 Operational permit required for the manufacture, storage, handling, sale or use of any quantity of explosive material within the scope of Chapter 33 of the MN State Fire Code.  
 (Permits obtained by State Fire Marshal )

Fireworks:  
 Outdoor fireworks displays by State certified operator. \$50.00  
 Fireworks sales in existing retail establishments. \$0.00  
 Fireworks stands or tent sales. (NFPA 1124) \$200.00  
 Fire Code Operational Permits \$200.00  
 Operational Permits as set forth in Section 105.6

NEW CONSTRUCTION/ MODIFICATIONS/FIRE PLAN REVIEW:

For all occupancies with the exception of detached one- and two-family dwellings.  
 Structures:  
 New construction/modification fire review fee. \$75.00  
 Automatic Fire-Extinguishing Systems:  
 New construction/modification fire review fee. \$90.00  
 Fire Alarm and Detection Systems and Related Equipment:  
 New construction/modification fire review fee. \$75.00  
 Fire Pumps and Related Equipment:  
 New construction/modification fire review fee. If part of an automatic fire-extinguishing system review no separate fee will be charged. \$50.00  
 Standpipe Systems: \$50.00  
 Spray Rooms, Dip Tanks, or Paint Booths: \$50.00

LP Gas:

City of Columbia Heights Fee Register

Item 12.

Exterior installations only: Plan review and inspections to be conducted by Fire Department.	\$180.00
Interior installations only: New construction/modification fire review fee.	\$90.00
Flammable & Combustible Liquids: New construction/modification fire review fee. (includes tank installations & removals)	\$90.00
Hazardous Materials: New construction/modification fire review fee.	\$90.00
Temporary Membrane Structures, Tents and Canopies: Less than 180 days: Plan review and inspections to be conducted by Fire Department.	\$90.00
Under a Conditional Use Permit.	\$50.00
Greater than 180 days: New construction/modification fire review fee.	\$50.00

**LIBRARY**

Video rental (for feature films less than 2 years old)	\$1.00 (21-day loan period)
Replacement library card	\$2.00
Out-of-State/Non-resident library card	\$60.00 (annually)
Earbuds	\$5.00
Flash Drive	\$5.00
Hardcover adult sale book	\$1.00
Trade/Oversize paperback sale book	\$0.75
Mass Market paperback sale book	\$0.50
Children's hardcover sale book	\$1.00
Children's paperback sale book	\$0.25
Sale DVD	\$1.00
Sale audiobook	\$2.00
Sale audio CD	\$1.00
Print/Copy (black and white)	\$0.10
Print/Copy (color)	\$0.50
Misc.	Variable
Dishonored check fee	\$30.00
Replacement of lost or damaged materials	Discounted cost of item plus a \$8.00 processing charge for print material or a \$10.00 processing charge for media material. Magazines = \$6.00 or list price if higher
Barcode	\$0.50 (charged if 5 or more barcodes are missing or damaged.)
RFID tag	\$0.25 (charged if 5 or more tags are missing or damaged.)
Book Jacket	\$0.50 (charged if 3 or more are missing or damaged)
Audio bags, all sizes	\$1.00
Compact disc Jewel case (CD)	\$0.75
CD book case (up to 10 in a case)	\$2.50
CD book case (11-24/case)	\$5.00
CD book case (25+/case)	\$15.00
DVD case (1-4 in case)	\$1.00
DVD case (5+/case)	\$2.50
Compact disc or DVD insert (1 page)	\$1.00
Compact disc or DVD insert (multiple pages)	\$3.00
Overdue fine: Adult (hardbound and paperback books, audio discs, magazines, video discs)	\$0.30 per day (\$7.00 maximum fine)
Overdue fine: Juvenile (hardbound and paperback books, audio discs, magazines, video discs)	\$0.10 per day (\$2.00 maximum)
Referral to Collection Agency	\$10.00

City of Columbia Heights Fee Register

Item 12.

Community room rental (~~outside of normal operating hours~~) ~~\$30.00~~ \$25.00 per hour

**POLICE**

False alarm response by police or fire	
Third in calendar year	\$50.00
Fourth in calendar year	\$75.00
Fifth and any subsequent in a calendar year	\$100.00
No parking 2 a.m. to 6 a.m.	\$25.00
No parking April 1 to May 1 when there is 3 ½ inches of snow or more on the streets	\$25.00
Copies of Reports	\$.25 per page
Report on an Address or Person	\$5.00
Administrative Vehicle Impound Fee	\$35.00
Administrative Animal Impound Fee	<del>\$15.00</del> \$8.00
Dog Impound (per day)	<del>\$20.00</del> \$26.00
Cat Impound (per day)	<del>\$17.00</del> \$24.00
Digital Photos	\$5.00
Copy of Color Photos	\$5.00 for 1st page, \$1 each additional page
Audio/Video CD	\$15.00
Letter of Good Standing	\$10.00
Weekly Accident Report	\$5.00
Admin Parking/Moving Violations	Varies
Repeat Nuisance Call Service Fee	\$250 plus add'l fees for excess costs
No Trespassing Signs (yellow)	\$4/each

**PUBLIC WORKS**

Right of Way Permits	
Annual Registration for Utility Companies	\$75.00
Small Cell	\$850.00 per site
Street Excavation	\$150.00 per Street Penetration
Trench or Boring	\$150.00 plus \$.25 per Lineal Foot of
Boulevard Excavation	\$50.00 per Boulevard Disturbance
Non-Excavation (Obstruction)	\$50.00 plus \$.05 per Lineal Foot
Extension	\$35.00 plus \$15.00 per Week Extension
Penalty	Two (2) times the amount of the Standard Permit
Degradation*	To be calculated by City (see below for
Resident Boulevard Excavation	\$35.00
Resident Boulevard Excavation Deposit	\$750.00
Resident Driveway Apron/Curb and Gutter Deposit	\$750.00
Senior Excavation Permit (over 62 years old)	\$35.00 per Excavation
Sidewalk by Property Owners	
Senior Sidewalk (over 62 years old)	\$20.00
Property Owner Sidewalk	\$40.00

**\*Degradation**

Due to the difficulty in determining the possible scope of some projects, the City will only be able to provide an estimate of the degradation fee when a permit is issued. The City Right-of-Way inspector will calculate the degradation fee after the complete scope of work is determined.

**Degradation Fee Estimates for Bituminous Street:**



**City of Columbia Heights Fee Register**

Item 12.

	HOLE (Maximum length=street width)	TRENCH
New Street - 0 to 5 Years	$(\$2.25 \times \text{street width} \times \text{length}) +$ $(\$3.75 \times \text{lane width} \times \text{hole length})$	$(\$2.25 \times \text{street width} \times \text{length}) +$ $(\$3.75 \times \# \text{ of lanes} \times \text{lane width} \times \text{lengths})$
Existing Street - 5 years old to 20 years old	$(\$2.00 \times \text{lane width} \times \text{length}) +$ $(\$3.00 \times \text{lane width} \times \text{hole length})$	$\$3.00 \times \# \text{ of lanes} \times$ $\text{lane width} \times \text{length}$
Existing Street - over 20 years old	$\$2.75 \times (\text{hole width} + 4 \text{ feet}) \times$ $(\text{hole length} + 4 \text{ feet})$	$\$2.75 \times (\text{trench width} + 4 \text{ feet}) \times \text{length}$
Street to be reconstructed in next two (2) years	$\$2.00 \times (\text{hole width}) \times (\text{hole length})$	$\$2.00 \times \text{trench width} \times \text{length}$

<b>Degradation Fee Estimates for Concrete Street:</b>		
	HOLE	TRENCH
New Street-0 to 5 Years	$(\$3.00 \times \text{street width} \times \text{length}) +$ $(\$4.50 \times \text{lane width} \times \text{hole length})$	$(\$3.00 \times \text{street width} \times \text{length}) +$ $(\$4.50 \times \# \text{ of lanes} \times \text{lane width} \times \text{lengths})$
Existing Street- 5 years old to 20 years old	$(\$2.75 \times \text{lane width} \times \text{length}) +$ $(\$4.25 \times \text{lane width} \times \text{hole length})$	$\$3.75 \times \# \text{ of lanes} \times$ $\text{lane width} \times \text{length}$
Existing Street – over 20 years old	$\$3.75 \times (\text{hole width} + 4 \text{ feet}) \times$ $(\text{hole length} + 4 \text{ feet})$	$\$3.75 \times (\text{trench width} + 4 \text{ feet}) \times \text{length}$
Street to be reconstructed in next 2 years	$\$3.25 \times (\text{hole width}) \times (\text{hole length})$	$\$3.25 \times \text{trench width} \times \text{length}$

<b>Street Obstruction Permit</b>	
Street Obstruction Permit (Valid for 30 days)	\$30.00
Extension Fee	\$15.00 per week
Flasher Deposit	\$150.00

<b>Load Limit Permit</b>	
Load limit permit required for spring weight restrictions	N/C

<b>Water Hydrant Meter Rentals</b>	
5/8" Water Meter	\$200.00
2-1/2 Water Meter with 2" RPZ Backflow Preventer	\$2,500.00

<b>Special Assessment Search</b>	
Basic special assessment search	\$25.00
Additional information	\$15.00

<b>Engineering Copy Requests</b>	
AsBuilts	\$2.50 per sheet
Plotter Copies (22" x 34" or 24" x 36")	\$15.00 each
Regular Photocopies (8-1/2 x 11, 8-1/2 X 14, 11 x 17)	\$.25 each

City of Columbia Heights Fee Register

Item 12.

Maps	
Full color city map, zoning map or parks map	\$15.00
Shaded Relief Map (36" x 36")	\$15.00
Standard Address Map	\$20.00
Large Address Map	\$30.00
Utility Maps (watermain, sanitary sewer, storm sewer) (36" by 28")	\$20.00
Property Only (Urban) 1/2 Section (22" x 34")	\$15.00
Property & Planimetric (Urban) 1/2 Section (22" x 34")	\$25.00
Property, Planimetric & Contours (Urban) 1/2 Section (22" by 34")	\$50.00
Color Aerial Photo (Urban) 1/2 Section (22" x 34")	\$30.00
Special Request (See City Engineer)	\$15.00 plus \$50/hour (\$25.00 minimum)

GIS Data Requests (Digital Data)	
Planimetric & Contours	\$15.00 plus \$50/hour (\$25.00 minimum)
CD ROM	\$12.00

Notary	N/C
--------	-----

**RECREATION**

RENTAL INFORMATION	<del>2020</del> 2021 RATES		2021-2022 RATES	
	(Sun - Fri)	(Saturday)	(Sun - Fri)	(Saturday)
Hall/Kitchen/LaBelle Lounge w/Tax	<del>\$1,080.44</del> \$1,134.46	<del>\$1,765.8</del> \$1,801.11	\$1,134.46	\$1,801.11
Hall/Kitchen/LaBelle Lounge	<del>\$1,008.58</del> \$1,059.01	<del>\$1,648.35</del> \$1,681.32	\$1,059.01	\$1,681.32
Hall	<del>\$772.19</del> \$810.80	<del>\$1,249.31</del> \$1,274.30	\$810.80	\$1,274.30
LaBelle Lounge	<del>\$233.30</del> \$244.97	<del>\$335.01</del> \$341.71	\$244.97	\$341.71
Gauvitte, Prestemon, Edgemoor, or Keyes Room	<del>\$183.86</del> \$193.05	<del>\$217.04</del> \$221.38	\$193.05	\$221.38
Senior Center or Maittaire/McKenna Room	<del>\$262.65</del> \$275.78	<del>\$317.21</del> \$323.55	\$275.78	\$323.55
Down Payment (non-refundable)	\$500 / \$100	\$500 / \$100	\$500/\$100	\$500 /\$100
Damage Deposit (refundable)	\$500 / \$250	\$500 / \$250	\$500/\$250	\$500/\$250
Security Officer Deposit	\$200.00	\$200.00	\$200.00	\$200.00
Security Officer hourly rate	\$35.00	\$35.00	\$35.00	\$35.00
Pop/CO2 Charge	\$100/\$150/\$200		\$100/\$150/\$200	
Early Entry Fee *Preapproved*	\$60	\$60	\$60	\$60
Custodial Charge per hour	\$30	\$30	\$30	\$30
Events Lasting 2 hours or less	50%	N/A	50%	N/A
Events Lasting 4 hours or less	25%	N/A	25%	N/A
Heights Resident Discount**	25%	25%	25%	25%

All rental rates, fees, and deposits are subject to State Sales Tax.

All JPM rentals end at 1:00 a.m. An \$80 plus tax late fee will be assessed every 30 minutes. Saturday/Sunday rental time: 12:00 noon - 1:00 a.m. Friday rental time: 9:00 a.m. - 1:00 a.m. A storage fee of \$100 will be charged for items left in the building outside of rental time. Single room rentals have a maximum rental time of 7 hours.

Linen and Napkin rental is available upon request. 2021 Prices are as follows:

White or Ivory Linens \$7.00 per hall table (60" rounds and 8' x 2 1/2' banquet tables) Tax additional \$3.50 per bar table .70 per napkin (various colors available)

White Melamine Dinnerware, Silverware and Plastic Tumblers are available for a rental fee of \$50 plus tax per rental.

Saturday rentals may decorate Friday before their event from 9:00 am - 4:30 pm for a \$150 fee. This reservation can only be made if the hall is available within 3 weeks of the rental date.

City of Columbia Heights Fee Register

Item 12.

PARK RENTAL FEES	w/tax included
Resident	\$50
Non-Resident	\$75
Large groups 100+ people	\$125
EVENT WAGON	\$45
BALLFIELD RENTAL	\$40 per day or \$10 per hr
GARDEN PLOTS	\$25



AGENDA SECTION	CONSENT	Item 14.
ITEM NO.		
MEETING DATE	DECEMBER 14, 2020	

**CITY OF COLUMBIA HEIGHTS - COUNCIL LETTER**

<b>ITEM:</b>	Authorize School Resource Officer Contract with Columbia Heights School District		
<b>DEPARTMENT:</b>	Police	<b>CITY MANAGER'S APPROVAL:</b>	
<b>BY/DATE:</b>	Chief Lenny Austin 11/30/2020	<b>BY/DATE:</b>	<i>Kell Bongel</i> 12/11/20
<b>CITY STRATEGY:</b>	#1; Safe Community		
<b>Additional Strategy?</b>	Choose an item.		
<b>SHORT TERM GOAL (IF APPLICABLE):</b>	#6 Build On and Expand Collaboration with the School District and Other Public Entities		
<b>Additional Goal?</b>	Choose an item.		

**BACKGROUND:**

For well over 20 years, the City of Columbia Heights and the Columbia Heights School District have partnered on an agreement to fund a School Resource Services program. The program continues to provide benefits to the School District and the Police Department and is an important part of our police/youth initiative.

The School District shares expenses with the Police Department during the school year at the rate of one half of 9/12ths of the cost of providing the officer at the high school and middle school. The School District's share for calendar year 2021, which includes wage, fringe and miscellaneous costs, is \$55,368.00 for the high school officer and \$53,433.00 for the middle school officer, totaling \$108,801.00. The wage amounts are based on the 2021 officers' union agreement, and the miscellaneous costs in the agreement were calculated based on 2020 numbers, and increased by 3%. The contract has been reviewed by the Columbia Heights School Board at a recent work session, and is on the agenda for approval on December 15, 2020.

Officer Jason Piehn is currently assigned as the High School Resource Officer, and Officer Ibrahim Farah is the Resource Officer at the Middle School (Columbia Academy). In their role as Resource Officers, they develop contacts with the students and staff at the schools that are invaluable in our investigation of juvenile crime. They are also excellent role models to students, and their interaction at the schools is an important link between law enforcement and the educational system. Connecting with community partners such as the School District to focus on youth issues is part of the department's Strategic Plan.

**STAFF RECOMMENDATION:**

It is the recommendation of the Police Chief that this agreement be authorized.

**RECOMMENDED MOTION(S):**

**MOTION:** Move to authorize the Mayor and Police Chief to enter into a Joint Powers agreement with Columbia Heights Public Schools for the provision of a Police School Resource Officer program as stipulated in the Joint Powers Agreement for the period of January 1 through December 31, 2021.

**ATTACHMENTS:**

School Resource Officer Contract 2021

# **SCHOOL RESOURCE OFFICER PROGRAM**

**January 1 through  
December 31, 2021**

**Columbia Heights Police Department**

**and**

**Columbia Heights Public Schools**

*Prepared and Submitted by:*

Chief Lenny Austin  
December 14, 2020

## TABLE OF CONTENTS

<b><i>Subject</i></b>	<b><i>Page</i></b>
Mission, Goals and Primary Responsibilities of the School Resource Officer.....	3
Objectives of the School Resource Officer Position .....	4
Position Description - School Resource Officer Position: Accountability and Education Requirements .....	6
Position Description - School Resource Officer Position: Qualifications.....	7
Major Areas of Accountability for the School Resource Officer Position.....	9
Guidelines for School Resource Officer Position.....	11
Joint Powers Agreement.....	12
Cost Factor Breakdown: High School Resource for 2021.....	15
Cost Factor Breakdown: Middle School Resource for 2021 .....	16

## MISSION, GOALS AND PRIMARY RESPONSIBILITIES OF THE SCHOOL RESOURCE OFFICER

### ***Mission Statement:***

The School Resource Officer is placed in the school environment to identify, correct, and prevent delinquent behaviors and activities, and to create a positive relationship between youth, police, and other authority figures.

### ***Goals:***

To work with and through school administrators, counselors, teachers, and students to develop a better understanding and a more positive attitude among students as to the role of a police officer.

To work in Resource with school officials to provide, as much as possible, a safe and crime-free environment for students and staff.

To act as a law enforcement consultant and educator to Columbia Heights School District #13 schools located in Columbia Heights and Hilltop.

To administer the D.A.R.E. (Drug Abuse Resistance Education) program in Columbia Heights Public Schools.

### ***Primary Responsibilities:***

#### **Law Enforcement**

The School Resource Officer shall function as a law enforcement officer within the school environment and under the direction of the Columbia Heights Police Department investigative supervisor. The School Resource Officer shall act as a resource for students, teachers, counselors, school administrators and parents. The School Resource Officer shall remain conscious that the primary responsibility is that of a law enforcement officer.

The School Resource Officer plans and coordinates all functions of investigations relating to juveniles and children, in both criminal and non-criminal matters to effectively solve criminal cases and build a basis for successful prosecution when warranted and/or make all appropriate dispositions of non-criminal matters.

The School Resource Officer also develops and presents investigative reports to the County Attorney and/or City Prosecuting Attorney for complaints and coordinates with other juvenile referral agencies to appropriately handle juvenile criminal and non-criminal acts that have come to the attention of the Department.

**Education**

The School Resource Officer also has additional responsibilities to help educate students, staff and parents. The School Resource Officer does presentations on safety, internet crime, substance abuse and other relevant topics.

**School Resource**

The School Resource Officer shall act as a resource for students, teachers, counselors, school administrators and parents.

**THE OBJECTIVES OF THE SCHOOL RESOURCE OFFICER POSITION ARE:*****Objective #1:***

To provide a formal process or rationale to:

- a. Enhance the general safety to students and faculty staff in and around public schools.
- b. Monitor and/or prevent juvenile gang activity and provide intelligence.
- c. Reduce the use of uniform officer intervention at school sites for response to school related service demands.
- d. Maintain community contact for:  
parents, students, neighborhoods, community organizations (PTA and other service providers)
- e. Handle incidents such as minor assaults, thefts, and threats as they occur in the officer's assigned schools.

***Indicator #1:***

Lack of formal or informal complaints or concerns, either written or verbal.  
Receipt of letters, phone calls or personal verbal contacts regarding individual or program successes.

***Objective #2:***

To provide the following services to Columbia Heights School District #13 schools located in Columbia Heights and Hilltop:

- a. To coordinate and directly provide for, in appropriate circumstances, the general safety of students and staff.



- b. To monitor gang activity throughout school property and respond appropriately to non-school related intelligence regarding gang activity.
- c. To reduce the number of calls responded to by uniform officers at school sites.

***Indicator #2:***

Maintain adequate knowledge through review of daily reports, keeping abreast of the above current problems and disseminating information to Investigations and Patrol.

***Objective #3:***

Complete all investigations assigned or generated in the field to their proper conclusion.

***Indicator #3:***

Pass Resource supervisor's review of completed cases. One hundred percent of cases must pass this review.

***Objective #4:***

Improvement and continual update of Resource Program.

***Indicator #4:***

A School District representative and Police Department representative will meet quarterly to discuss the Resource Office program. Yearly evaluations to be prepared by School Officials, Police Department and Resource Officer for annual review and evaluation.

***Objective #5:***

Provide cultural relevant services in schools.

***Indicator #5:***

Participate in annual cultural competency and equity training offered by the district including onsite and offsite training.

**POSITION DESCRIPTION - SCHOOL RESOURCE OFFICER  
ACCOUNTABILITY AND EDUCATION REQUIREMENTS**

The School Resource Officer is a member of the department below the rank of Sergeant. Officer may be assigned from the rank of police officer to serve as School Resource Officer. Officers who desire to serve in this assignment may submit their requests in writing to the Police Captain. Officers serving in the assignment may be removed at the discretion of the Chief of Police. The appointed School Resource Officer may vacate this position with thirty days written notice to the Chief of Police. While serving in this assignment, officers shall receive a pay differential in accordance with the labor agreement in effect at the time of the assignment.

***Accountable to:***

The School Resource Officer reports to and is directly accountable to the Chief of Police or his designee.

***Education and Training Requirements:***

POST licensed, supplemented by course work in investigative techniques, interview and interrogation techniques and crime scene processing techniques.

**POSITION DESCRIPTION - SCHOOL RESOURCE OFFICER  
QUALIFICATIONS**

1. Considerable knowledge of the principles of modern investigation techniques.
2. Thorough knowledge of scientific methods of crime detection and criminal identification.
3. Thorough knowledge of federal, state and local laws and ordinances that are enforced by the department.
4. The ability to communicate effectively both orally and in writing.
5. The ability to analyze complex criminal transactions and trends and to use information obtained to successfully charge criminal offenders.
6. The ability to develop informants.
7. The ability to independently manage a number of investigations at any one time.
8. The ability to manage time effectively.
9. The ability to speak effectively in public.
10. The ability to work effectively with juveniles.
11. The ability to gain cooperation, support, and assistance of the area church organizations, County Welfare, County Court Services, Juvenile Court, County and City law enforcement, and other agencies in the community.
12. To meet as needed with members of the personnel team and police department representatives to discuss individual student and student body problems that affect school or police department objectives.
13. The ability to provide educational materials and lectures for the students, the school staff and the community on juvenile problems and problem areas, available assistance services for the students and their parents, and other topics deemed important.
14. The ability to assist in the classroom in the teaching of physical, mental and social effects of alcohol and narcotic use and abuse.
15. The ability to train the school staff in matters of school security, symptoms of drug abuse, etc.
16. The ability to identify and take proactive steps to prevent activities that lead or could lead to delinquent behavior and/or activities.

17. The ability to establish a favorable rapport with students as a means for preventing delinquent behavior and activities.
18. The ability to maintain the police image. The School Resource Officer is responsible for the enforcement of city and state law, but whose treatment is fair and recognizes he/she is working in a juvenile environment. The School Resource Officer must assure the students and the staff that he/she is not in the school to create a police state, he/she is there to assist the administrative staff and students.
19. The ability to promote informal contacts between the students and the police, to increase communication and understanding between the two.
20. The ability to meet all other requirements and performance criteria defined for patrol officer position.
21. The ability to serve as a resource person for law enforcement and juvenile court procedures. The officer will be in a position with the school to develop a better understanding and have additional pertinent information for juvenile court determinations.
22. The School Resource Officer is often in a favorable position to work on many creative programs and can work with juvenile group leaders trying to interest them in constructive activities of a recreational or social nature.

**MAJOR AREAS OF ACCOUNTABILITY OF THE SCHOOL RESOURCE  
OFFICER POSITION**

1. To attend school staff meetings as a resource person in developing and adopting procedures that will contribute to the prevention of juvenile delinquency.
2. To communicate and cooperate with county welfare officers, probation personnel, and other members of the professional community when appropriate.
3. To assist school staff members in understanding the Anoka County Juvenile Court System, law enforcement ramifications, and the technique of court referrals when necessary.
4. To be a part of the total team effort to provide role models and prevent undesirable behavior patterns from developing. Endeavor to build and maintain rapport between youth, school, and police by day-to-day contact as a resource person.
5. To become involved in school and outside youth activities in order to understand special problems of youth and how they may be positively addressed. Participate in community affairs as requested or assigned, and be available for lectures to school and community groups.
6. To facilitate education programs for students; i.e., acts as a resource person in the continuing development of drug education, etc.
7. To assist and advise in security matters regarding school buildings and properties that are normally supervised by school staff members upon request of appropriate school official(s).
8. To maintain individual police skills, including physical conditioning. Stay abreast of developments in the crime prevention and youth relations fields and changes in related laws and ordinances.
9. To prepare and submit necessary case files regarding cases assigned or investigated.
10. To work under the direction of the investigative supervisor and will accept input from appropriate school administrative personnel.
11. Investigates reported crimes, both in and out of the school environment, for the purpose of collecting evidence and identifying, locating, questioning witnesses and suspects, and making legal arrests as justified by the facts developed.
12. Obtains and processes physical evidence. Handles or arranges for the processing of a crime scene including measurements, fingerprints, photos and drawings, etc.

13. Ensures proper development of cases for prosecution, builds an accurate and complete case file through reports of actions and findings. Coordinates the disposition of all juvenile matters to provide for unified approach.
14. Ensures proper disposition of cases for prosecution, builds an accurate and complete case file through reports of actions and findings. Coordinates the disposition of all juvenile matters to provide for a unified approach.
15. Ensures proper disposition of all assigned cases, meets with the Investigative Supervisor regularly to review the status of all cases and determines whether to pursue, delay or close the matter.
16. Confers with parents, other members of the Criminal Justice System, and those private and public agencies within the community which are involved in the case, counseling or treatment of juveniles, children or family units, in the disposition of matters involving juveniles and/or children.
17. Preparation and presentation of appropriate material to students of elementary, junior and senior high schools.

## **GUIDELINES FOR THE SCHOOL RESOURCE OFFICER POSITION**

1. Work week will be based on a 40-hour week.
2. Work hours will be proximate to the school day.
3. Will be assigned a department vehicle while on-duty.
4. Time commitment is appropriately divided in each of the following categories:
  - a. In-school activity at high school or middle school
  - b. Case investigation, training, and meetings as scheduled
  - c. D.A.R.E.
  - d. Elementary schools
5. Primarily reports to the Investigative Supervisor. Secondary supervisor is the on-duty police supervisor.
6. Must report to a supervisor daily, but is authorized to report immediately to the school each day if approved.
7. Must be prepared to perform all police functions, as the officer is subject to immediate call-out for other activities, but must be discreet in the visibility of police equipment.
8. Will be assigned a cellular phone, and the phone must be operational during all hours when on duty.
9. Break time will be as defined in the union agreement.
10. Will be assigned desk space at the Police Department and will be provided appropriate office space and supplies by the schools.
11. Must dress in a manner that is acceptable to school administrators and with the approval of the Chief of Police.
12. The officer is at all times under police supervision, but is expected to work closely with school administrators and staff. The objective is to solve problems, assist school staff, and to assist students.

## JOINT POWERS AGREEMENT

This Joint Powers Agreement dated this \_\_\_\_ day of \_\_\_\_\_ is made pursuant to M.S. 471.59 by and between the *City of Columbia Heights (City)* and *Columbia Heights Public Schools (School District)*.

1. **Purpose:** The purpose of this agreement is to create, fund, and implement the positions of *Police School Resource Officer*.
2. **Duties and Responsibilities:** The job description for the School Resource Officer is attached.
3. **Selection Process:** From applications of qualified applicants for the position of School Resource Officer, one or more candidates will be selected by a selection board made up of School District #13 personnel and appointed Police Department personnel. Oral interviews are to be administered by the same selection board. The final appointment of the School Resource Officers are at the discretion of the Chief of Police. The assigned officer may be removed from the School Resource position by a written request from the School District or at the discretion of the Chief of Police.
4. **Funding:** The School District and City will share the following expenses equally during the school year, except in no event may the School District's share of the expenses exceed 1/2 of 9/12 of the total officer compensation and benefit package for the High School Resource Officer and the Middle School Resource Officer.
  - A. Officer's Salary
  - B. Position Grade Enhancement
  - C. Holiday Pay
  - D. F.I.C.A.
  - E. Workers Compensation
  - F. P.E.R.A.
  - G. Hospitalization
  - H. Training and Equipment
  - I. Vehicle-related Costs

The cost breakdowns for the period of January 1, 2021 through December 31, 2021 are attached.



5. **Billing:** The City shall submit a bill to the School District, which will be paid within thirty days of receipt.
6. **Term:** This agreement shall commence on **January 1, 2021**, and shall end on **December 31, 2021**.
7. **General Provisions:** The Police School Resource Officer is a city employee and shall not be considered an employee of the School District for any purpose, including but not limited to salaries, wages, other compensation or fringe benefits, Workers Compensation, Unemployment Compensation, P.E.R.A., Social Security, liability insurance, keeping of personnel records, termination of employment, individual contracts or other contractual rights. The officer will report to and be directed by the Investigative Supervisor, but will consult regularly with the School District officials. The officer will have office space and phone at the assigned school without cost to the City.
8. **Indemnification by City:** The School Resource Officer is a city employee. The City shall indemnify, hold harmless, and defend the School District, its elected officials and employees against any and all liability, loss, costs, damages, expenses, claims or actions which the School District, its officers and employees may hereafter sustain, incur or be required to pay, arising out of or by reason of any negligent or willful act or omission of the City, its agents or employees, in the execution, performance, or failure to adequately perform the City's obligations pursuant to this agreement.
9. **Indemnification by School District:** The School District shall indemnify, hold harmless, and defend the City, its officers and employees against any and all liability, loss, costs, damages, expenses, claims or action which the city, its officers and employees may hereafter sustain, incur or be required to pay, arising out of or by reason of any negligent or willful act or omission of the School District, its agents or employees, in the execution, performance or failure to adequately perform the School District's obligations pursuant to this agreement.
10. **Termination of Agreement:** Ninety day written notice by either School District or City is required to terminate the program. The Resource Officer can be removed at any time following the written notification of termination of the program.
11. **Temporary Reassignment:** Temporary reassignment of the Resource Officer is at the discretion of the Chief of Police not to exceed thirty consecutive days, contract to be renegotiated after thirty days.

- 12. The resolution of unforeseen problems arising in this program shall be negotiated by representatives appointed by the School District and the Chief of Police.
- 13. **Learning Model Changes.** The above terms assume a normal, in-person learning model at the Middle School and High School. Due to the COVID-19 pandemic, the School District may switch to a Modified Hybrid or Distance Learning model, resulting in fewer or no students in the Middle School and/or High School. In the event the School Board changes either School to a Modified Hybrid or Distance Learning model, no Liaison Officer will be needed in the school(s) and the District will not incur any costs under this Agreement relating to the school(s) operating under those models from the date the learning model is changed until such time that the District moves to either the in-person or Full Hybrid learning model in that School. While a School is operating under an in-person or Full Hybrid learning model, liaison officers will be utilized and the District is obligated to pay the full cost of liaison services as contemplated by this Agreement.

*In witness whereof, the parties have executed this agreement the day and year first written above.*

**City of Columbia Heights**

**Columbia Heights Public Schools**

\_\_\_\_\_  
Donna Schmitt  
Mayor

\_\_\_\_\_  
Zena Stenvik  
Superintendent of Schools

\_\_\_\_\_  
Lenny Austin  
Chief of Police

\_\_\_\_\_  
Naty Severson  
School Board Chair

**COST FACTOR BREAKDOWN  
MIDDLE SCHOOL RESOURCE OFFICER PROGRAM**

**2021**

***Base Wage – Middle School Resource Officer:***

Patrol Top Wage	\$7,268.00/month	\$ 87,216.00/year
Resource Officer Premium	\$ 200.00/month	\$ 2,400.00/year
Longevity	\$ 130.19/month	\$ 1,562.00/year
Holiday pay		\$ 4,910.00/year
Deferred Compensation		\$ 450.00/year
Overtime Allocation		<u>\$ 5,770.00/year</u>
<b><i>Total Base Wage</i></b>		<b>\$102,308.00/year</b>

***Compensation and Fringe:***

F.I.C.A. (1.45%)		\$ 1,452.00/year
Workers Comp (5.52%)		\$ 5,528.00/year
P.E.R.A. (17.70%)		\$ 17,645.00/year
Employee Insurance		<u>\$ 12,480.00/year</u>
<b><i>Total Fringe Benefit Costs</i></b>		<b>\$ 37,105.00/year</b>

***Miscellaneous Costs:***

Training and equipment allowance		\$ 1,929.00/year
Vehicle related expense		<u>\$ 1,150.00/year</u>
<b><i>Total Miscellaneous Costs</i></b>		<b>\$ 3,079.00/year</b>

***Total Yearly Costs*** **\$142,492.00/year**

To compute monthly total:

\$142,492.00 divided by 12 months = \$ 11,874.00

To compute school year total:

\$11,874.00 X 9 months (school yr) = \$106,866.00

To compute School District cost:

½ of 9/12 funding formula = \$ 53,433.00

***Total Cost to Columbia Heights Public Schools  
For Middle School Officer for 2021:*** **\$ 53,433.00**

**COST FACTOR BREAKDOWN  
HIGH SCHOOL RESOURCE OFFICER PROGRAM**

**2021**

***Base Wage – High School Resource Officer:***

Patrol Top Wage	\$7,268.00/month	\$ 87216.00/year
Resource Officer Premium	\$ 200.00/month	\$ 2,400.00/year
Longevity (3 mos at 12 yr rate, 9 mos at 16 yr rate)		\$ 5,628.00/year
Holiday pay		\$ 4,910.00/year
Deferred Compensation		\$ 450.00/year
Overtime Allocation		<u>\$ 5,770.00/year</u>
<b><i>Total Base Wage</i></b>		<b>\$106,374.00/year</b>

***Compensation and Fringe:***

F.I.C.A. (1.45%)		\$ 1,516.00/year
Workers Comp (5.52%)		\$ 5,772.00/year
P.E.R.A. (17.70%)		\$ 18,430.00/year
Employee Insurance (\$985/month)		<u>\$ 12,480.00/year</u>
<b><i>Total Fringe Benefit Costs</i></b>		<b>\$ 38,198.00/year</b>

***Miscellaneous Costs:***

Training and equipment allowance		\$ 1,929.00/year
Vehicle related expense		<u>\$ 1,150.00/year</u>
<b><i>Total Miscellaneous Costs</i></b>		<b>\$ 3,079.00/year</b>

***Total Yearly Costs*** **\$147,651.00/year**

To compute monthly total:

\$147,651.00 divided by 12 months = \$ 12,304.00

To compute school year total:

\$12,304.00 X 9 months (school yr) = \$110,736.00

To compute School District cost:

½ of 9/12 funding formula = \$ 55,368.00

***Total Cost to Columbia Heights Public Schools  
For High School Officer for 2021:*** **\$ 55,368.00**



AGENDA SECTION	CONSENT	Item 15.
MEETING DATE	DECEMBER 14, 2020	

**CITY OF COLUMBIA HEIGHTS - COUNCIL LETTER**

<b>ITEM:</b>	Approve Resolution 2020-116 Transfer of funds to the Fire Department 2020 Budget	
<b>DEPARTMENT:</b> Fire	<b>CITY MANAGER'S APPROVAL:</b>	
<b>BY/DATE:</b> Charlie Thompson / December 9, 2020	<b>BY/DATE:</b> <i>Kell Bongel</i>	<b>12/11/20</b>
<b>CITY STRATEGY:</b>	#2: Economic Strength	
<b>Additional Strategy?</b>	#1; Safe Community	
<b>SHORT TERM GOAL (IF APPLICABLE):</b>	Choose an item.	
<b>Additional Goal?</b>	Choose an item.	

**BACKGROUND:**

The Minnesota Board of Firefighter Training and Education (MBFTE) reimbursed \$2,352 in 2020 for costs associated with mandatory training for Columbia Heights firefighters and certification renewals. The funds are appropriated by the State Legislature from the Fire Safety Account and then dispersed through an application process.

The MBFTE provides additional funding for new recruit firefighter training. The MBFTE reimbursed \$1,570 in 2020 for costs associated with training eight new Columbia Heights firefighter recruits at the Anoka County Fire Academy.

Emergency Medical Services Regulatory Board (EMS RB) reimbursed \$6,200 in 2020 for costs associated with ambulance training for Columbia Heights firefighters. The EMS RB provides these funds through The Cooper Sams Award Program. To qualify, fire departments must be a registered ambulance service and must complete the application process through the EMS RB website by the deadline of 10/1/2020.

The State of Minnesota contributed an extra \$12,507.80 towards the Fire Relief Association's pension fund over and above the projected amount of \$103,000 adopted in the 2020 budget.

**Breakdown of Reimbursements:**

<u>Source</u>	<u>Amount</u>
State of Minnesota MBFTE	\$3,922.00
State of Minnesota EMSRB	\$6,200.00
<u>Fire Relief Association Pension Fund</u>	<u>\$12,507.80</u>
<b>Total</b>	<b>\$22,629.98</b>

---

**STAFF RECOMMENDATION:**

Approve the transfer of reimbursed funds from the General Fund to the Fire Department 2020 Budget.

**RECOMMENDED MOTION(S):**

MOTION: Move to waive the reading of Resolution No. 2020-116, there being ample copies available to the public.

MOTION: Motion to adopt Resolution 2020-116, being a Resolution amending the 2020 Fire Department budget.

**ATTACHMENTS:**

Resolution 2020-116

**A resolution of the City Council for the City of Columbia Heights, Minnesota, amending the 2020 budget to use certain additional revenue.**

Whereas, the City has contracted for or received the following revenue:

<u>Source</u>	<u>Amount</u>
State of Minnesota MBFTE	\$3,922.00
State of Minnesota EMSRB	\$6,200.00
<u>Crestview Lutheran Home</u>	<u>\$12,507.80</u>
Total	\$22,629.98

Whereas, this revenue was not included in the initial 2020 budget adopted by resolution 2020-116, nor in any subsequent amendments to that budget; and

Whereas, accordingly, the expense necessary to earn this revenue was also not previously included in the 2020 budget; and

Whereas, the activity related to this revenue and expense is consistent with the goals and objectives of the City of Columbia Heights Fire Department;

Now, therefore, in accordance with all ordinances and regulations of the City of Columbia Heights, the City Council of the City of Columbia Heights makes the following:

**ORDER OF COUNCIL**

IT IS HEREBY RESOLVED, that the 2020 budget for general fund revenue and expense is amended for an increase of \$22,629.98

Passed this 14<sup>th</sup> day of December, 2020

Offered by:  
Seconded by:  
Roll Call:

\_\_\_\_\_  
Donna Schmitt, Mayor

Attest:

\_\_\_\_\_  
Nicole Tingley, City Clerk/Council Secretary



AGENDA SECTION	CONSENT	Item 16.
MEETING DATE	DECEMBER 14, 2020	

**CITY OF COLUMBIA HEIGHTS - COUNCIL LETTER**

<b>ITEM:</b> Rental Housing Licenses	
<b>DEPARTMENT:</b> Fire	<b>CITY MANAGER'S APPROVAL:</b>
<b>BY/DATE:</b> Charles Thompson	<b>BY/DATE:</b> <i>Kell Bonyel</i> 12/11/20
<b>CITY STRATEGY:</b> #6: Excellent Housing/Neighborhoods	
<b>Additional Strategy:</b> N/A	
<b>SHORT TERM GOAL (IF APPLICABLE):</b> N/A	
<b>Additional Goal:</b> N/A	

**STAFF RECOMMENDATION:**

Approval of attached list of rental housing applications

**RECOMMENDED MOTION:**

Move to approve the items listed for rental housing license applications for December 14, 2020, in that they have met the requirements of the Property Maintenance Code.

**ATTACHMENTS:**

2020 City Council Rental Occupancy Licenses for Approval.





825 41<sup>st</sup> Avenue NE • Columbia Heights, MN 55421 • Ph: (763) 706-8156 • Email: fireinspections@columbiaheightsmn.gov • heightsfire.com

### ***2020 City Council Rental Occupancy Licenses for Approval.***

<b>LICENSE ADDRESS</b>	<b>LICENSEE</b>	<b>LICENSE INFORMATION</b>
3720 Tyler St NE	Palmberg, Patricia 987 Nine Mile Cove E Hopkins, MN 55343	20-0002383 Family Exempt Rental License \$75.00 Number of licensed units: 1
4232 3rd St NE	Stockwell, Linda 605 29th Street NE Rochester, MN 55901	20-0002418 Family Exempt Rental License \$75.00 Number of licensed units: 1
4221 2nd St NE	Brown, Cynthia 4223 2nd St NE Columbia Heights, MN 55421	20-0002500 Family Exempt Rental License \$75.00 Number of licensed units: 1
3948 3rd St NE	Field, Alma 3952 3rd St NE Columbia Heights, MN 55421	20-0002997 Family Exempt Rental License \$75.00 Number of licensed units: 1
4425 Washington St NE	Rowe, William 4425 Washington St NE Columbia Heights, MN 55421	20-0001387 Rental License [1 - 3 Units] \$300.00 Number of licensed units: 1
4536 7th St NE 4538 7th St NE	Ferry, Donald 8234 Eagle Creek Blvd Shakopee, MN 55379	20-0001395 Rental License [1 - 3 Units] \$300.00 Number of licensed units: 2
4941 Monroe St NE	Alvarado, Jose 3828 Jackson St. NE Columbia Heights, MN 55421	20-0001410 Rental License [1 - 3 Units] \$300.00 Number of licensed units: 1
4948 4th St NE	Thao, Mai Invitation Homes 1210 Northland Drive#180 Mendota Heights, MN 55120	20-0001411 Rental License [1 - 3 Units] \$300.00 Number of licensed units: 1
5240 7th St NE	Ramos, Alma 1560 Dana Ct. NE Fridley, MN 55432	20-0001424 Rental License [1 - 3 Units] \$300.00 Number of licensed units: 1
712 51st Ave NE	Thao, Mai Invitation Homes 1210 Northland Dr#180 Mendota Heights, MN 55120	20-0001432 Rental License [1 - 3 Units] \$300.00 Number of licensed units: 1

1132 40th Ave NE 1134 40th Ave NE	Bourcy, Myrna 6558 Clover Place NE Fridley, MN 55432	20-0001452 Rental License [1 - 3 Units] \$300.00 Number of licensed units: 2
204 42nd Ave NE 206 42nd Ave NE	Diekow, Ryan 21228 Olson Circle NW Elk River, MN 55330	20-0001467 Rental License [1 - 3 Units] \$300.00 Number of licensed units: 2
3701 Reservoir Blvd NE 3705 Reservoir Blvd NE	Salem, Fadia 1036 34th Ave NE Minneapolis, MN 55418	20-0001473 Rental License [1 - 3 Units] \$300.00 Number of licensed units: 2
3708 2 1/2 St NE	Cothorn, Heather MaximIze Property Management 1845 Stinson Pkwy#212 Minneapolis, MN 55418	20-0001475 Rental License [1 - 3 Units] \$300.00 Number of licensed units: 1
4044 Jefferson St NE	Underdahl, Briana HavenBrook Homes 1611 County Road B West#104 Roseville, MN 55113	20-0001496 Rental License [1 - 3 Units] \$300.00 Number of licensed units: 1
4235 University Ave NE 4233 University Ave NE	Lund, James 14035 Hillsboro Court Savage, MN 55378	20-0001509 Rental License [1 - 3 Units] \$300.00 Number of licensed units: 2
4241 2nd St NE 4243 2nd St NE	Austin, Florence 4243 2nd St NE Columbia Heights, MN 55421	20-0001511 Rental License [1 - 3 Units] \$300.00 Number of licensed units: 2
4319 3rd St NE 4317 3rd St NE	Hassan, Diaa 1202 Hathaway Lane NE Fridley, MN 55432	20-0001515 Rental License [1 - 3 Units] \$300.00 Number of licensed units: 2
4343 6th St NE	Underdahl, Briana HavenBrook Homes 1611 County Road B West#104 Roseville, MN 55113	20-0001516 Rental License [1 - 3 Units] \$300.00 Number of licensed units: 1
4425 Jefferson St NE	Thao, Mai Invitation Homes 1210 Northland Dr#180 Mendota Heights, MN 55120	20-0001522 Rental License [1 - 3 Units] \$300.00 Number of licensed units: 1
4516 5th St NE	Underdahl, Briana HavenBrook Homes 1611 County Road B West#104 Roseville, MN 55113	20-0001525 Rental License [1 - 3 Units] \$300.00 Number of licensed units: 1
4526 Washington St NE 4524 Washington St NE	Lund, James 14035 Hillsboro Court Savage, MN 55378	20-0001527 Rental License [1 - 3 Units] \$300.00 Number of licensed units: 2

4637 7th St NE	Abdullahi, Ahmed 4643 7th St NE Columbia Heights, MN 55421	20-0001544 Rental License [1 - 3 Units] \$300.00 Number of licensed units: 1
1402 Circle Terrace Blvd NE 1400 Circle Terrace Blvd NE	Okoro, Robert 8725 Stratford Crossing N Brooklyn Center, MN 55443	20-0001691 Rental License [1 - 3 Units] \$300.00 Number of licensed units: 2
4433 2 1/2 St NE 4435 2 1/2 St NE	Henke, Kenneth 4239 Pillsbury St Pequot Lakes, MN 56472	20-0001743 Rental License [1 - 3 Units] \$300.00 Number of licensed units: 2
4951 Jackson St NE 4949 Jackson St NE	Jones, William Care First Senior Management LLC 2922 149th Ave NE Ham Lake, MN 55304	20-0001775 Rental License [1 - 3 Units] \$300.00 Number of licensed units: 2
3830 3rd St NE	Fluegel, Curtis 400 S 4th St#410 Minneapolis, MN 55415	20-0001836 Rental License [1 - 3 Units] \$300.00 Number of licensed units: 1
4651 Taylor St NE 4653 Taylor St NE	Marcatoma, Genaro 2312 Central Ave NE Minneapolis, MN 55418	20-0001903 Rental License [1 - 3 Units] \$300.00 Number of licensed units: 2
5009 Jackson St NE	Ochoa, Luis 5007 Jackson St NE Columbia Heights, MN 55421	20-0001911 Rental License [1 - 3 Units] \$300.00 Number of licensed units: 1
5043 Jackson St NE 5045 Jackson St NE	Taylor, Mioara 2206 Arthur St NE#2 Minneapolis, MN 55418	20-0001915 Rental License [1 - 3 Units] \$300.00 Number of licensed units: 2
508 40th Ave NE #200	Hirsi, Mahid BNA Property Management, LLC 6428 Christenson Ln NE Fridley, MN 55432	20-0002038 Rental License [1 - 3 Units] \$300.00 Number of licensed units: 1
1429 42nd Ave NE	Abbott, Aaron 1429 42nd Av. NE#1 Columbia Heights, MN 55421	20-0002040 Rental License [1 - 3 Units] \$300.00 Number of licensed units: 2
677 43rd Ave NE 679 43rd Ave NE	Glass, David 2622 Cleveland St NE Minneapolis, MN 55418	20-0002041 Rental License [1 - 3 Units] \$300.00 Number of licensed units: 2
657 47th Ave NE	Bui, Thanh 5625 Bay Meadow Trail Portage, MI 49024	20-0002181 Rental License [1 - 3 Units] \$300.00 Number of licensed units: 1

3800 Jackson St NE	Oz, Mercedes 1251 Gladys Ave Lakewood, OH 44107	20-0002201 Rental License [1 - 3 Units] \$300.00 Number of licensed units: 1
3732 3rd St NE	Sultana, Zehra 8445 Center Dr Spring Lake Park, MN 55432	20-0002236 Rental License [1 - 3 Units] \$300.00 Number of licensed units: 2
4213 3rd St NE	Brass, Michael BRPII 2025 4th St#106 White Bear Lake, MN 55110	20-0002237 Rental License [1 - 3 Units] \$300.00 Number of licensed units: 1
660 47 1/2 Ave NE 662 47 1/2 Ave NE	Larson, Dwight 6317 Parnell Avenue Edina, MN 55435	20-0002244 Rental License [1 - 3 Units] \$300.00 Number of licensed units: 2
1207 Circle Terrace Blvd NE 1209 Circle Terrace Blvd NE	Scheck, Dominic 1209 Circle Terrace Blvd NE Columbia Heights, MN 55421	20-0002247 Rental License [1 - 3 Units] \$300.00 Number of licensed units: 2
4242 2nd St NE	Peske, Richard 5444 Colfax Ave S Minneapolis, MN 55419	20-0002261 Rental License [1 - 3 Units] \$300.00 Number of licensed units: 1
3923 Main St NE	Yesnes, Daniel 14114 Canary Ln Minnetonka, MN 55345	20-0002388 Rental License [1 - 3 Units] \$300.00 Number of licensed units: 1
4007 Main St NE	Mariani, Marcea 3222 39th Ave S Minneapolis, MN 55406	20-0002395 Rental License [1 - 3 Units] \$300.00 Number of licensed units: 1
4125 2nd St NE 4127 2nd St NE	Tohey, Joesph 544 Summit Street NE Fridley, MN 55421	20-0002408 Rental License [1 - 3 Units] \$300.00 Number of licensed units: 2
4258 2nd St NE	Zhou, Chen Merlin Properties, LLC 5660 Comstock Lane N. Plymouth, MN 55446	20-0002420 Rental License [1 - 3 Units] \$300.00 Number of licensed units: 1
4429 Main St NE 4427 Main St NE	Thul, Dave and Karin ESOR Properties, LLC 3518 Pheasant Run NE Blaine, MN 55449	20-0002432 Rental License [1 - 3 Units] \$300.00 Number of licensed units: 2
4439 2nd St NE	Carson, Joel 14315 Quince Street NW Andover, MN 55304	20-0002433 Rental License [1 - 3 Units] \$300.00 Number of licensed units: 1

4528 6th St NE	Dahmes, Brian Horizon Trust Co Custodian fbo Brian Dahmes IRA 10380 S Rosemont Lane Oak Creek, WI 53154	20-0002437 Rental License [1 - 3 Units] \$300.00 Number of licensed units: 1
5122 7th St NE	Rudnitski, Kathy 4618 4th Street NE Columbia Heights, MN 55421	20-0002458 Rental License [1 - 3 Units] \$300.00 Number of licensed units: 1
3722 3rd St NE 3724 3rd St NE	Mansheim, Joseph JP Mansheim 3722 3rd St NE Columbia Heights, MN 55421	20-0002607 Rental License [1 - 3 Units] \$300.00 Number of licensed units: 2
3742 3rd St NE	Gerochi, Gerry 5751 Moore Lk Dr Fridley, MN 55432	20-0002608 Rental License [1 - 3 Units] \$300.00 Number of licensed units: 2
3812 3rd St NE 3810 3rd St NE	Skaggs, Greg 3rd Street NE, LLC 105 Brunswick Ave S Golden Valley, MN 55416	20-0002612 Rental License [1 - 3 Units] \$300.00 Number of licensed units: 2
3909 2nd St NE	Chhuon, Kim Song 16347 Londerius St North Hills, CA 91343	20-0002623 Rental License [1 - 3 Units] \$300.00 Number of licensed units: 1
3969 Reservoir Blvd NE	Atwood, Michael 5264 Hampton St NE Prior Lake, MN 55372	20-0002632 Rental License [1 - 3 Units] \$300.00 Number of licensed units: 1
4237 2nd St NE	Dawra, Rajinder 10170 SW 88th St#305 Miami, FL 33176	20-0002654 Rental License [1 - 3 Units] \$300.00 Number of licensed units: 1
4323 3rd St NE Up/Down	Moncada, Luis 4323 3rd St NE Columbia Heights, MN 55421	20-0002661 Rental License [1 - 3 Units] \$300.00 Number of licensed units: 1
4714 7th St NE	Chazin, Alan Alan Chazin Homes Inc 11685 Cedar Pass Minnetonka, MN 55305	20-0002690 Rental License [1 - 3 Units] \$300.00 Number of licensed units: 1
4824 7th St NE	Cerepak, Brian 1515 Jefferson St NE Minneapolis, MN 55413	20-0002695 Rental License [1 - 3 Units] \$300.00 Number of licensed units: 1
645 Sullivan Dr NE	Hardy, Adam 10508 Major Ave N Brooklyn Park, MN 55443	20-0003056 Rental License [1 - 3 Units] \$300.00 Number of licensed units: 1

4112 Quincy St NE	Harrison, David 6957 Hickory Dr Fridley, MN 55432	20-0003065 Rental License [1 - 3 Units] \$300.00 Number of licensed units: 1
3923 Lookout Pl NE	Schumm, Aaron Reimagine Real Estate 15612 Highway 7 Minnetonka, MN 55345	20-0001357 Rental License [Over 3 Units] \$492.00 Number of licensed units: 11
3969 5th St NE	Frlj, Nedim 8401 Center Drive NE Spring Lake Park, MN 55432	20-0001360 Rental License [Over 3 Units] \$492.00 Number of licensed units: 11
4201 3rd St NE	Larson, Susan 1009 43rd Ave N Minneapolis, MN 55412	20-0001374 Rental License [Over 3 Units] \$492.00 Number of licensed units: 11
5100 6th St NE	Jones, Bryan Jones Apartment Rentals 2505 Silver Ln NE Columbia Heights, MN 55421	20-0001415 Rental License [Over 3 Units] \$998.00 Number of licensed units: 34
631 37th Ave NE	Breiland, Mark 1405 Urbandale Lane N Plymouth, MN 55447	20-0001429 Rental License [Over 3 Units] \$404.00 Number of licensed units: 7
4545 Madison St NE	Lavanier, Jamie 7186 Brian Drive Centerville, MN 55038	20-0001530 Rental License [Over 3 Units] \$338.00 Number of licensed units: 4
4615 Tyler St NE	Thompson, Mitchell 3405 46th Avenue S Minneapolis, MN 55406	20-0001536 Rental License [Over 3 Units] \$338.00 Number of licensed units: 4
3853 Edgemoor Pl NE	Prokopiuk, Michael 3130 Buchanan St NE Minneapolis, MN 55418	20-0001705 Rental License [Over 3 Units] \$338.00 Number of licensed units: 4
4233 3rd St NE	Lennon, James NL Management 2197 Stanford Ave Saint Paul, MN 55105	20-0001726 Rental License [Over 3 Units] \$492.00 Number of licensed units: 11
4242 3rd St NE	Prokop, Mark 3rd St NE Investment LLC 2197 Stanford Avenue Saint Paul, MN 55105	20-0001728 Rental License [Over 3 Units] \$492.00 Number of licensed units: 11
3754 3rd St NE	Brown, Penelope 4819 Azelia Ave N#11 Brooklyn Center, MN 55429	20-0001832 Rental License [Over 3 Units] \$404.00 Number of licensed units: 7

5141 University Ave NE	Rozman, Michael Lynde Investment Company 6160 Summit Dr N#300 Minneapolis, MN 55430	20-0002281 Rental License [Over 3 Units] \$404.00 Number of licensed units: 7
4120 4th St NE	Rozman, Michael Lynde Investment Company, LLP 6160 Summit Dr N#300 Minneapolis, MN 55430	20-0002283 Rental License [Over 3 Units] \$624.00 Number of licensed units: 17
4100 4th St NE	Rozman, Michael Lynde Investment Company, LLP 6160 Summit Dr N#300 Minneapolis, MN 55430	20-0002284 Rental License [Over 3 Units] \$492.00 Number of licensed units: 11
4050 4th St NE	Rozman, Michael Lynde Investment Company, LLP 6160 Summit Dr N#300 Minneapolis, MN 55430	20-0002285 Rental License [Over 3 Units] \$492.00 Number of licensed units: 11
4060 4th St NE	Rozman, Michael Lynde Investment Company, LLP 6160 Summit Dr N#300 Minneapolis, MN 55430	20-0002286 Rental License [Over 3 Units] \$492.00 Number of licensed units: 11
3932 Central Ave NE	Roberts, Ruth Anoka County Community Action Program 1201 89th Avenue NE#345 Blaine, MN 55434	20-0002287 Rental License [Over 3 Units] \$734.00 Number of licensed units: 22
4255 3rd St NE	Lang, Janet 6628 Pinnacle Dr Eden Prairie, MN 55346	20-0002657 Rental License [Over 3 Units] \$338.00 Number of licensed units: 4
4301 3rd St NE	Lang, Janet Assets 11Units, LLC 6628 Pinnacle Dr Eden Prairie, MN 55346	20-0002658 Rental License [Over 3 Units] \$338.00 Number of licensed units: 4
4650 Johnson St NE	Lillemoie, Deanna Highview Manor LLC 3601 18th St S#117 Saint Cloud, MN 56301-3012	20-0002687 Rental License [Over 3 Units] \$624.00 Number of licensed units: 17
543 40th Ave NE	Walker, Andrew 3719 Xerxes Ave S Minneapolis, MN 55410	20-0002973 License Transfer: Rental License Transfer Fee \$25.00 Number of licensed units: 8



AGENDA SECTION	CONSENT AGENDA	Item 17.
ITEM NO.		
MEETING DATE	DEC 14, 2020	

**CITY OF COLUMBIA HEIGHTS - COUNCIL LETTER**

<b>ITEM:</b>	LICENSE AGENDA	
<b>DEPARTMENT:</b>	COMMUNITY DEVELOPMENT	<b>CITY MANAGER'S APPROVAL:</b>
<b>BY/DATE:</b>	Dec 9, 2020	<b>BY/DATE:</b>
<b>CITY STRATEGY:</b>	#1; Safe Community	
<b>Additional Strategy?</b>	Choose an item.	
<b>SHORT TERM GOAL (IF APPLICABLE):</b>	Choose an item.	
<b>Additional Goal?</b>	Choose an item.	

**BACKGROUND/ANALYSIS**

Attached is the business license agenda for the December 14, 2020 Council meeting. This agenda consists of applications for 2021 Contractor Licenses, and 2021 Business License renewals. At the top of the license agenda you will notice a phrase stating \*Signed Waiver Form Accompanied Application. This means that the data privacy form has been submitted as required. If not submitted, certain information cannot be released to the public.

**RECOMMENDED MOTION:**

Move to approve the items as listed on the business license agenda for December 14, 2020 as presented.

**ATTACHMENTS:**



TO CITY COUNCIL Dec 14, 2020

\*Signed Waiver Form Accompanied Application

**CONTRACTOR LICENSES- 2021**

* Stanley Access Tech LLC	8350 sunlight Dr, Fischers, IN	\$80
*NAC Mechanical	1001 Labore Industrial Crt, Vadnais Hts	\$80
*Classic Construction of Cedar	18542 Ulysses St NE, E Bethel	\$80
*Air Mechanical	16411 Aberdeen St NE, Ham Lake	\$80
*Patton Heating	589 Swan Lk Lmn NW, Cedar	\$80
*Friendly Htg & AC	13050 Arthur St, Rogers	\$80
*Genz Ryan Pl & Htg	2200 Highway 13 W, Burnsville	\$80
*Vinc Inc	PO Box 907, Forest Lake	\$80
*Steinkraus Plumbing	7160 Madison Ave W, Golden Valley	\$80
*Hero Pl & Htg	10900 Hampshire Ave So, Bloomington	\$80
*Doran Const Co	7803 Glenroy Rd, Bloomington	\$80
*Quality Refrigeration	6237 Penn Ave S, Richfield	\$80
*Home Energy Center	2415 Annapolis LN #170, Plymouth	\$80
Hilliard Htg & Cooling	13790 268 <sup>th</sup> Ave, Zimmerman	\$80
*Urban Pine Pl	13860 Newlander Ave, Lindstrom	\$80
*TJK Plumbing	13570 Grove dr, Maple Grove	\$80
*Homeworks Services Co	1230 Eagan Industrial Rd #117, Eagan	\$80
*All appliance Install Plus	1610 397 <sup>th</sup> Ave NE, Stanchfield	\$80
Great West Mechanical	19740 200 <sup>th</sup> Ave NW, Big Lake	\$80
*Barr-Nelson Construction	11670 61 <sup>st</sup> Ave No. Plymouth	\$80
*Twin City Heating & Air	10600 University Ave NW	\$80
*Noah Acquisitions	5713 International Pkwy, New Hope	\$80
*Boys Mechanical	490 Villaume Ave, So St Paul	\$80
*Corporate Mechanical	5114 Hillsboro Ave N, New Hope	\$80

Nicks Tree Service	9000 Foxline Dr, Corcoran	\$80
Wright Tree Service	5930 Grand Ave, W Des Moines IA	\$80
*The Davey Tree Service	1500 N Mantua St, Kent, OH	\$80
*SavATree	8000 Powell Rd #160, Hopkins	\$80
*Mike's Dirtworks	6655 Northwood Ln, St Cloud	\$80
*Shadywood Tree Experts	402 11 <sup>th</sup> Ave S, Hopkins	\$80
Austins Tree & Landscaping	PO Box 120542, New Brighton	\$80

**CIGARETTE SALES-2021**

*Afandina Café	4001 University Ave NE	\$500
*Columbia Market	4901 University Ave NE	\$500
*Holiday Stationstore	4259 Central Ave NE	\$500

**AUTO SALES**

*David's Auto	573 40 <sup>th</sup> Ave NE	\$300
---------------	-----------------------------	-------

**WINE/BEER-2021**

*Jasmine Thai LLC	3800 Central Ave NE	\$2,000/\$400
*Breaktime Billiards	4040 Central Ave NE	\$2,000/\$400
*Crafty Crab	4920 Central Ave NE	\$2,000/\$400

**LIQUOR**

*Sarna's Classic Grill	3939 University Ave NE	\$6,700
*LaCasita Restaur	5085 Central Ave NE	\$6,700

**OFF SALE BEER**

*Cuernavaca Market-Laura Alarcon	4110 Central Ave NE	\$200
----------------------------------	---------------------	-------

**CLUB LIQUOR**

*Columbia Heights Lions Club	530 Mill St NE	\$500
Includes approval for Temp Liquor for Hts Jamboree also-fees already paid		
*VFW Post 230	4446 Central Ave NE	\$700

**POOL HALL**

*Breaktime Billiards	4040 Central Ave NE	\$100
----------------------	---------------------	-------

**COURTESY BENCHES**

*Affordable Court Resources	8844 Central Ave NE	\$250
-----------------------------	---------------------	-------

**GAMES OF SKILL**

*American Amusement Arcades El Tequila (4 machines)	9361 Penn Ave So, Mpls	\$75
*Breaktime Billiards	4040 Central Ave NE	\$315
*Theisen Vending	2335 Nevada Ave, Golden Valley	\$30

**MASSAGE**

*Miss LeBody Work Inc-Liang Feng	5172 Central Ave NE	\$500
*Alec Vongkaysone-Zentral Massage	3986 Central Ave NE	\$100
*Cindy Sitthixay-Zentral Massage	3986 Central Ave NE	\$100
*Sengmany Vongmany-Zentral Mass	3986 Central Ave NE	\$100
*Zentral Massage-Steve Verdoes-Bus	3986 Central Ave NE	\$500
*Liao Xinling-Foot and Back Massage	4230 Central Ave NE	\$100

CITY OF COLUMBIA HEIGHTS

FINANCE DEPARTMENT

COUNCIL MEETING OF: December 14, 2020 .

STATE OF MINNESOTA

COUNTY OF ANOKA

CITY OF COLUMBIA HEIGHTS

Motion: Move that in accordance with Minnesota Statutes the City Council has reviewed the enclosed list of claims paid by check and by electronic funds transfer in the amount of \$1,244,184.18.

ACS FINANCIAL SYSTEM  
12/09/2020 15:12:01 Vendor Payment Journal Report

CITY OF COLUMBIA HEIGHTS  
GL050S-V08.14 COVERPAGE  
GL540R

Report Selection:

Optional Report Title.....12/14/20 COUNCIL REPORT

INCLUSIONS:

Fund & Account.	thru
Check Date.....	thru
Source Codes.....	thru
Journal Entry Dates.....	thru
Journal Entry Ids.....	thru
Check Number.....	182975 thru 183357
Project.....	thru
Vendor.....	thru
Invoice.....	thru
Purchase Order.....	thru
Bank.....	thru
Totals Only?.....	N
1099 Vendors Only?.....	N
Lower Dollars Limit.....	
Create Excel file & Download	N

Run Instructions:

Jobq	Banner	Copies	Form	Printer	Hold	Space	LPI	Lines	CPI	CP	SP	RT
L		01			Y	S	6	066	10	Y	Y	



Vendor Payment Journal Report  
12/14/20 COUNCIL REPORT

VENDOR NAME AND NUMBER	CHECK#	DATE	DESCRIPTION	AMOUNT	CLAIM	INVOICE	PO#	F	S	9	BX	M	ACCOUNT NAME	ACCOUNT
AMERICAN PRESSURE INC						009100								
	183077	11/25/20	PRESSURE WASHER	13,493.00		117677	067616	F	D	N			OTHER EQUIPMENT	101.49200.5180
ANOKA COUNTY LIBRARY						000310								
	183170	12/03/20	1020 NOTICES	100.00		1639	002155	P	D	N			ACS SUPPLIES	240.45500.2025
	183170	12/03/20	1020 CATALOGING	49.60		1640	002155	P	D	N			EXPERT & PROFESS	240.45500.3050
				149.60										
			VENDOR TOTAL	149.60										
ANOKA COUNTY SHERIFFS DE						097970								
	183078	11/25/20	RANGE RENTAL 0910,0917	1,050.00		11042020			D	N			RENTS & LEASES	101.42100.4100
ANOKA COUNTY TREASURER						000330								
	183252	12/10/20	LANGUAGE LINE 1020	15.45		AR016878			D	N			OTHER COMMUNICAT	101.42100.3250
ARAMARK UNIFORM & CAREER						000245								
	183079	11/25/20	110520 UNIFORM RENTAL	77.43		1004910514			D	N			UNIFORMS	701.49950.2172
	183079	11/25/20	110520 UNIFORM RENTAL	45.22		1004910516			D	N			UNIFORMS	101.45200.2172
	183079	11/25/20	110520 UNIFORM RENTAL	7.52		1004910522			D	N			UNIFORMS	604.49650.2172
	183079	11/25/20	110520 UNIFORM RENTAL	41.84		1004910523			D	N			UNIFORMS	101.43121.2172
	183079	11/25/20	111020 MOPS,MATS,TOWELS	106.69		1004914164			D	N			BUILDING MAINT:C	609.49793.4020
	183079	11/25/20	111220 UNIFORM RENTAL	75.22		1004915721			D	N			UNIFORMS	701.49950.2172
	183079	11/25/20	111220 UNIFORM RENTAL	43.61		1004915723			D	N			UNIFORMS	101.45200.2172
	183079	11/25/20	111220 UNIFORM RENTAL	7.41		1004915727			D	N			UNIFORMS	604.49650.2172
	183079	11/25/20	111220 UNIFORM RENTAL	41.25		1004915730			D	N			UNIFORMS	101.43121.2172
	183079	11/25/20	111220 MOPS,MATS,TOWELS	87.01		1004915784			D	N			BUILDING MAINT:C	609.49792.4020
	183079	11/25/20	111720 MOPS,MATS,TOWELS	85.09		1004918581			D	N			BUILDING MAINT:C	609.49791.4020
	183079	11/25/20	111720 MOPS,MATS,TOWELS	39.74		1004919617			D	N			BUILDING MAINT:C	609.49793.4020
				658.03										
	183171	12/03/20	111920 MOPS,MATS,TOWELS	87.01		1004921552			D	N			BUILDING MAINT:C	609.49792.4020
	183171	12/03/20	112420 MOPS,MATS,TOWELS	85.09		1004924223			D	N			BUILDING MAINT:C	609.49791.4020
	183171	12/03/20	112420 MOPS,MATS,TOWELS	106.69		1004924620			D	N			BUILDING MAINT:C	609.49793.4020
				278.79										
	183253	12/10/20	102220 UNIFORM RENTAL	33.59		1004900014			D	N			UNIFORMS	602.49450.2172
	183253	12/10/20	102220 UNIFORM RENTAL	31.67		1004900016			D	N			UNIFORMS	601.49430.2172
	183253	12/10/20	102920 UNIFORM RENTAL	33.59		1004905211			D	N			UNIFORMS	602.49450.2172
	183253	12/10/20	102920 UNIFORM RENTAL	31.67		1004905214			D	N			UNIFORMS	601.49430.2172
	183253	12/10/20	111920 UNIFORM RENTAL	75.22		1004921468			D	N			UNIFORMS	701.49950.2172
	183253	12/10/20	111920 UNIFORM RENTAL	43.61		1004921472			D	N			UNIFORMS	101.45200.2172
	183253	12/10/20	111920 UNIFORM RENTAL	34.15		1004921477			D	N			UNIFORMS	602.49450.2172
	183253	12/10/20	111920 UNIFORM RENTAL	31.67		1004921481			D	N			UNIFORMS	601.49430.2172
	183253	12/10/20	112620 UNIFORM RENTAL	75.22		1004926168			D	N			UNIFORMS	701.49950.2172
	183253	12/10/20	112620 UNIFORM RENTAL	43.61		1004926170			D	N			UNIFORMS	101.45200.2172
	183253	12/10/20	112620 UNIFORM RENTAL	34.15		1004926172			D	N			UNIFORMS	602.49450.2172
	183253	12/10/20	112620 UNIFORM RENTAL	31.67		1004926173			D	N			UNIFORMS	601.49430.2172
	183253	12/10/20	112620 UNIFORM RENTAL	7.41		1004926175			D	N			UNIFORMS	604.49650.2172



Vendor Payment Journal Report  
12/14/20 COUNCIL REPORT

VENDOR NAME AND NUMBER		CHECK#	DATE	DESCRIPTION	AMOUNT	CLAIM	INVOICE	PO#	F	S	9	BX	M	ACCOUNT NAME	ACCOUNT	
BAKER & TAYLOR																
				000525												
183173	12/03/20			BOOKS	519.83		2035585494	004075	P	D	N			BOOKS	240.45500.2180	
183173	12/03/20			BOOK	5.19		2035590107	003988	P	D	N			BOOKS	240.45500.2180	
183173	12/03/20			BOOK	16.61		2035599705	004039	P	D	N			BOOKS	240.45500.2180	
183173	12/03/20			BOOK	16.04		2035599705	004054	P	D	N			BOOKS	240.45500.2180	
183173	12/03/20			BOOK	14.93		2035599705	004069	P	D	N			BOOKS	240.45500.2180	
183173	12/03/20			BOOKS	92.17		2035599705	004071	P	D	N			BOOKS	240.45500.2180	
183173	12/03/20			BOOKS	29.91		2035599705	004072	P	D	N			BOOKS	240.45500.2180	
183173	12/03/20			BOOKS	59.80		2035599705	004073	P	D	N			BOOKS	240.45500.2180	
183173	12/03/20			BOOKS	28.21		2035599705	004075	P	D	N			BOOKS	240.45500.2180	
183173	12/03/20			BOOK	15.09		2035605133	003988	P	D	N			BOOKS	240.45500.2180	
183173	12/03/20			BOOK	24.26		2035605721	004069	P	D	N			BOOKS	240.45500.2180	
183173	12/03/20			BOOK	17.73		2035605721	004072	P	D	N			BOOKS	240.45500.2180	
183173	12/03/20			BOOK	60.79		2035605721	004073	P	D	N			BOOKS	240.45500.2180	
183173	12/03/20			BOOK	38.30		2035605721	004074	P	D	N			BOOKS	240.45500.2180	
183173	12/03/20			BOOK	271.34		2035605721	004077	P	D	N			BOOKS	240.45500.2180	
183173	12/03/20			BOOK	32.44		5016525728	003987	P	D	N			BOOKS	240.45500.2180	
183173	12/03/20			BOOK	25.31		5016525728	003987	P	D	N			BOOKS	240.45500.2180	
183173	12/03/20			BOOKS	130.80		5016559516	003987	P	D	N			BOOKS	240.45500.2180	
					2,002.74		*CHECK TOTAL									
VENDOR TOTAL					2,002.74											
BARNA GUZY & STEFFEN LTD																
				012010												
183082	11/25/20			3989 CENTRAL LEGAL SRVC	210.00		223989	000383	P	D	M	07		EXPERT & PROFESS	408.46414.3050	
183082	11/25/20			CELL TOWER LEGAL SERV	1,061.00		223989	000388	P	D	M	07		EXPERT & PROFESS	408.46414.3050	
					1,271.00		*CHECK TOTAL									
VENDOR TOTAL					1,271.00											
BELANGER/BRIANNA																
				.03273												
183174	12/03/20			BRUSHES,PADS,NEEDLES	60.01		MIK30386509			D	N			PROGRAM SUPPLIES	262.45017.2170	
183174	12/03/20			FOOD COLORING	34.45		111620			D	N			PROGRAM SUPPLIES	262.45017.2170	
183174	12/03/20			STICKERS	9.98		112-8815002-35			D	N			PROGRAM SUPPLIES	262.45017.2170	
183174	12/03/20			POP SOCKETS	13.70		1833228585			D	N			PROGRAM SUPPLIES	262.45017.2170	
					118.14		*CHECK TOTAL									
VENDOR TOTAL					118.14											
BELLBOY BAR SUPPLY																
				004955												
183083	11/25/20			111120 INV	35.25		0102304000			D	N			INVENTORY - LIQU	609.00.14500	
183083	11/25/20			111120 BAGS	220.62		0102304000			D	N			GENERAL SUPPLIES	609.49791.2171	
183083	11/25/20			111820 INV	157.76		0102340300			D	N			INVENTORY - LIQU	609.00.14500	
183083	11/25/20			111820 BAGS	192.73		0102340300			D	N			GENERAL SUPPLIES	609.49791.2171	
					606.36		*CHECK TOTAL									
183175	12/03/20			111820 INV	62.32		0102339900			D	N			INVENTORY - LIQU	609.00.14500	
183175	12/03/20			111820 BAGS	105.83		0102339900			D	N			GENERAL SUPPLIES	609.49792.2171	
183175	12/03/20			STATE USE TAX	3.99CR		0102340100			D	N			STATE USE TAX	101.00.20815	
183175	12/03/20			111820 INV	23.10		0102340100			D	N			INVENTORY - LIQU	609.00.14500	
183175	12/03/20			111820 TP	61.99		0102340100			D	N			GENERAL SUPPLIES	609.49792.2171	



Vendor Payment Journal Report  
12/14/20 COUNCIL REPORT

VENDOR NAME AND NUMBER

CHECK#	DATE	DESCRIPTION	AMOUNT	CLAIM	INVOICE	PO#	F	S	9	BX	M	ACCOUNT NAME	ACCOUNT
BELLBOY BAR SUPPLY													004955
183175	12/03/20	STATE USE TAX	3.99	CR	0102373000		D	N				STATE USE TAX	101.00.20815
183175	12/03/20	112420 INV	58.28		0102373000		D	N				INVENTORY - LIQU	609.00.14500
183175	12/03/20	112420 BAGS,TP	181.57		0102373000		D	N				GENERAL SUPPLIES	609.49791.2171
			485.11		*CHECK TOTAL								
183256	12/10/20	112420 INV	52.73		0102366700		D	N				INVENTORY - LIQU	609.00.14500
183256	12/10/20	112420 6PK RINGS	76.00		0102366700		D	N				GENERAL SUPPLIES	609.49791.2171
183256	12/10/20	112520 INV	130.16		0102383100		D	N				INVENTORY - LIQU	609.00.14500
183256	12/10/20	112520 BAGS	185.14		0102383100		D	N				GENERAL SUPPLIES	609.49793.2171
183256	12/10/20	120220 INV	18.90		0102388700		D	N				INVENTORY - LIQU	609.00.14500
183256	12/10/20	120220 BAGS	380.90		0102388700		D	N				GENERAL SUPPLIES	609.49793.2171
183256	12/10/20	120220 INV	96.96		0102403700		D	N				INVENTORY - LIQU	609.00.14500
			940.79		*CHECK TOTAL								
		VENDOR TOTAL	2,032.26										
BELLBOY CORPORATION													000595
183084	11/25/20	102820 INV	158.00		0086520800		D	N				INVENTORY - LIQU	609.00.14500
183084	11/25/20	102820 DEL	1.35		0086520800		D	N				DELIVERY	609.49792.2199
183084	11/25/20	110420 INV	194.62		0086632400		D	N				INVENTORY - LIQU	609.00.14500
183084	11/25/20	110420 DEL	2.70		0086632400		D	N				DELIVERY	609.49792.2199
183084	11/25/20	110420 INV	978.20		0086632800		D	N				INVENTORY - LIQU	609.00.14500
183084	11/25/20	110420 DEL	9.45		0086632800		D	N				DELIVERY	609.49791.2199
183084	11/25/20	110420 INV	164.00		0086633000		D	N				INVENTORY - LIQU	609.00.14500
183084	11/25/20	110420 DEL	2.70		0086633000		D	N				DELIVERY	609.49793.2199
183084	11/25/20	111120 INV	951.85		0086727700		D	N				INVENTORY - LIQU	609.00.14500
183084	11/25/20	111120 DEL	9.45		0086727700		D	N				DELIVERY	609.49791.2199
183084	11/25/20	111120 INV	527.60		0086736600		D	N				INVENTORY - LIQU	609.00.14500
183084	11/25/20	111120 DEL	6.75		0086736600		D	N				DELIVERY	609.49792.2199
183084	11/25/20	111120 INV	50.00		0086736700		D	N				INVENTORY - LIQU	609.00.14500
183084	11/25/20	111120 DEL	1.35		0086736700		D	N				DELIVERY	609.49792.2199
			3,058.02		*CHECK TOTAL								
183176	12/03/20	111120 INV	372.00		0086736400		D	N				INVENTORY - LIQU	609.00.14500
183176	12/03/20	111120 DEL	9.45		0086736400		D	N				DELIVERY	609.49791.2199
183176	12/03/20	111820 INV	90.00		0086843700		D	N				INVENTORY - LIQU	609.00.14500
183176	12/03/20	111820 DEL	1.35		0086843700		D	N				DELIVERY	609.49792.2199
183176	12/03/20	111820 INV	424.05		0086844400		D	N				INVENTORY - LIQU	609.00.14500
183176	12/03/20	111820 DEL	5.40		0086844400		D	N				DELIVERY	609.49791.2199
183176	12/03/20	112420 INV	69.20		0086941600		D	N				INVENTORY - LIQU	609.00.14500
183176	12/03/20	112420 DEL	2.70		0086941600		D	N				DELIVERY	609.49793.2199
			974.15		*CHECK TOTAL								
183257	12/10/20	111820 INV	100.00		0086843800		D	N				INVENTORY - LIQU	609.00.14500
183257	12/10/20	111820 DEL	2.70		0086843800		D	N				DELIVERY	609.49792.2199
183257	12/10/20	111820 INV	970.00		0086844200		D	N				INVENTORY - LIQU	609.00.14500
183257	12/10/20	111820 DEL	18.90		0086844200		D	N				DELIVERY	609.49791.2199
183257	12/10/20	112420 INV	524.15		0086922400		D	N				INVENTORY - LIQU	609.00.14500
183257	12/10/20	112420 DEL	10.80		0086922400		D	N				DELIVERY	609.49792.2199

Vendor Payment Journal Report  
12/14/20 COUNCIL REPORT

VENDOR NAME AND NUMBER	CHECK#	DATE	DESCRIPTION	AMOUNT	CLAIM	INVOICE	PO#	F	S	9	BX	M	ACCOUNT NAME	ACCOUNT
BELLBOY CORPORATION						000595								
	183257	12/10/20	112420 INV	150.00		0086922600		D	N				INVENTORY - LIQU	609.00.14500
	183257	12/10/20	112420 DEL	4.05		0086922600		D	N				DELIVERY	609.49792.2199
	183257	12/10/20	112420 INV	366.40		0086940500		D	N				INVENTORY - LIQU	609.00.14500
	183257	12/10/20	112420 DEL	6.75		0086940500		D	N				DELIVERY	609.49791.2199
	183257	12/10/20	112420 INV	100.00		0086940800		D	N				INVENTORY - LIQU	609.00.14500
	183257	12/10/20	112420 DEL	2.70		0086940800		D	N				DELIVERY	609.49791.2199
			VENDOR TOTAL	2,256.45		*CHECK TOTAL								
				6,288.62										
BERGMAN LEDGE LLC						028145								
	183085	11/25/20	102920 INV	240.00		E-2066		D	N				INVENTORY - LIQU	609.00.14500
	183177	12/03/20	110420 INV	315.00		E-2085		D	N				INVENTORY - LIQU	609.00.14500
			VENDOR TOTAL	555.00										
BIBRO/MARY						.00855								
	183258	12/10/20	CANCELLED DUE TO COVID19	10.00		1210-F20		D	N				PROGRAM REVENUE	101.95.34700
BIOBAGS AMERICAS INC						023540								
	183086	11/25/20	ORGANICS WASTE BAGS	62.90		476375		D	N				GENERAL SUPPLIES	603.49530.2171
BLACK STACK BREWING						025725								
	183178	12/03/20	110320 INV	235.00		10207		D	N				INVENTORY - LIQU	609.00.14500
	183178	12/03/20	110320 INV	235.00		10208		D	N				INVENTORY - LIQU	609.00.14500
			VENDOR TOTAL	470.00		*CHECK TOTAL								
				470.00										
BLICK ART MATERIALS LLC						028285								
	183179	12/03/20	TOTES,FABRIC,CLAY	172.54		4952542	111020	P	D	N			PROGRAM SUPPLIES	262.45017.2170
	183179	12/03/20	FINE SHARPIES	70.35		4982380	111020	P	D	N			PROGRAM SUPPLIES	262.45017.2170
			VENDOR TOTAL	242.89		*CHECK TOTAL								
				242.89										
BLUME BRAUHAUS LLC						023715								
	183087	11/25/20	110420 INV	97.73		INV-009623		D	N				INVENTORY - LIQU	609.00.14500
BMJ CORPORATION						020945								
	183088	11/25/20	RCVR BUSHING #0181	19.99		67-115630		D	N				GARAGE INVENTORY	701.00.14120
BOLTON & MENK, INC						099261								
	183259	12/10/20	44TH MILL & OVERLAY	6,147.50		0260567	003033	P	D	N			EXPERT & PROFESS	415.52005.3050
	183259	12/10/20	PUMP STATION #3 CONST	2,615.00		0260568	002945	P	D	N			EXPERT & PROFESS	651.49449.3050
	183259	12/10/20	ZONE 4B & 5 STREET REH	2,545.00		0260569		D	N				EXPERT & PROFESS	415.52002.3050
			VENDOR TOTAL	11,307.50		*CHECK TOTAL								
				11,307.50										
BOOM ISLAND BREWING COMP						021675								
	183180	12/03/20	110320 INV	388.50		10080		D	N				INVENTORY - LIQU	609.00.14500

ACS FINANCIAL SYSTEM  
12/09/2020 15:12:01

Vendor Payment Journal Report  
12/14/20 COUNCIL REPORT

CITY OF COLUMBIA HEIGHTS  
GL540R-V08.14 PAGE 7

VENDOR NAME AND NUMBER

CHECK#	DATE	DESCRIPTION	AMOUNT	CLAIM	INVOICE	PO#	F	S	9	BX	M	ACCOUNT NAME	ACCOUNT
BOUND TREE MEDICAL LLC 099106													
183089	11/25/20	LANCETS,I-GEL RESUS PCK	181.15		83827699		D	N				GENERAL SUPPLIES	101.42200.2171
183260	12/10/20	NALOXONE	429.90		83853841		D	N				GENERAL SUPPLIES	101.42200.2171
		VENDOR TOTAL	611.05										
BOYER TRUCK PARTS 003860													
183261	12/10/20	RTN FILTERS #0085	62.81	CR	CM936230		D	N				GARAGE INVENTORY	701.00.14120
183261	12/10/20	FILTER #0085	85.45		CM936230		D	N				GARAGE INVENTORY	701.00.14120
183261	12/10/20	FILTERS-#0085	152.58		936230		D	N				GARAGE INVENTORY	701.00.14120
183261	12/10/20	FILTER #0085	32.50		936231		D	N				GARAGE INVENTORY	701.00.14120
		VENDOR TOTAL	207.72		*CHECK TOTAL								
			207.72										
BREAKTHRU BEVERAGE MN BE 024260													
183090	11/25/20	102820 INV 747	1,043.50		1091184708		D	N				INVENTORY - LIQU	609.00.14500
183090	11/25/20	110620 INV 742	4,825.15		1091187775		D	N				INVENTORY - LIQU	609.00.14500
183090	11/25/20	102720 INV744	54.40	CR	2090461784		D	N				INVENTORY - LIQU	609.00.14500
		VENDOR TOTAL	5,814.25		*CHECK TOTAL								
183181	12/03/20	110620 INV 744	884.20		1091187778		D	N				INVENTORY - LIQU	609.00.14500
183181	12/03/20	111120 INV 747	3,834.35		1091188673		D	N				INVENTORY - LIQU	609.00.14500
183181	12/03/20	111320 INV 742	354.75		1091189670		D	N				INVENTORY - LIQU	609.00.14500
183181	12/03/20	111320 INV 744	2,481.75		1091189712		D	N				INVENTORY - LIQU	609.00.14500
		VENDOR TOTAL	7,555.05		*CHECK TOTAL								
183262	12/10/20	112020 INV 742	1,960.90		1091191316		D	N				INVENTORY - LIQU	609.00.14500
		VENDOR TOTAL	15,330.20										
BREAKTHRU BEVERAGE MN W& 024265													
183091	11/25/20	102820 INV 744	512.81		1081198632		D	N				INVENTORY - LIQU	609.00.14500
183091	11/25/20	102820 DEL 744	9.20		1081198632		D	N				DELIVERY	609.49792.2199
183091	11/25/20	102820 INV 744	675.00		1081198633		D	N				INVENTORY - LIQU	609.00.14500
183091	11/25/20	102820 DEL 744	6.90		1081198633		D	N				DELIVERY	609.49792.2199
183091	11/25/20	102820 INV 744	860.10		1081198684		D	N				INVENTORY - LIQU	609.00.14500
183091	11/25/20	102820 DEL 744	8.05		1081198684		D	N				DELIVERY	609.49792.2199
183091	11/25/20	102820 INV 744	477.17		1081198685		D	N				INVENTORY - LIQU	609.00.14500
183091	11/25/20	102820 DEL 744	7.19		1081198685		D	N				DELIVERY	609.49792.2199
183091	11/25/20	102820 INV 744	214.98		1081198686		D	N				INVENTORY - LIQU	609.00.14500
183091	11/25/20	102820 DEL 744	6.42		1081198686		D	N				DELIVERY	609.49792.2199
183091	11/25/20	103020 INV 742	2,943.00		1081200079		D	N				INVENTORY - LIQU	609.00.14500
183091	11/25/20	103020 DEL 742	41.40		1081200079		D	N				DELIVERY	609.49791.2199
183091	11/25/20	103020 INV 742	123.48		1081200080		D	N				INVENTORY - LIQU	609.00.14500
183091	11/25/20	103020 DEL 742	0.67		1081200080		D	N				DELIVERY	609.49791.2199
183091	11/25/20	103020 INV 742	409.14		1081200081		D	N				INVENTORY - LIQU	609.00.14500
183091	11/25/20	103020 DEL 742	11.50		1081200081		D	N				DELIVERY	609.49791.2199
183091	11/25/20	103020 INV 744	1,350.00		1081200082		D	N				INVENTORY - LIQU	609.00.14500
183091	11/25/20	103020 DEL 744	1.15		1081200082		D	N				DELIVERY	609.49792.2199

Vendor Payment Journal Report  
12/14/20 COUNCIL REPORT

VENDOR NAME AND NUMBER

CHECK#	DATE	DESCRIPTION	AMOUNT	CLAIM	INVOICE	PO#	F	S	9	BX	M	ACCOUNT NAME	ACCOUNT
BREAKTHRU BEVERAGE MN W& 024265													
183091	11/25/20	103020 INV 747	1,316.22		1081200144		D	N				INVENTORY - LIQU	609.00.14500
183091	11/25/20	103020 DEL 747	23.00		1081200144		D	N				DELIVERY	609.49793.2199
183091	11/25/20	103020 INV 747	1,690.26		1081200145		D	N				INVENTORY - LIQU	609.00.14500
183091	11/25/20	103020 DEL 747	40.92		1081200145		D	N				DELIVERY	609.49793.2199
183091	11/25/20	110620 INV 742	558.60		1081203157		D	N				INVENTORY - LIQU	609.00.14500
183091	11/25/20	110620 DEL 742	9.20		1081203157		D	N				DELIVERY	609.49791.2199
183091	11/25/20	110620 INV 742	926.50		1081203159		D	N				INVENTORY - LIQU	609.00.14500
183091	11/25/20	110620 DEL 742	9.20		1081203159		D	N				DELIVERY	609.49791.2199
183091	11/25/20	110620 INV 744	95.00		1081203163		D	N				INVENTORY - LIQU	609.00.14500
183091	11/25/20	110620 DEL 744	1.15		1081203163		D	N				DELIVERY	609.49792.2199
183091	11/25/20	110620 INV 747	1,533.85		1081203216		D	N				INVENTORY - LIQU	609.00.14500
183091	11/25/20	110620 DEL 747	9.20		1081203216		D	N				DELIVERY	609.49793.2199
183091	11/25/20	110620 INV 747	422.00		1081203217		D	N				INVENTORY - LIQU	609.00.14500
183091	11/25/20	110620 DEL 747	2.30		1081203217		D	N				DELIVERY	609.49793.2199
183091	11/25/20	111320 INV 742	75.00		1081206129		D	N				INVENTORY - LIQU	609.00.14500
183091	11/25/20	111320 DEL 742	1.15		1081206129		D	N				DELIVERY	609.49791.2199
183091	11/25/20	111320 INV 744	100.00		1081206131		D	N				INVENTORY - LIQU	609.00.14500
183091	11/25/20	111320 DEL 744	1.34		1081206131		D	N				DELIVERY	609.49792.2199
			14,473.05		*CHECK TOTAL								
183182	12/03/20	110620 INV 742	4,333.84		1081203154		D	N				INVENTORY - LIQU	609.00.14500
183182	12/03/20	110620 DEL 742	18.78		1081203154		D	N				DELIVERY	609.49791.2199
183182	12/03/20	110620 INV 742	3,738.15		1081203156		D	N				INVENTORY - LIQU	609.00.14500
183182	12/03/20	110620 DEL 742	23.00		1081203156		D	N				DELIVERY	609.49791.2199
183182	12/03/20	110620 INV 742	6,527.45		1081203158		D	N				INVENTORY - LIQU	609.00.14500
183182	12/03/20	110620 DEL 742	16.10		1081203158		D	N				DELIVERY	609.49791.2199
183182	12/03/20	110620 INV 744	839.60		1081203160		D	N				INVENTORY - LIQU	609.00.14500
183182	12/03/20	110620 INV 744	8.05		1081203160		D	N				DELIVERY	609.49792.2199
183182	12/03/20	110620 INV 744	3,738.15		1081203162		D	N				INVENTORY - LIQU	609.00.14500
183182	12/03/20	110620 DEL 744	23.00		1081203162		D	N				DELIVERY	609.49792.2199
183182	12/03/20	111020 INV 742	760.70		1081204457		D	N				INVENTORY - LIQU	609.00.14500
183182	12/03/20	111020 DEL 742	3.84		1081204457		D	N				DELIVERY	609.49791.2199
183182	12/03/20	111320 INV 742	2,104.80		1081206063		D	N				INVENTORY - LIQU	609.00.14500
183182	12/03/20	111320 DEL 742	24.15		1081206063		D	N				DELIVERY	609.49791.2199
183182	12/03/20	111320 INV 742	1,237.55		1081206124		D	N				INVENTORY - LIQU	609.00.14500
183182	12/03/20	111320 DEL 742	20.89		1081206124		D	N				DELIVERY	609.49791.2199
183182	12/03/20	111320 INV 742	170.90		1081206125		D	N				INVENTORY - LIQU	609.00.14500
183182	12/03/20	111320 DEL 742	1.15		1081206125		D	N				DELIVERY	609.49791.2199
183182	12/03/20	111320 INV 742	2,998.24		1081206126		D	N				INVENTORY - LIQU	609.00.14500
183182	12/03/20	111320 DEL 742	16.10		1081206126		D	N				DELIVERY	609.49791.2199
183182	12/03/20	111320 INV 742	333.00		1081206127		D	N				INVENTORY - LIQU	609.00.14500
183182	12/03/20	111320 DEL 742	5.75		1081206127		D	N				DELIVERY	609.49791.2199
183182	12/03/20	111320 INV 742	333.00		1081206128		D	N				INVENTORY - LIQU	609.00.14500
183182	12/03/20	111320 DEL 742	5.75		1081206128		D	N				DELIVERY	609.49791.2199
183182	12/03/20	111320 INV 744	2,213.02		1081206130		D	N				INVENTORY - LIQU	609.00.14500
183182	12/03/20	111320 DEL 744	16.10		1081206130		D	N				DELIVERY	609.49792.2199
183182	12/03/20	111320 INV 744	270.12		1081206132		D	N				INVENTORY - LIQU	609.00.14500
183182	12/03/20	111320 DEL 744	3.45		1081206132		D	N				DELIVERY	609.49792.2199

Vendor Payment Journal Report  
12/14/20 COUNCIL REPORT

VENDOR NAME AND NUMBER

CHECK#	DATE	DESCRIPTION	AMOUNT	CLAIM	INVOICE	PO#	F	S	9	BX	M	ACCOUNT NAME	ACCOUNT
BREAKTHRU BEVERAGE MN W& 024265													
183182	12/03/20	111320 INV 744	146.95		1081206133		D	N				INVENTORY - LIQU	609.00.14500
183182	12/03/20	111320 DEL 744	5.75		1081206133		D	N				DELIVERY	609.49792.2199
183182	12/03/20	111320 INV 744	206.90		1081206146		D	N				INVENTORY - LIQU	609.00.14500
183182	12/03/20	111320 DEL 744	1.34		1081206146		D	N				DELIVERY	609.49793.2199
183182	12/03/20	111320 INV 747	333.00		1081206147		D	N				INVENTORY - LIQU	609.00.14500
183182	12/03/20	111320 DEL 747	5.75		1081206147		D	N				DELIVERY	609.49793.2199
183182	12/03/20	111320 INV 747	238.86		1081206148		D	N				INVENTORY - LIQU	609.00.14500
183182	12/03/20	111320 DEL 747	1.45		1081206148		D	N				DELIVERY	609.49793.2199
183182	12/03/20	112020 INV 744	732.00		1081208896		D	N				INVENTORY - LIQU	609.00.14500
183182	12/03/20	112020 DEL 744	4.79		1081208896		D	N				DELIVERY	609.49792.2199
183182	12/03/20	112020 INV 744	3,147.75		1081208898		D	N				INVENTORY - LIQU	609.00.14500
183182	12/03/20	112020 DEL 744	32.20		1081208898		D	N				DELIVERY	609.49792.2199
183182	12/03/20	112020 INV 744	740.00		1081208899		D	N				INVENTORY - LIQU	609.00.14500
183182	12/03/20	112020 DEL 744	2.30		1081208899		D	N				DELIVERY	609.49792.2199
183182	12/03/20	112020 INV 744	396.83		1081208900		D	N				INVENTORY - LIQU	609.00.14500
183182	12/03/20	112020 DEL 744	6.90		1081208900		D	N				DELIVERY	609.49792.2199
183182	12/03/20	112020 INV 744	308.73		1081208901		D	N				INVENTORY - LIQU	609.00.14500
183182	12/03/20	112020 DEL 744	4.02		1081208901		D	N				DELIVERY	609.49792.2199
183182	12/03/20	112020 INV 747	333.00		1081208954		D	N				INVENTORY - LIQU	609.00.14500
183182	12/03/20	112020 DEL 747	5.75		1081208954		D	N				DELIVERY	609.49793.2199
183182	12/03/20	112020 INV 747	308.73		1081208955		D	N				INVENTORY - LIQU	609.00.14500
183182	12/03/20	112020 DEL 747	4.02		1081208955		D	N				DELIVERY	609.49793.2199
183182	12/03/20	110920 INV 742	240.00CR		2080294166		D	N				INVENTORY - LIQU	609.00.14500
183182	12/03/20	110920 DEL 742	1.15CR		2080294166		D	N				DELIVERY	609.49791.2199
183182	12/03/20	111620 INV 744	180.00CR		2080295454		D	N				INVENTORY - LIQU	609.00.14500
183182	12/03/20	111620 DEL 744	1.15CR		2080295454		D	N				DELIVERY	609.49792.2199
183182	12/03/20	111820 INV 742	173.32CR		2080295757		D	N				INVENTORY - LIQU	609.00.14500
183182	12/03/20	111820 DEL 742	0.77CR		2080295757		D	N				DELIVERY	609.49791.2199
			36,155.26		*CHECK TOTAL								
183263	12/10/20	112320 INV 742	208.00CR		1080296337		D	N				INVENTORY - LIQU	609.00.14500
183263	12/10/20	112320 DEL 742	2.30CR		1080296337		D	N				DELIVERY	609.49791.2199
183263	12/10/20	110620 INV 744	448.00		1081203161		D	N				INVENTORY - LIQU	609.00.14500
183263	12/10/20	110620 DEL 744	9.20		1081203161		D	N				DELIVERY	609.49792.2199
183263	12/10/20	112020 INV 742	1,146.28		1081208857		D	N				INVENTORY - LIQU	609.00.14500
183263	12/10/20	112020 DEL 742	6.32		1081208857		D	N				DELIVERY	609.49791.2199
183263	12/10/20	112020 INV 742	1,732.00		1081208858		D	N				INVENTORY - LIQU	609.00.14500
183263	12/10/20	112020 DEL 742	23.00		1081208858		D	N				DELIVERY	609.49791.2199
183263	12/10/20	112020 INV 742	1,319.44		1081208859		D	N				INVENTORY - LIQU	609.00.14500
183263	12/10/20	112020 DEL 742	5.75		1081208859		D	N				DELIVERY	609.49791.2199
183263	12/10/20	112020 INV 742	305.90		1081208860		D	N				INVENTORY - LIQU	609.00.14500
183263	12/10/20	112020 DEL 742	2.30		1081208860		D	N				DELIVERY	609.49791.2199
183263	12/10/20	112020 INV 742	396.83		1081208862		D	N				INVENTORY - LIQU	609.00.14500
183263	12/10/20	112020 DEL 742	6.90		1081208862		D	N				DELIVERY	609.49791.2199
183263	12/10/20	112020 INV 742	308.73		1081208863		D	N				INVENTORY - LIQU	609.00.14500
183263	12/10/20	112020 DEL 742	4.02		1081208863		D	N				DELIVERY	609.49791.2199
183263	12/10/20	112020 INV 742	450.00		1081208894		D	N				INVENTORY - LIQU	609.00.14500
183263	12/10/20	112020 DEL 742	6.90		1081208894		D	N				DELIVERY	609.49791.2199

Vendor Payment Journal Report  
12/14/20 COUNCIL REPORT

VENDOR NAME AND NUMBER

CHECK#	DATE	DESCRIPTION	AMOUNT	CLAIM	INVOICE	PO#	F	S	9	BX	M	ACCOUNT NAME	ACCOUNT
BREAKTHRU BEVERAGE MN W& 024265													
183263	12/10/20	112020 INV 742	680.54		1081208895		D	N				INVENTORY - LIQU	609.00.14500
183263	12/10/20	112020 DEL 742	0.38		1081208895		D	N				DELIVERY	609.49791.2199
183263	12/10/20	112020 INV 744	901.55		1081208897		D	N				INVENTORY - LIQU	609.00.14500
183263	12/10/20	112020 DEL 744	13.80		1081208897		D	N				DELIVERY	609.49792.2199
183263	12/10/20	112720 INV 742	200.00		1081211082		D	N				INVENTORY - LIQU	609.00.14500
183263	12/10/20	112720 DEL 742	6.32		1081211082		D	N				DELIVERY	609.49791.2199
183263	12/10/20	112720 INV 744	1,132.50		1081211196		D	N				INVENTORY - LIQU	609.00.14500
183263	12/10/20	112720 DEL 744	11.50		1081211196		D	N				DELIVERY	609.49792.2199
183263	12/10/20	112720 INV 747	858.58		1081211198		D	N				INVENTORY - LIQU	609.00.14500
183263	12/10/20	112720 DEL 747	7.38		1081211198		D	N				DELIVERY	609.49793.2199
183263	12/10/20	112720 INV 747	206.90		1081211199		D	N				INVENTORY - LIQU	609.00.14500
183263	12/10/20	112720 DEL 747	1.15		1081211199		D	N				DELIVERY	609.49793.2199
183263	12/10/20	112720 INV 747	54.00		1081211200		D	N				INVENTORY - LIQU	609.00.14500
183263	12/10/20	112720 DEL 747	1.15		1081211200		D	N				DELIVERY	609.49793.2199
183263	12/10/20	112720 INV 747	79.80		1081211201		D	N				INVENTORY - LIQU	609.00.14500
183263	12/10/20	112720 DEL 747	2.30		1081211201		D	N				DELIVERY	609.49793.2199
183263	12/10/20	112720 INV 747	685.50		1081211202		D	N				INVENTORY - LIQU	609.00.14500
183263	12/10/20	112720 DEL 747	9.20		1081211202		D	N				DELIVERY	609.49793.2199
183263	12/10/20	110720 INV 744	96.00CR		2080294097		D	N				INVENTORY - LIQU	609.00.14500
183263	12/10/20	110720 DEL 744	1.15CR		2080294097		D	N				DELIVERY	609.49792.2199
183263	12/10/20	110920 INV 744	56.00CR		2080294158		D	N				INVENTORY - LIQU	609.00.14500
183263	12/10/20	110920 DEL 744	2.30CR		2080294158		D	N				DELIVERY	609.49792.2199
183263	12/10/20	112320 INV 742	248.99CR		2080296306		D	N				INVENTORY - LIQU	609.00.14500
183263	12/10/20	112320 DEL	1.15CR		2080296306		D	N				DELIVERY	609.49791.2199
			10,408.23		*CHECK TOTAL								
		VENDOR TOTAL	61,036.54										
BROKEN CLOCK BREWING COO 025930													
183183	12/03/20	110420 INV	108.00		4371		D	N				INVENTORY - LIQU	609.00.14500
183183	12/03/20	110420 INV	132.00		4372		D	N				INVENTORY - LIQU	609.00.14500
183183	12/03/20	111020 INV	144.00		4410		D	N				INVENTORY - LIQU	609.00.14500
			384.00		*CHECK TOTAL								
		VENDOR TOTAL	384.00										
BUETOW 2 ARCHITECTS INC 021670													
183264	12/10/20	ARCHITECT SVCS PMT3	2,000.00		20102-2020	003045	P	D	N			BUILDING & IMPRO	609.49794.5120
BURR/LOREN .00842													
183184	12/03/20	FINAL/REFUND 4043 JEFF	1,206.26		102820		D	N				REFUND PAYABLE	601.00.20120
CAPITOL BEVERAGE SALES L 099247													
183092	11/25/20	103020 INV	4,329.10		2480016		D	N				INVENTORY - LIQU	609.00.14500
183185	12/03/20	110620 INV	11.65CR		14020016		D	N				INVENTORY - LIQU	609.00.14500
183185	12/03/20	111120 INV	23.30CR		14030140		D	N				INVENTORY - LIQU	609.00.14500
183185	12/03/20	110620 INV	1,982.20		2482649		D	N				INVENTORY - LIQU	609.00.14500
183185	12/03/20	110520 INV	11,201.02		2482669		D	N				INVENTORY - LIQU	609.00.14500

Vendor Payment Journal Report  
12/14/20 COUNCIL REPORT

VENDOR NAME AND NUMBER

CHECK#	DATE	DESCRIPTION	AMOUNT	CLAIM	INVOICE	PO#	F S 9 BX M	ACCOUNT NAME	ACCOUNT
CAPITOL BEVERAGE SALES L 099247									
183185	12/03/20	110620 INV	2.00	CR	2482670		D N	INVENTORY - LIQU	609.00.14500
183185	12/03/20	111320 INV	1,029.50		2485061		D N	INVENTORY - LIQU	609.00.14500
183185	12/03/20	111120 INV	7,950.33		2485160		D N	INVENTORY - LIQU	609.00.14500
183185	12/03/20	111120 INV	4.00	CR	2485303		D N	INVENTORY - LIQU	609.00.14500
183185	12/03/20	111220 INV	18.90	CR	2485304		D N	INVENTORY - LIQU	609.00.14500
183185	12/03/20	111220 INV	1,302.55		2485305		D N	INVENTORY - LIQU	609.00.14500
183185	12/03/20	103020 INV	16.80	CR	2641077		D N	INVENTORY - LIQU	609.00.14500
183185	12/03/20	110520 INV	2.37	CR	2641086		D N	INVENTORY - LIQU	609.00.14500
			23,386.58		*CHECK TOTAL				
183265	12/10/20	111820 INV	43.30	CR	14030144		D N	INVENTORY - LIQU	609.00.14500
183265	12/10/20	111820 INV	5,241.45		2487787		D N	INVENTORY - LIQU	609.00.14500
			5,198.15		*CHECK TOTAL				
		VENDOR TOTAL	32,913.83						
CARDINAL INVESTIGATIONS 027680									
183266	12/10/20	CSO BACKGROUNDS	1,477.50		CHPD2020-5		D M 07	EXPERT & PROFESS	101.42100.3050
CARLSON COMMUNITY SOLAR 028630									
183093	11/25/20	111720 SOLAR GARDEN	162.61		13167	003048	P D M 07	ELECTRIC	101.41940.3810
183093	11/25/20	111720 SOLAR GARDEN	97.80		13167	003048	P D M 07	ELECTRIC	602.49450.3810
183093	11/25/20	111720 SOLAR GARDEN	917.92		13167	003048	P D M 07	ELECTRIC	701.49950.3810
			1,178.33		*CHECK TOTAL				
		VENDOR TOTAL	1,178.33						
CARLSON MCCAIN INC 000071									
183186	12/03/20	ROOT PROPERTY PH1 HRA	10,867.71		0045565		D N	EXPERT & PROFESS	202.46350.3050
CDW-G INC 008170									
183094	11/25/20	MODULE,SSD,VID-CONVR	210.25		1046627		D N	COMPUTER EQUIPME	101.42100.2011
183094	11/25/20	DELL MONITORS	525.04		1093787		D N	COMPUTER EQUIPME	101.42100.2011
183094	11/25/20	DELL 7070 COMPUTER	989.51		1103696		D N	COMPUTER EQUIPME	101.42100.2011
			1,724.80		*CHECK TOTAL				
183267	12/10/20	WIN PRO LICENSE	578.13		3645520		D N	COMPUTER EQUIPME	101.42100.2011
183267	12/10/20	WIN PRO LICENSE	192.71		3645520		D N	COMPUTER EQUIPME	101.42200.2011
			770.84		*CHECK TOTAL				
		VENDOR TOTAL	2,495.64						
CENGAGE LEARNING INC 009585									
183187	12/03/20	LARGE PRINT BOOKS	188.93		72591656	003989	P D N	BOOKS	240.45500.2180
183187	12/03/20	LARGE PRINT BOOKS	85.47		72592217	003990	P D N	BOOKS	240.45500.2180
			274.40		*CHECK TOTAL				
		VENDOR TOTAL	274.40						
CENTER POINT ENERGY 004945									
183095	11/25/20	111020 11299887-7	30.48		11299887-7		D N	GAS	602.49450.3830

Vendor Payment Journal Report  
12/14/20 COUNCIL REPORT

VENDOR NAME AND NUMBER		CHECK#	DATE	DESCRIPTION	AMOUNT	CLAIM	INVOICE	PO#	F S 9 BX M	ACCOUNT NAME	ACCOUNT
CENTER POINT ENERGY				004945							
	183095	11/25/20	111620	8000014661-5	519.64		8000014661-5		D N	GAS	101.41940.3830
	183095	11/25/20	111620	8000014661-5	466.48		8000014661-5		D N	GAS	101.45129.3830
	183095	11/25/20	111620	8000014661-5	55.05		8000014661-5		D N	GAS	101.45200.3830
	183095	11/25/20	111620	8000014661-5	56.28		8000014661-5		D N	GAS	101.45200.3830
	183095	11/25/20	111620	8000014661-5	17.06		8000014661-5		D N	GAS	101.45200.3830
	183095	11/25/20	111620	8000014661-5	48.80		8000014661-5		D N	GAS	101.45200.3830
	183095	11/25/20	111620	8000014661-5	58.78		8000014661-5		D N	GAS	101.45200.3830
	183095	11/25/20	111620	8000014661-5	87.42		8000014661-5		D N	GAS	601.49430.3830
	183095	11/25/20	111620	8000014661-5	45.08		8000014661-5		D N	GAS	601.49430.3830
	183095	11/25/20	111620	8000014661-5	369.54		8000014661-5		D N	GAS	609.49791.3830
	183095	11/25/20	111620	8000014661-5	283.75		8000014661-5		D N	GAS	609.49792.3830
	183095	11/25/20	111620	8000014661-5	71.97		8000014661-5		D N	GAS	609.49793.3830
	183095	11/25/20	111620	8000014661-5	685.18		8000014661-5		D N	GAS	701.49950.3830
					2,795.51		*CHECK TOTAL				
	183268	12/10/20	112520	11173439-8	7.46		11173439-8		D N	GAS	408.46414.3830
				VENDOR TOTAL	2,802.97						
CENTURYLINK				020790							
	183096	11/25/20	110420	763 789-4821 851	145.17		110420		D N	TELEPHONE & TELE	101.42100.3210
	183096	11/25/20	110420	763 789-4821 851	145.17		110420		D N	TELEPHONE & TELE	101.42200.3210
					290.34		*CHECK TOTAL				
	183188	12/03/20	110720	763 788-0064 164	50.00		7637880064164		D N	TELEPHONE & TELE	609.49792.3210
	183188	12/03/20	110720	763 788-0290 045	50.00		7637880290045		D N	TELEPHONE & TELE	609.49792.3210
					100.00		*CHECK TOTAL				
				VENDOR TOTAL	390.34						
CHAMBERLAIN OIL COMPANY				099566							
	183269	12/10/20		KEROSENE #0121	282.15		342107-00		D N	GARAGE INVENTORY	701.00.14120
	183269	12/10/20		DRUM DEPOSIT #0121	20.00		342107-00		D N	GARAGE INVENTORY	701.00.14120
	183269	12/10/20		BRAKE CLEANER	26.80		342108-00		D N	CHEMICALS	701.49950.2161
	183269	12/10/20		OIL PAN	31.00		342403-00		D N	GENERAL SUPPLIES	701.49950.2171
					359.95		*CHECK TOTAL				
				VENDOR TOTAL	359.95						
CINTAS INC				026055							
	183097	11/25/20		MOPS JPM 092920	26.53		4062860576		D N	BUILDING MAINT:C	101.45129.4020
	183097	11/25/20		MOPS JPM 111020	26.53		4066835322		D N	BUILDING MAINT:C	101.45129.4020
	183097	11/25/20		MOPS JPM 111720	26.53		4067499408		D N	BUILDING MAINT:C	101.45129.4020
					79.59		*CHECK TOTAL				
	183270	12/10/20		RUGS-PW 111920	47.20		4067895447		D N	BUILDING MAINT:C	701.49950.4020
	183270	12/10/20		RUGS-CITY HALL 111920	28.96		4067895500		D N	BUILDING MAINT:C	101.41940.4020
	183270	12/10/20		SERVICE CHARGE	10.00CR		4067895500		D N	BUILDING MAINT:C	101.41940.4020
	183270	12/10/20		SERVICE CHARGE	10.00CR		4067895500		D N	BUILDING MAINT:C	701.49950.4020
	183270	12/10/20		MOPS,MATS JPM	80.53		4068870682		D N	BUILDING MAINT:C	101.45129.4020
					136.69		*CHECK TOTAL				
				VENDOR TOTAL	216.28						



Vendor Payment Journal Report  
12/14/20 COUNCIL REPORT

VENDOR NAME AND NUMBER		CHECK#	DATE	DESCRIPTION	AMOUNT	CLAIM	INVOICE	PO#	F	S	9	BX	M	ACCOUNT NAME	ACCOUNT	
COLUMBIA HEIGHTS RENTAL				010285												
		183189	12/03/20	ENCLOSED TRAILER RENTAL	500.00		218568					D	M	01	RENTS & LEASES	101.41410.4100
COMCAST				000298												
		183098	11/25/20	101020 8772105050224795	19.15		101020	002324	P	D	N			OTHER COMMUNICAT	101.41110.3250	
		183098	11/25/20	101020 8772105050224795	28.72		101020	002324	P	D	N			OTHER COMMUNICAT	101.41320.3250	
		183098	11/25/20	101020 8772105050224795	62.22		101020	002324	P	D	N			OTHER COMMUNICAT	101.41510.3250	
		183098	11/25/20	101020 8772105050224795	4.79		101020	002324	P	D	N			OTHER COMMUNICAT	101.41940.3250	
		183098	11/25/20	101020 8772105050224795	129.23		101020	002324	P	D	N			OTHER COMMUNICAT	101.42100.3250	
		183098	11/25/20	101020 8772105050224795	119.66		101020	002324	P	D	N			OTHER COMMUNICAT	101.42200.3250	
		183098	11/25/20	101020 8772105050224795	67.01		101020	002324	P	D	N			OTHER COMMUNICAT	101.43100.3250	
		183098	11/25/20	101020 8772105050224795	9.57		101020	002324	P	D	N			OTHER COMMUNICAT	101.43121.3250	
		183098	11/25/20	101020 8772105050224795	33.51		101020	002324	P	D	N			OTHER COMMUNICAT	101.45000.3250	
		183098	11/25/20	101020 8772105050224795	9.57		101020	002324	P	D	N			OTHER COMMUNICAT	101.45129.3250	
		183098	11/25/20	101020 8772105050224795	9.57		101020	002324	P	D	N			OTHER COMMUNICAT	101.45200.3250	
		183098	11/25/20	101020 8772105050224795	14.36		101020	002324	P	D	N			OTHER COMMUNICAT	201.42400.3250	
		183098	11/25/20	101020 8772105050224795	19.15		101020	002324	P	D	N			OTHER COMMUNICAT	204.46314.3250	
		183098	11/25/20	101020 8772105050224795	528.86		101020	002324	P	D	N			OTHER COMMUNICAT	225.49844.3250	
		183098	11/25/20	101020 8772105050224795	201.03		101020	002324	P	D	N			OTHER COMMUNICAT	240.45500.3250	
		183098	11/25/20	101020 8772105050224795	4.79		101020	002324	P	D	N			OTHER COMMUNICAT	601.49430.3250	
		183098	11/25/20	101020 8772105050224795	4.79		101020	002324	P	D	N			OTHER COMMUNICAT	602.49450.3250	
		183098	11/25/20	101020 8772105050224795	190.84		101020	002324	P	D	N			OTHER COMMUNICAT	609.49791.3250	
		183098	11/25/20	101020 8772105050224795	166.91		101020	002324	P	D	N			OTHER COMMUNICAT	609.49792.3250	
		183098	11/25/20	101020 8772105050224795	152.55		101020	002324	P	D	N			OTHER COMMUNICAT	609.49793.3250	
		183098	11/25/20	101020 8772105050224795	9.57		101020	002324	P	D	N			OTHER COMMUNICAT	701.49950.3250	
		183098	11/25/20	101020 8772105050224795	129.15		101020	002324	P	D	N			OTHER COMMUNICAT	720.49980.3250	
		183098	11/25/20	111020 8772105050224795	19.15		111020	002324	F	D	N			OTHER COMMUNICAT	101.41110.3250	
		183098	11/25/20	111020 8772105050224795	28.72		111020	002324	F	D	N			OTHER COMMUNICAT	101.41320.3250	
		183098	11/25/20	111020 8772105050224795	62.22		111020	002324	F	D	N			OTHER COMMUNICAT	101.41510.3250	
		183098	11/25/20	111020 8772105050224795	4.79		111020	002324	F	D	N			OTHER COMMUNICAT	101.41940.3250	
		183098	11/25/20	111020 8772105050224795	129.23		111020	002324	F	D	N			OTHER COMMUNICAT	101.42100.3250	
		183098	11/25/20	111020 8772105050224795	119.66		111020	002324	F	D	N			OTHER COMMUNICAT	101.42200.3250	
		183098	11/25/20	111020 8772105050224795	67.01		111020	002324	F	D	N			OTHER COMMUNICAT	101.43100.3250	
		183098	11/25/20	111020 8772105050224795	9.57		111020	002324	F	D	N			OTHER COMMUNICAT	101.43121.3250	
		183098	11/25/20	111020 8772105050224795	33.51		111020	002324	F	D	N			OTHER COMMUNICAT	101.45000.3250	
		183098	11/25/20	111020 8772105050224795	9.57		111020	002324	F	D	N			OTHER COMMUNICAT	101.45129.3250	
		183098	11/25/20	111020 8772105050224795	9.57		111020	002324	F	D	N			OTHER COMMUNICAT	101.45200.3250	
		183098	11/25/20	111020 8772105050224795	14.36		111020	002324	F	D	N			OTHER COMMUNICAT	201.42400.3250	
		183098	11/25/20	111020 8772105050224795	19.15		111020	002324	F	D	N			OTHER COMMUNICAT	204.46314.3250	
		183098	11/25/20	111020 8772105050224795	528.86		111020	002324	F	D	N			OTHER COMMUNICAT	225.49844.3250	
		183098	11/25/20	111020 8772105050224795	201.03		111020	002324	F	D	N			OTHER COMMUNICAT	240.45500.3250	
		183098	11/25/20	111020 8772105050224795	4.79		111020	002324	F	D	N			OTHER COMMUNICAT	601.49430.3250	
		183098	11/25/20	111020 8772105050224795	4.79		111020	002324	F	D	N			OTHER COMMUNICAT	602.49450.3250	
		183098	11/25/20	111020 8772105050224795	190.84		111020	002324	F	D	N			OTHER COMMUNICAT	609.49791.3250	
		183098	11/25/20	111020 8772105050224795	166.91		111020	002324	F	D	N			OTHER COMMUNICAT	609.49792.3250	
		183098	11/25/20	111020 8772105050224795	152.55		111020	002324	F	D	N			OTHER COMMUNICAT	609.49793.3250	
		183098	11/25/20	111020 8772105050224795	9.57		111020	002324	F	D	N			OTHER COMMUNICAT	701.49950.3250	
		183098	11/25/20	111020 8772105050224795	139.15		111020	002324	F	D	N			OTHER COMMUNICAT	720.49980.3250	

Vendor Payment Journal Report  
12/14/20 COUNCIL REPORT

VENDOR NAME AND NUMBER	CHECK#	DATE	DESCRIPTION	AMOUNT	CLAIM	INVOICE	PO#	F	S	9	BX	M	ACCOUNT NAME	ACCOUNT
COMCAST						000298								
	183098	11/25/20	111120 8772105050213863	33.84		111120							OTHER COMMUNICAT	101.42200.3250
				3,873.84	*CHECK	TOTAL								
			VENDOR TOTAL	3,873.84										
COMMERCIAL ASPHALT						000460								
	183099	11/25/20	MV4 WEAR ASPHALT	594.92		201031	067166	P	D	N			MAINT. & CONSTRU	101.43121.2160
CORE & MAIN LP						025710								
	183100	11/25/20	SENSUS COMMAND LINK	535.89		M734153							COMM. PURCHASED	601.49430.2990
CREATIVE FORMS & CONCEPT						013465								
	183271	12/10/20	2020 YE PAYROLL FORMS	371.46		118317							PRINTING & PRINT	101.41510.2030
CRYSTAL SPRINGS ICE LLC						021335								
	183101	11/25/20	111120 INV	117.18		3001981							INVENTORY - LIQU	609.00.14500
	183101	11/25/20	111120 INV	55.62		3001982							INVENTORY - LIQU	609.00.14500
	183101	11/25/20	111120 INV	136.08		3001985							INVENTORY - LIQU	609.00.14500
				308.88	*CHECK	TOTAL								
	183190	12/03/20	112320 INV	51.84		3002025							INVENTORY - LIQU	609.00.14500
	183190	12/03/20	112320 INV	64.80		3002026							INVENTORY - LIQU	609.00.14500
				116.64	*CHECK	TOTAL								
	183272	12/10/20	120220 INV	71.28		3002065							INVENTORY - LIQU	609.00.14500
	183272	12/10/20	120220 INV	56.16		3002067							INVENTORY - LIQU	609.00.14500
				127.44	*CHECK	TOTAL								
			VENDOR TOTAL	552.96										
DALCO ENTERPRISES INC						001405								
	183102	11/25/20	TP, TWLS, WIPS, CLNR, LNR	129.24		3672777							GENERAL SUPPLIES	101.42100.2171
	183102	11/25/20	TP, TWLS, WIPS, CLNR, LNR	129.24		3672777							GENERAL SUPPLIES	101.42200.2171
	183102	11/25/20	SOAP, CLNR, TWLS, DGRESR	39.32		3702534							GENERAL SUPPLIES	101.42100.2171
	183102	11/25/20	SOAP, CLNR, TWLS, DGRESR	39.33		3702534							GENERAL SUPPLIES	101.42200.2171
	183102	11/25/20	DISINFECTANT WIPES	69.99		3703549							GENERAL SUPPLIES	701.49950.2171
				407.12	*CHECK	TOTAL								
	183273	12/10/20	WIPES	56.08		3702917							GENERAL SUPPLIES	101.42100.2171
	183273	12/10/20	WIPES	56.09		3702917							GENERAL SUPPLIES	101.42200.2171
	183273	12/10/20	DEGREASER	19.75		3704520							GENERAL SUPPLIES	101.42100.2171
	183273	12/10/20	DEGREASER	19.76		3704520							GENERAL SUPPLIES	101.42200.2171
	183273	12/10/20	VACUUM MAINTENANCE	155.06		3705226							BUILDING MAINT:C	609.49791.4020
				306.74	*CHECK	TOTAL								
			VENDOR TOTAL	713.86										
DO-GOOD.BIZ INC						026990								
	183274	12/10/20	MAIL SVC, POSTAGE NEWSL	2,559.17		13998-01	067331	F	D	N			EXPERT & PROFESS	225.49844.3050

Vendor Payment Journal Report  
12/14/20 COUNCIL REPORT

VENDOR NAME AND NUMBER	CHECK#	DATE	DESCRIPTION	AMOUNT	CLAIM	INVOICE	PO#	F	S	9	BX	M	ACCOUNT NAME	ACCOUNT
DRAYER/AMY .00849	183191	12/03/20	FINAL/REFUND 3984 RESERV	227.52		111020		D	N				REFUND PAYABLE	601.00.20120
EARL F ANDERSEN INC 014210	183103	11/25/20	MOUNT POST	117.95		0125092-IN		D	N				GENERAL SUPPLIES	212.43190.2171
	183275	12/10/20	KEEP RT SIGNS	149.05		0125149-IN		D	N				GENERAL SUPPLIES	212.43190.2171
			VENDOR TOTAL	267.00										
ECM PUBLISHERS INC 022465	183192	12/03/20	111320 NOV AD 1	182.36		806085	067251	F	D	N			ADVERTISING ENTE	609.49791.3420
	183192	12/03/20	111320 NOV AD 1	143.56		806085	067251	F	D	N			ADVERTISING ENTE	609.49792.3420
	183192	12/03/20	111320 NOV AD 1	62.08		806085	067251	F	D	N			ADVERTISING ENTE	609.49793.3420
	183192	12/03/20	112720 NOV AD 2	182.36		808296	067251	F	D	N			ADVERTISING ENTE	609.49791.3420
	183192	12/03/20	112720 NOV AD 2	143.56		808296	067251	F	D	N			ADVERTISING ENTE	609.49792.3420
	183192	12/03/20	112720 NOV AD 2	62.08		808296	067251	F	D	N			ADVERTISING ENTE	609.49793.3420
				776.00									*CHECK TOTAL	
	183276	12/10/20	LGL CELLTWR,FENCE 112020	56.25		806280		D	N				LEGAL NOTICE PUB	201.42400.3500
	183276	12/10/20	LGL AD-PH WESTGATE 11202	56.25		806281		D	N				LEGAL NOTICE PUB	201.42400.3500
				112.50									*CHECK TOTAL	
			VENDOR TOTAL	888.50										
EHLERS & ASSOCIATES INC 005825	183104	11/25/20	3989 CENTRAL TIF CONSULT	368.75		85115	001560	P	D	M	07		EXPERT & PROFESS	408.46414.3050
FARNER-BOCKEN 098837	183277	12/10/20	092520 INV	11.55CR		7846761		D	N				INVENTORY - LIQU	609.00.14500
	183277	12/10/20	120320 INV	3,595.37		7955566-26		D	N				INVENTORY - LIQU	609.00.14500
	183277	12/10/20	120320 DEL	1.34		7955566-26		D	N				DELIVERY	609.49791.2199
	183277	12/10/20	120320 DEL	1.33		7955566-26		D	N				DELIVERY	609.49792.2199
	183277	12/10/20	120320 DEL	1.33		7955566-26		D	N				DELIVERY	609.49793.2199
	183277	12/10/20	120320 INV	3,833.52		7955567-27		D	N				INVENTORY - LIQU	609.00.14500
	183277	12/10/20	120320 INV	2,346.32		7955568-28		D	N				INVENTORY - LIQU	609.00.14500
				9,767.66									*CHECK TOTAL	
			VENDOR TOTAL	9,767.66										
FERDERER/NATE .00839	183193	12/03/20	FINAL/REFUND 4433 5TH ST	72.68		102820		D	N				REFUND PAYABLE	601.00.20120
FERGUSON WATERWORKS INC 099963	183105	11/25/20	REPAIR HYDRANT CP10755	2,347.42		0466237	067657	F	D	N			MAINT. & CONSTRU	884.49430.2160
	183105	11/25/20	INSURANCE DEDUCTIBLE	1,000.00		0466237	067657	F	D	N			INSURANCE DEDUCT	884.49430.4349
				3,347.42									*CHECK TOTAL	
			VENDOR TOTAL	3,347.42										
FINISHING TOUCH CAR CARE 020565	183278	12/10/20	GRAPHICS #8163,#8172	378.90		203461		D	N				VEHICLE REPAIR	101.42100.4080

Vendor Payment Journal Report  
12/14/20 COUNCIL REPORT

VENDOR NAME AND NUMBER	CHECK#	DATE	DESCRIPTION	AMOUNT	CLAIM	INVOICE	PO#	F S 9 BX M	ACCOUNT NAME	ACCOUNT
FIRST AMERICAN TITLE INS			028655							
	183279	12/10/20	ESCROW DISBURSEMENT FEE	175.00		1724-172413411	202030	P D N	EXPERT & PROFESS	408.46414.3050
FIRST NATIONAL INSURANCE			099419							
	183106	11/25/20	INSURANCE SERVICE 1220	1,000.00		120120	002737	P D N	PRE PAID INSURAN	884.00.15510
FLAHERTYS HAPPY TYME COM			012790							
	183194	12/03/20	112120 INV	171.00		37532		D N	INVENTORY - LIQU	609.00.14500
	183280	12/10/20	112120 INV	171.00		37533		D N	INVENTORY - LIQU	609.00.14500
	183280	12/10/20	120220 INV	57.00		37680		D N	INVENTORY - LIQU	609.00.14500
				228.00						
			VENDOR TOTAL	399.00						
										*CHECK TOTAL
FLEETPRIDE INC			001110							
	183107	11/25/20	CLAMPS	3.47		62871989		D N	GENERAL SUPPLIES	602.49450.2171
	183107	11/25/20	FILTERS-INVENTORY	166.32		63189008		D N	GARAGE INVENTORY	701.00.14120
	183107	11/25/20	LAMP KIT-INVENTORY	380.00		63321286		D N	GARAGE INVENTORY	701.00.14120
	183107	11/25/20	HOSE-INVENTORY	205.00		63346031		D N	GARAGE INVENTORY	701.00.14120
				754.79						
										*CHECK TOTAL
	183281	12/10/20	COUPLERS,BOLTS,NUTS#0084	215.48		62791433		D N	GARAGE INVENTORY	701.00.14120
	183281	12/10/20	NIPPLES #0084	46.35		63244902		D N	GARAGE INVENTORY	701.00.14120
	183281	12/10/20	NIPPLES,PLUGS,CAPS#0084	79.15		63249944		D N	GARAGE INVENTORY	701.00.14120
	183281	12/10/20	HOSE END,FITTINGS #0084	169.64		633415757		D N	GARAGE INVENTORY	701.00.14120
	183281	12/10/20	FILTERS-INVENTORY	297.90		63840338		D N	GARAGE INVENTORY	701.00.14120
	183281	12/10/20	FILTERS-INVENTORY	133.98		63856604		D N	GARAGE INVENTORY	701.00.14120
				942.50						
			VENDOR TOTAL	1,697.29						
										*CHECK TOTAL
FOX/THUNDER			.00850							
	183195	12/03/20	FINAL/REFUND 3919 ARTHUR	116.24		111020		D N	REFUND PAYABLE	601.00.20120
FRANCEEN/RAYMOND			.00841							
	183196	12/03/20	FINAL/REFUND 4047 7TH ST	25.13		102820		D N	REFUND PAYABLE	601.00.20120
FUHRMAN/LINDSEY			026595							
	183282	12/10/20	100 ANNIV CALENDAR	480.00		1010	002886	P D M 07	EXPERT & PROFESS	101.41110.3050
	183282	12/10/20	DESIGN NEWSLETTER	520.00		1010	002886	P D M 07	EXPERT & PROFESS	225.49844.3050
				1,000.00						
			VENDOR TOTAL	1,000.00						
										*CHECK TOTAL
GARY CARLSON EQUIPMENT			025355							
	183283	12/10/20	PROTEC MOD STACK PAD	166.76		118659-1		D N	MINOR EQUIPMENT	601.49430.2010
GENUINE PARTS/NAPA AUTO			002780							
	183108	11/25/20	FILTER-INVENTORY	78.49		4342-793377		D N	GARAGE INVENTORY	701.00.14120

Vendor Payment Journal Report  
12/14/20 COUNCIL REPORT

VENDOR NAME AND NUMBER	CHECK#	DATE	DESCRIPTION	AMOUNT	CLAIM	INVOICE	PO#	F	S	9	BX	M	ACCOUNT NAME	ACCOUNT
GENUINE PARTS/NAPA AUTO 002780														
	183284	12/10/20	FILTER-INVENTORY	6.76		4342-794547		D	N				GARAGE INVENTORY	701.00.14120
	183284	12/10/20	FILTERS-INVENTORY	41.16		4342-794963		D	N				GARAGE INVENTORY	701.00.14120
				47.92										
			VENDOR TOTAL	126.41										
*CHECK TOTAL														
GRAPE BEGINNINGS INC 003715														
	183109	11/25/20	102920 INV	560.00		MN00085822		D	N				INVENTORY - LIQU	609.00.14500
	183109	11/25/20	102920 DEL	10.50		MN00085822		D	N				DELIVERY	609.49792.2199
	183109	11/25/20	110320 INV	618.00		MN00085979		D	N				INVENTORY - LIQU	609.00.14500
	183109	11/25/20	110320 DEL	2.25		MN00085979		D	N				DELIVERY	609.49791.2199
				1,190.75										
			VENDOR TOTAL	1,190.75										
*CHECK TOTAL														
GREAT LAKES COCA-COLA DI 001120														
	183110	11/25/20	111620 INV	420.24		3600210281		D	N				INVENTORY - LIQU	609.00.14500
	183110	11/25/20	111220 INV	793.12		3615208862		D	N				INVENTORY - LIQU	609.00.14500
	183110	11/25/20	111720 INV	653.72		3616211299		D	N				INVENTORY - LIQU	609.00.14500
				1,867.08										
			VENDOR TOTAL	1,867.08										
*CHECK TOTAL														
GREEN LIGHTS RECYCLING I 098859														
	183111	11/25/20	FL BULB,BATTERY RECYCLE	831.08		20-7394		D	N				EXPERT & PROFESS	603.49540.3050
GROVE NURSERY 014640														
	183285	12/10/20	SPRUCE TREE,CRAD TREE	318.00		31051400		D	N				MAINT. & CONSTRU	412.51912.2160
H & L MESABI 095950														
	183112	11/25/20	CUTTING EDGES-MISC ST	2,737.60		07282		D	N				GARAGE INVENTORY	701.00.14120
HARLAN/TYLOR .00851														
	183197	12/03/20	FINAL/REFUND 2302 MAIDEN	207.00		111020		D	N				REFUND PAYABLE	601.00.20120
HEADFLYER BREWING 026870														
	183198	12/03/20	110520 INV	287.00		E-2367		D	N				INVENTORY - LIQU	609.00.14500
	183198	12/03/20	110520 INV	287.00		E-2371		D	N				INVENTORY - LIQU	609.00.14500
				574.00										
			VENDOR TOTAL	574.00										
*CHECK TOTAL														
HEIGHTS PLACE LLC .00853														
	183199	12/03/20	FINAL/REFUND 1035 PETE	1,095.99		111020		D	N				REFUND PAYABLE	601.00.20120
HEINRICH ENVELOPE CORP 003190														
	183286	12/10/20	ENVELOPES	328.92		455999		D	N				PRINTING & PRINT	101.42100.2030
HERNANDEZ/EDGAR .00845														
	183200	12/03/20	FINAL/REFUND 1380 PIERCE	154.04		102820		D	N				REFUND PAYABLE	601.00.20120

Vendor Payment Journal Report  
12/14/20 COUNCIL REPORT

VENDOR NAME AND NUMBER		CHECK#	DATE	DESCRIPTION	AMOUNT	CLAIM	INVOICE	PO#	F S 9 BX M	ACCOUNT NAME	ACCOUNT
HERRINGER/GERRY							099596				
	183201	12/03/20	EDA MEETING	050420	35.00		050420		D M 07	COMMISSION & BOA	204.46314.4380
	183201	12/03/20	EDA MEETING	060820	35.00		060820		D M 07	COMMISSION & BOA	204.46314.4380
	183201	12/03/20	EDA MEETING	062220	35.00		062220		D M 07	COMMISSION & BOA	204.46314.4380
	183201	12/03/20	EDA MEETING	071320	35.00		071320		D M 07	COMMISSION & BOA	204.46314.4380
	183201	12/03/20	EDA MEETING	090820	35.00		090820		D M 07	COMMISSION & BOA	204.46314.4380
	183201	12/03/20	EDA MEETING	091420	35.00		091420		D M 07	COMMISSION & BOA	204.46314.4380
	183201	12/03/20	EDA MEETING	092120	35.00		092120		D M 07	COMMISSION & BOA	204.46314.4380
	183201	12/03/20	EDA MEETING	092820	35.00		092820		D M 07	COMMISSION & BOA	204.46314.4380
	183201	12/03/20	EDA MEETING	100520	35.00		100520		D M 07	COMMISSION & BOA	204.46314.4380
					315.00						
											*CHECK TOTAL
					VENDOR TOTAL						315.00
HIGH PROFILE GROUNDS MAI							099428				
	183113	11/25/20	VANBUREN DEICING	102620	430.00		56027		D N	REPAIR & MAINT.	228.46317.4000
	183202	12/03/20	VANBURENRAMP WINTERMAI		1,365.00		56105		D N	REPAIR & MAINT.	228.46317.4000
					VENDOR TOTAL						1,795.00
HILLYARD INC							000036				
	183287	12/10/20	REPAIR FLOOR SCRUBBER		710.00		700444124		D N	REPAIR & MAINT.	101.42100.4000
	183287	12/10/20	REPAIR FLOOR SCRUBBER		710.00		700444124		D N	REPAIR & MAINT.	101.42200.4000
					1,420.00						
											*CHECK TOTAL
					VENDOR TOTAL						1,420.00
HOHENSTEINS INC							008705				
	183114	11/25/20	103020 INV		1,523.50		369917		D N	INVENTORY - LIQU	609.00.14500
	183114	11/25/20	103020 INV		285.60		369921		D N	INVENTORY - LIQU	609.00.14500
	183114	11/25/20	110620 INV		3,373.70		371647		D N	INVENTORY - LIQU	609.00.14500
					5,182.80						
											*CHECK TOTAL
	183203	12/03/20	110620 INV		4,797.00		371575		D N	INVENTORY - LIQU	609.00.14500
	183203	12/03/20	111320 INV		541.30		373167		D N	INVENTORY - LIQU	609.00.14500
	183203	12/03/20	111320 INV		2,575.75		373169		D N	INVENTORY - LIQU	609.00.14500
					7,914.05						
											*CHECK TOTAL
	183288	12/10/20	111320 INV		2,143.50		373092		D N	INVENTORY - LIQU	609.00.14500
	183288	12/10/20	112020 INV		5,960.05		374609		D N	INVENTORY - LIQU	609.00.14500
					8,103.55						
											*CHECK TOTAL
					VENDOR TOTAL						21,200.40
HOME DEPOT #2802							009495				
	183115	11/25/20	M18 18V 4-GALLON SPRAYER		124.50		290065		D N	MINOR EQUIPMENT	101.43121.2010
	183115	11/25/20	M18 18V 4-GALLON SPRAYER		124.50		290065		D N	MINOR EQUIPMENT	101.45200.2010
	183115	11/25/20	M18 18V 4-GALLON SPRAYER		124.50		290065		D N	MINOR EQUIPMENT	601.49430.2010
	183115	11/25/20	M18 18V 4-GALLON SPRAYER		124.50		290065		D N	MINOR EQUIPMENT	701.49950.2010
	183115	11/25/20	BOLT		2.50		7015655	111720	P D N	GENERAL SUPPLIES	701.49950.2171
					500.50						
											*CHECK TOTAL

Vendor Payment Journal Report  
12/14/20 COUNCIL REPORT

VENDOR NAME AND NUMBER	CHECK#	DATE	DESCRIPTION	AMOUNT	CLAIM	INVOICE	PO#	F	S	9	BX	M	ACCOUNT NAME	ACCOUNT
HOME DEPOT #2802						009495								
	183204	12/03/20	2 CYCLE OIL	7.97		7130595	110620	P	D	N			GENERAL SUPPLIES	609.49792.2171
	183289	12/10/20	EXTRACTOR SET	16.04		3017421	112020	P	D	N			GENERAL SUPPLIES	101.45200.2171
	183289	12/10/20	STOP RUST,CABLE TIES	64.84		3017482	112020	P	D	N			GENERAL SUPPLIES	101.45200.2171
	183289	12/10/20	RTN EXTRACTOR SET	16.04CR		3241341	112020	P	D	N			GENERAL SUPPLIES	101.45200.2171
	183289	12/10/20	TRIPOD,LASER LEVEL	935.95		3475996				D	N		MINOR EQUIPMENT	101.43100.2010
	183289	12/10/20	POLY SHEETING	54.98		6016935	111720	P	D	N			GENERAL SUPPLIES	101.45200.2171
				1,055.77		*CHECK TOTAL								
			VENDOR TOTAL	1,564.24										
HOPKINS,DUANE						.03613								
	183290	12/10/20	BOOT REIMBURSEMENT	200.00		4021121	111820	P	D	N			PROTECTIVE CLOTH	602.49450.2173
HORWITZ INC						099892								
	183116	11/25/20	CITY HALL 1020-1220	2,472.00		C008196	002824	P	D	N			BUILDING MAINT:C	101.41940.4020
	183116	11/25/20	POLICE 1020-1220	1,124.00		C008196	002824	P	D	N			BUILDING MAINT:C	101.42100.4020
	183116	11/25/20	FIRE 1020-1220	1,124.00		C008196	002824	P	D	N			BUILDING MAINT:C	101.42200.4020
	183116	11/25/20	MURZYN 1020-1220	1,773.00		C008196	002824	P	D	N			BUILDING MAINT:C	101.45129.4020
	183116	11/25/20	PARKS 1020-1220	250.00		C008196	002824	P	D	N			BUILDING MAINT:C	101.45200.4020
	183116	11/25/20	LIBRARY 1020-1220	2,722.00		C008196	002824	P	D	N			BUILDING MAINT:C	240.45500.4020
	183116	11/25/20	WATER 1020-1220	25.00		C008196	002824	P	D	N			BUILDING MAINT:C	601.49430.4020
	183116	11/25/20	SEWER 1020-1220	75.00		C008196	002824	P	D	N			BUILDING MAINT:C	602.49450.4020
	183116	11/25/20	TV1 1020-1220	824.00		C008196	002824	P	D	N			BUILDING MAINT:C	609.49791.4020
	183116	11/25/20	TV2 1020-1220	724.00		C008196	002824	P	D	N			BUILDING MAINT:C	609.49792.4020
	183116	11/25/20	TV3 1020-1220	275.00		C008196	002824	P	D	N			BUILDING MAINT:C	609.49793.4020
	183116	11/25/20	PW 1020-1220	1,074.00		C008196	002824	P	D	N			BUILDING MAINT:C	701.49950.4020
				12,462.00		*CHECK TOTAL								
	183291	12/10/20	REPAIR CONDENSER #2	782.38		W55020				D	N		BUILDING MAINT:C	609.49792.4020
			VENDOR TOTAL	13,244.38										
HOUCK/BRITTNEY						.00836								
	183205	12/03/20	FINAL/REFUND 4432 3RD ST	35.14		102820				D	N		REFUND PAYABLE	601.00.20120
HSA-UWC UNIFICATION CHUR						.00385								
	183117	11/25/20	FINAL RELEASE ESCROW	5,000.00		111720				D	N		DEPOSITS	420.00.22000
I.T. VERDIN CO INC						099478								
	183206	12/03/20	2021 CLOCK TOWER MAINT	630.00		0101082				D	N		REPAIR & MAINT.	101.41110.4000
IDENTISYS INC						027260								
	183118	11/25/20	PROXIMITY CARDS	323.45		503336				D	N		GENERAL SUPPLIES	101.42100.2171
	183118	11/25/20	ID CARD PRINTER	1,987.09		503583				D	N		MINOR EQUIPMENT	101.42100.2010
				2,310.54		*CHECK TOTAL								
			VENDOR TOTAL	2,310.54										
INDEED BREWING COMPANY L						021980								
	183119	11/25/20	102820 INV	1,093.95		95084				D	N		INVENTORY - LIQU	609.00.14500
	183119	11/25/20	102820 INV	21.38CR		95084				D	N		INVENTORY - LIQU	609.00.14500

Vendor Payment Journal Report  
12/14/20 COUNCIL REPORT

VENDOR NAME AND NUMBER

CHECK#	DATE	DESCRIPTION	AMOUNT	CLAIM	INVOICE	PO#	F S 9 BX M	ACCOUNT NAME	ACCOUNT
INDEED BREWING COMPANY L		021980							
			1,072.57	*CHECK TOTAL					
183207	12/03/20	111120 INV	101.40		95429		D N	INVENTORY - LIQU	609.00.14500
183207	12/03/20	111120 INV	332.95		95433		D N	INVENTORY - LIQU	609.00.14500
183207	12/03/20	111120 DEL	33.80CR		95433		D N	INVENTORY - LIQU	609.00.14500
			400.55	*CHECK TOTAL					
VENDOR TOTAL			1,473.12						
INNOVATIVE OFFICE SOLUTN		099372							
183120	11/25/20	2020 CALENDARS	21.42		INV3168793		D N	OFFICE SUPPLIES	609.49791.2000
183120	11/25/20	2020 CALENDARS	20.06		INV3168793		D N	OFFICE SUPPLIES	609.49792.2000
183120	11/25/20	2020 CALENDARS	4.07		INV3168793		D N	OFFICE SUPPLIES	609.49793.2000
183120	11/25/20	2020 CALENDARS	55.29		INV3168831		D N	OFFICE SUPPLIES	101.41320.2000
183120	11/25/20	2020 CALENDARS	8.58		INV3168831		D N	OFFICE SUPPLIES	101.41410.2000
183120	11/25/20	2020 CALENDARS	128.54		INV3168831		D N	OFFICE SUPPLIES	101.41510.2000
183120	11/25/20	2020 CALENDARS	49.90		INV3168831		D N	OFFICE SUPPLIES	101.42200.2000
183120	11/25/20	2020 CALENDARS	14.00		INV3168831		D N	OFFICE SUPPLIES	101.45000.2000
183120	11/25/20	2020 CALENDARS	30.54		INV3168831		D N	OFFICE SUPPLIES	204.46314.2000
			332.40	*CHECK TOTAL					
183208	12/03/20	CLNDR,PLNR,ANTI FATG MAT	48.05		IN3176483		D N	OFFICE SUPPLIES	101.41510.2000
183208	12/03/20	POST IT NOTES	3.63		IN3176483		D N	OFFICE SUPPLIES	101.41940.2000
183208	12/03/20	SALT,PEPPER	5.21		IN3176483		D N	GENERAL SUPPLIES	101.41940.2171
			56.89	*CHECK TOTAL					
183292	12/10/20	2021 CALENDAR REFILL	15.17		IN3158911		D N	OFFICE SUPPLIES	101.45200.2000
183292	12/10/20	2021 CALENDARS	70.38		IN3163077		D N	OFFICE SUPPLIES	101.43121.2000
183292	12/10/20	COPY PAPER,HIGHLIGHTERS	52.67		IN3174014		D N	OFFICE SUPPLIES	101.41550.2000
183292	12/10/20	HP951XL INK	14.87		IN3174014		D N	COMPUTER SUPPLIE	601.49430.2020
183292	12/10/20	HP951XL INK	14.87		IN3174014		D N	COMPUTER SUPPLIE	602.49450.2020
			167.96	*CHECK TOTAL					
VENDOR TOTAL			557.25						
INSITUFORM TECHNOLOGIES		008905							
183121	11/25/20	5% RETAINAGE	4,078.90CR		624724	002999	P D N	CONTRACTS PAY RE	652.00.20610
183121	11/25/20	PART PAY 2-SAN LINING	81,578.00		624724	002999	P D N	REPAIR & MAINT.	652.52004.4000
			77,499.10	*CHECK TOTAL					
VENDOR TOTAL			77,499.10						
INTEGRATED LOSS CONTROL		010115							
183293	12/10/20	120120 SAFETY SERVICES	73.33		13969		D N	TRAINING & EDUC	101.43121.3105
183293	12/10/20	120120 SAFETY SERVICES	73.33		13969		D N	TRAINING & EDUC	101.45200.3105
183293	12/10/20	120120 SAFETY SERVICES	73.33		13969		D N	TRAINING & EDUC	601.49430.3105
183293	12/10/20	120120 SAFETY SERVICES	73.33		13969		D N	TRAINING & EDUC	602.49450.3105
183293	12/10/20	120120 SAFETY SERVICES	73.34		13969		D N	TRAINING & EDUC	604.49650.3105
183293	12/10/20	120120 SAFETY SERVICES	73.34		13969		D N	TRAINING & EDUC	701.49950.3105
			440.00	*CHECK TOTAL					
VENDOR TOTAL			440.00						



Vendor Payment Journal Report  
12/14/20 COUNCIL REPORT

VENDOR NAME AND NUMBER	CHECK#	DATE	DESCRIPTION	AMOUNT	CLAIM	INVOICE	PO#	F	S	9	BX	M	ACCOUNT NAME	ACCOUNT
INTOXIMETER INC 009615	183122	11/25/20	REPAIR ASIVCM PBT	108.50		666645		D	N				REPAIR & MAINT.	101.42100.4000
INVICTUS BREWING CO LLC 027035	183209	12/03/20	110320 INV	155.00		2072		D	N				INVENTORY - LIQU	609.00.14500
JEFFERSON FIRE & SAFETY 021545	183294	12/10/20	GLOVE STRAPS	291.43		IN123912		D	N				PROTECTIVE CLOTH	101.42200.2173
JJ TAYLOR DIST OF MN 002365	183123	11/25/20	102920 INV	2,397.40		3123179		D	N				INVENTORY - LIQU	609.00.14500
	183123	11/25/20	102920 DEL	3.00		3123179		D	N				DELIVERY	609.49793.2199
				2,400.40									*CHECK TOTAL	
	183210	12/03/20	111720 INV	22.50	CR	3109308		D	N				INVENTORY - LIQU	609.00.14500
	183210	12/03/20	110420 INV	6,722.35		3137203		D	N				INVENTORY - LIQU	609.00.14500
	183210	12/03/20	110420 DEL	3.00		3137203		D	N				DELIVERY	609.49792.2199
	183210	12/03/20	111120 INV	3,991.95		3137231		D	N				INVENTORY - LIQU	609.00.14500
	183210	12/03/20	111120 DEL	3.00		3137231		D	N				DELIVERY	609.49792.2199
	183210	12/03/20	111220 INV	3,023.05		3137235		D	N				INVENTORY - LIQU	609.00.14500
	183210	12/03/20	111220 DEL	3.00		3137235		D	N				DELIVERY	609.49793.2199
	183210	12/03/20	111220 INV	3,875.30		3137236		D	N				INVENTORY - LIQU	609.00.14500
	183210	12/03/20	111220 DEL	3.00		3137236		D	N				DELIVERY	609.49791.2199
				17,602.15									*CHECK TOTAL	
	183295	12/10/20	111720 INV	8.00	CR	3109307		D	N				INVENTORY - LIQU	609.00.14500
	183295	12/10/20	111920 INV	13,698.90		3137261		D	N				INVENTORY - LIQU	609.00.14500
	183295	12/10/20	111920 DEL	3.00		3137261		D	N				DELIVERY	609.49791.2199
				13,693.90									*CHECK TOTAL	
			VENDOR TOTAL	33,696.45										
JOHNSON BROS. LIQUOR CO. 003550	183124	11/25/20	092120 INV	319.14		1646480		D	N				INVENTORY - LIQU	609.00.14500
	183124	11/25/20	092120 DEL	3.63		1646480		D	N				DELIVERY	609.49791.2199
	183124	11/25/20	100120 INV	36.00		1654959		D	N				INVENTORY - LIQU	609.00.14500
	183124	11/25/20	100120 DEL	1.21		1654959		D	N				DELIVERY	609.49791.2199
	183124	11/25/20	100820 INV	237.00		1660829		D	N				INVENTORY - LIQU	609.00.14500
	183124	11/25/20	100820 DEL	3.63		1660829		D	N				DELIVERY	609.49791.2199
	183124	11/25/20	102120 INV	1,585.47		1668179		D	N				INVENTORY - LIQU	609.00.14500
	183124	11/25/20	102120 DEL	7.26		1668179		D	N				DELIVERY	609.49793.2199
	183124	11/25/20	102820 INV	494.00		1673241		D	N				INVENTORY - LIQU	609.00.14500
	183124	11/25/20	102820 DEL	2.42		1673241		D	N				DELIVERY	609.49792.2199
	183124	11/25/20	102820 INV	1,988.00		1673245		D	N				INVENTORY - LIQU	609.00.14500
	183124	11/25/20	102820 DEL	20.57		1673245		D	N				DELIVERY	609.49791.2199
	183124	11/25/20	102820 INV	1,015.00		1673248		D	N				INVENTORY - LIQU	609.00.14500
	183124	11/25/20	102820 DEL	8.47		1673248		D	N				DELIVERY	609.49793.2199
	183124	11/25/20	102820 INV	2,360.75		1673249		D	N				INVENTORY - LIQU	609.00.14500
	183124	11/25/20	102820 DEL	24.20		1673249		D	N				DELIVERY	609.49793.2199

Vendor Payment Journal Report  
12/14/20 COUNCIL REPORT

VENDOR NAME AND NUMBER		CHECK#	DATE	DESCRIPTION	AMOUNT	CLAIM	INVOICE	PO#	F	S	9	BX	M	ACCOUNT NAME	ACCOUNT
JOHNSON BROS. LIQUOR CO.															
				003550											
	183124	11/25/20	102820	INV	634.00		1673250		D	N				INVENTORY - LIQU	609.00.14500
	183124	11/25/20	102820	DEL	4.84		1673250		D	N				DELIVERY	609.49792.2199
	183124	11/25/20	102820	INV	239.10		1673251		D	N				INVENTORY - LIQU	609.00.14500
	183124	11/25/20	102820	DEL	6.05		1673251		D	N				DELIVERY	609.49792.2199
	183124	11/25/20	102820	INV	768.00		1673253		D	N				INVENTORY - LIQU	609.00.14500
	183124	11/25/20	102820	DEL	4.23		1673253		D	N				DELIVERY	609.49792.2199
	183124	11/25/20	102820	INV	2,485.00		1673254		D	N				INVENTORY - LIQU	609.00.14500
	183124	11/25/20	102820	DEL	25.41		1673254		D	N				DELIVERY	609.49792.2199
	183124	11/25/20	102820	INV	762.00		1673255		D	N				INVENTORY - LIQU	609.00.14500
	183124	11/25/20	102820	DEL	8.47		1673255		D	N				DELIVERY	609.49792.2199
	183124	11/25/20	102820	INV	1,220.00		1673256		D	N				INVENTORY - LIQU	609.00.14500
	183124	11/25/20	102820	DEL	6.65		1673256		D	N				DELIVERY	609.49792.2199
	183124	11/25/20	102820	INV	382.00		1673257		D	N				INVENTORY - LIQU	609.00.14500
	183124	11/25/20	102820	DEL	2.42		1673257		D	N				DELIVERY	609.49792.2199
	183124	11/25/20	102820	INV	340.00		1673258		D	N				INVENTORY - LIQU	609.00.14500
	183124	11/25/20	102820	DEL	2.42		1673258		D	N				DELIVERY	609.49792.2199
	183124	11/25/20	102820	INV	290.00		1673259		D	N				INVENTORY - LIQU	609.00.14500
	183124	11/25/20	102820	DEL	1.21		1673259		D	N				DELIVERY	609.49792.2199
	183124	11/25/20	102820	INV	1,410.00		1673260		D	N				INVENTORY - LIQU	609.00.14500
	183124	11/25/20	102820	DEL	7.26		1673260		D	N				DELIVERY	609.49792.2199
	183124	11/25/20	102920	INV	64.00		1674523		D	N				INVENTORY - LIQU	609.00.14500
	183124	11/25/20	102920	DEL	1.21		1674523		D	N				DELIVERY	609.49793.2199
	183124	11/25/20	102920	INV	148.50		1674524		D	N				INVENTORY - LIQU	609.00.14500
	183124	11/25/20	102920	DEL	1.21		1674524		D	N				DELIVERY	609.49792.2199
	183124	11/25/20	102920	INV	1,360.00		1674525		D	N				INVENTORY - LIQU	609.00.14500
	183124	11/25/20	102920	DEL	12.10		1674525		D	N				DELIVERY	609.49792.2199
	183124	11/25/20	102920	INV	1,120.75		1674526		D	N				INVENTORY - LIQU	609.00.14500
	183124	11/25/20	102920	DEL	33.88		1674526		D	N				DELIVERY	609.49792.2199
	183124	11/25/20	102920	INV	468.20		1674527		D	N				INVENTORY - LIQU	609.00.14500
	183124	11/25/20	102920	DEL	10.89		1674527		D	N				DELIVERY	609.49792.2199
	183124	11/25/20	102920	INV	230.38		1674528		D	N				INVENTORY - LIQU	609.00.14500
	183124	11/25/20	102920	DEL	2.42		1674528		D	N				DELIVERY	609.49792.2199
	183124	11/25/20	102920	INV	45.16		1674529		D	N				INVENTORY - LIQU	609.00.14500
	183124	11/25/20	102920	DEL	1.21		1674529		D	N				DELIVERY	609.49792.2199
	183124	11/25/20	102920	INV	144.00		1674530		D	N				INVENTORY - LIQU	609.00.14500
	183124	11/25/20	102920	DEL	3.63		1674530		D	N				DELIVERY	609.49792.2199
	183124	11/25/20	110420	INV	340.24		1678321		D	N				INVENTORY - LIQU	609.00.14500
	183124	11/25/20	110420	DEL	0.40		1678321		D	N				DELIVERY	609.49791.2199
	183124	11/25/20	110420	INV	1,871.98		1678322		D	N				INVENTORY - LIQU	609.00.14500
	183124	11/25/20	110420	DEL	16.33		1678322		D	N				DELIVERY	609.49791.2199
	183124	11/25/20	110420	INV	79.76		1678324		D	N				INVENTORY - LIQU	609.00.14500
	183124	11/25/20	110420	DEL	2.42		1678324		D	N				DELIVERY	609.49791.2199
	183124	11/25/20	110420	INV	628.00		1678325		D	N				INVENTORY - LIQU	609.00.14500
	183124	11/25/20	110420	DEL	4.84		1678325		D	N				DELIVERY	609.49791.2199
	183124	11/25/20	110420	INV	927.00		1678326		D	N				INVENTORY - LIQU	609.00.14500
	183124	11/25/20	110420	DEL	3.63		1678326		D	N				DELIVERY	609.49791.2199
	183124	11/25/20	110420	INV	744.00		1678327		D	N				INVENTORY - LIQU	609.00.14500
	183124	11/25/20	110420	DEL	4.84		1678327		D	N				DELIVERY	609.49791.2199

Vendor Payment Journal Report  
12/14/20 COUNCIL REPORT

VENDOR NAME AND NUMBER

CHECK#	DATE	DESCRIPTION	AMOUNT	CLAIM	INVOICE	PO#	F	S	9	BX	M	ACCOUNT NAME	ACCOUNT
JOHNSON BROS. LIQUOR CO.		003550											
183124	11/25/20	110420 INV	618.00		1678328		D	N				INVENTORY - LIQU	609.00.14500
183124	11/25/20	110420 DEL	2.42		1678328		D	N				DELIVERY	609.49791.2199
183124	11/25/20	110420 INV	1,780.00		1678329		D	N				INVENTORY - LIQU	609.00.14500
183124	11/25/20	110420 DEL	7.86		1678329		D	N				DELIVERY	609.49791.2199
183124	11/25/20	110420 INV	1,196.00		1678330		D	N				INVENTORY - LIQU	609.00.14500
183124	11/25/20	110420 DEL	5.44		1678330		D	N				DELIVERY	609.49791.2199
183124	11/25/20	110420 INV	456.00		1678331		D	N				INVENTORY - LIQU	609.00.14500
183124	11/25/20	110420 DEL	2.42		1678331		D	N				DELIVERY	609.49791.2199
183124	11/25/20	110420 INV	1,186.56		1678332		D	N				INVENTORY - LIQU	609.00.14500
183124	11/25/20	110420 DEL	14.52		1678332		D	N				DELIVERY	609.49791.2199
183124	11/25/20	110420 INV	172.00		1678334		D	N				INVENTORY - LIQU	609.00.14500
183124	11/25/20	110420 DEL	6.05		1678334		D	N				DELIVERY	609.49791.2199
183124	11/25/20	110420 INV	494.40		1678336		D	N				INVENTORY - LIQU	609.00.14500
183124	11/25/20	110420 DEL	6.05		1678336		D	N				DELIVERY	609.49793.2199
183124	11/25/20	110420 INV	912.00		1678337		D	N				INVENTORY - LIQU	609.00.14500
183124	11/25/20	110420 DEL	4.84		1678337		D	N				DELIVERY	609.49792.2199
183124	11/25/20	110420 INV	598.00		1678338		D	N				INVENTORY - LIQU	609.00.14500
183124	11/25/20	110420 DEL	2.72		1678338		D	N				DELIVERY	609.49792.2199
183124	11/25/20	110420 INV	1,725.20		1678339		D	N				INVENTORY - LIQU	609.00.14500
183124	11/25/20	110420 DEL	7.86		1678339		D	N				DELIVERY	609.49792.2199
183124	11/25/20	110420 INV	791.04		1678340		D	N				INVENTORY - LIQU	609.00.14500
183124	11/25/20	110420 DEL	9.68		1678340		D	N				DELIVERY	609.49792.2199
183124	11/25/20	110420 INV	666.70		1678341		D	N				INVENTORY - LIQU	609.00.14500
183124	11/25/20	110420 DEL	13.31		1678341		D	N				DELIVERY	609.49792.2199
183124	11/25/20	110520 INV	130.00		1679466		D	N				INVENTORY - LIQU	609.00.14500
183124	11/25/20	110520 DEL	1.21		1679466		D	N				DELIVERY	609.49791.2199
183124	11/25/20	110520 INV	320.00		1679468		D	N				INVENTORY - LIQU	609.00.14500
183124	11/25/20	110520 DEL	4.84		1679468		D	N				DELIVERY	609.49791.2199
183124	11/25/20	110520 INV	590.65		1679472		D	N				INVENTORY - LIQU	609.00.14500
183124	11/25/20	110520 DEL	14.52		1679472		D	N				DELIVERY	609.49792.2199
183124	11/25/20	110520 INV	199.75		1679473		D	N				INVENTORY - LIQU	609.00.14500
183124	11/25/20	110520 DEL	2.42		1679473		D	N				DELIVERY	609.49792.2199
183124	11/25/20	110620 INV	240.00		1680617		D	N				INVENTORY - LIQU	609.00.14500
183124	11/25/20	110620 DEL	7.26		1680617		D	N				DELIVERY	609.49793.2199
183124	11/25/20	110620 INV	316.00		1680618		D	N				INVENTORY - LIQU	609.00.14500
183124	11/25/20	110620 DEL	4.84		1680618		D	N				DELIVERY	609.49793.2199
183124	11/25/20	110620 INV	912.08		1680619		D	N				INVENTORY - LIQU	609.00.14500
183124	11/25/20	110620 DEL	12.10		1680619		D	N				DELIVERY	609.49792.2199
183124	11/25/20	110620 INV	273.85		1680620		D	N				INVENTORY - LIQU	609.00.14500
183124	11/25/20	110620 DEL	8.47		1680620		D	N				DELIVERY	609.49792.2199
183124	11/25/20	110620 INV	66.67		1680621		D	N				INVENTORY - LIQU	609.00.14500
183124	11/25/20	110620 DEL	1.21		1680621		D	N				DELIVERY	609.49792.2199
			38,761.73		*CHECK TOTAL								
183211	12/03/20	110420 INV	270.00		1678323		D	N				INVENTORY - LIQU	609.00.14500
183211	12/03/20	110420 DEL	3.63		1678323		D	N				DELIVERY	609.49791.2199
183211	12/03/20	111120 INV	1,657.50		1682917		D	N				INVENTORY - LIQU	609.00.14500
183211	12/03/20	111120 DEL	8.47		1682917		D	N				DELIVERY	609.49791.2199

ACS FINANCIAL SYSTEM  
12/09/2020 15:12:01

Vendor Payment Journal Report  
12/14/20 COUNCIL REPORT

CITY OF COLUMBIA HEIGHTS  
GL540R-V08.14 PAGE 24

VENDOR NAME AND NUMBER

CHECK#	DATE	DESCRIPTION	AMOUNT	CLAIM	INVOICE	PO#	F	S	9	BX	M	ACCOUNT NAME	ACCOUNT
JOHNSON BROS. LIQUOR CO.		003550											
183211	12/03/20	111120 INV	174.00		1682918		D	N				INVENTORY - LIQU	609.00.14500
183211	12/03/20	111120 DEL	3.63		1682918		D	N				DELIVERY	609.49791.2199
183211	12/03/20	111120 INV	40.00		1682919		D	N				INVENTORY - LIQU	609.00.14500
183211	12/03/20	111120 DEL	1.21		1682919		D	N				DELIVERY	609.49791.2199
183211	12/03/20	111120 INV	4,720.30		1682920		D	N				INVENTORY - LIQU	609.00.14500
183211	12/03/20	111120 DEL	68.33		1682920		D	N				DELIVERY	609.49791.2199
183211	12/03/20	111120 INV	272.00		1682921		D	N				INVENTORY - LIQU	609.00.14500
183211	12/03/20	111120 DEL	4.84		1682921		D	N				DELIVERY	609.49791.2199
183211	12/03/20	111120 INV	550.00		1682922		D	N				INVENTORY - LIQU	609.00.14500
183211	12/03/20	111120 DEL	3.63		1682922		D	N				DELIVERY	609.49791.2199
183211	12/03/20	111120 DEL	1.21		1682922		D	N				DELIVERY	609.49791.2199
183211	12/03/20	111120 INV	130.00		1682923		D	N				INVENTORY - LIQU	609.00.14500
183211	12/03/20	111120 DEL	1.21		1682923		D	N				DELIVERY	609.49791.2199
183211	12/03/20	111120 DEL	2.42		1682924		D	N				DELIVERY	609.49792.2199
183211	12/03/20	111120 INV	642.24		1682925		D	N				INVENTORY - LIQU	609.00.14500
183211	12/03/20	111120 DEL	10.89		1682925		D	N				DELIVERY	609.49791.2199
183211	12/03/20	111120 INV	921.00		1682927		D	N				INVENTORY - LIQU	609.00.14500
183211	12/03/20	111120 DEL	3.63		1682927		D	N				DELIVERY	609.49793.2199
183211	12/03/20	111120 INV	130.00		1682928		D	N				INVENTORY - LIQU	609.00.14500
183211	12/03/20	111120 DEL	1.21		1682928		D	N				DELIVERY	609.49793.2199
183211	12/03/20	111120 INV	130.00		1682929		D	N				INVENTORY - LIQU	609.00.14500
183211	12/03/20	111120 DEL	1.21		1682929		D	N				DELIVERY	609.49792.2199
183211	12/03/20	111120 INV	131.50		1682930		D	N				INVENTORY - LIQU	609.00.14500
183211	12/03/20	111120 DEL	2.42		1682930		D	N				DELIVERY	609.49792.2199
183211	12/03/20	111120 INV	589.40		1682931		D	N				INVENTORY - LIQU	609.00.14500
183211	12/03/20	111120 DEL	18.15		1682931		D	N				DELIVERY	609.49792.2199
183211	12/03/20	111120 INV	136.00		1682932		D	N				INVENTORY - LIQU	609.00.14500
183211	12/03/20	111120 DEL	2.42		1682932		D	N				DELIVERY	609.49792.2199
183211	12/03/20	111120 INV	452.35		1682933		D	N				INVENTORY - LIQU	609.00.14500
183211	12/03/20	111120 DEL	6.05		1682933		D	N				DELIVERY	609.49792.2199
183211	12/03/20	111120 INV	378.00		1682934		D	N				INVENTORY - LIQU	609.00.14500
183211	12/03/20	111120 DEL	3.63		1682934		D	N				DELIVERY	609.49792.2199
183211	12/03/20	111120 INV	450.00		1682935		D	N				INVENTORY - LIQU	609.00.14500
183211	12/03/20	111120 DEL	7.26		1682935		D	N				DELIVERY	609.49792.2199
183211	12/03/20	111120 INV	285.44		1682936		D	N				INVENTORY - LIQU	609.00.14500
183211	12/03/20	111120 DEL	4.84		1682936		D	N				DELIVERY	609.49792.2199
183211	12/03/20	111120 INV	1,290.45		1682937		D	N				INVENTORY - LIQU	609.00.14500
183211	12/03/20	111120 DEL	29.04		1682937		D	N				DELIVERY	609.49792.2199
183211	12/03/20	111120 INV	794.00		1682938		D	N				INVENTORY - LIQU	609.00.14500
183211	12/03/20	111120 DEL	2.42		1682938		D	N				DELIVERY	609.49792.2199
183211	12/03/20	111220 INV	566.71		1684133		D	N				INVENTORY - LIQU	609.00.14500
183211	12/03/20	111220 DEL	6.05		1684133		D	N				DELIVERY	609.49791.2199
183211	12/03/20	111220 INV	573.06		1684134		D	N				INVENTORY - LIQU	609.00.14500
183211	12/03/20	111220 DEL	18.15		1684134		D	N				DELIVERY	609.49791.2199
183211	12/03/20	111220 INV	1,334.40		1684136		D	N				INVENTORY - LIQU	609.00.14500
183211	12/03/20	111220 DEL	16.93		1684136		D	N				DELIVERY	609.49793.2199
183211	12/03/20	111220 INV	459.11		1684137		D	N				INVENTORY - LIQU	609.00.14500
183211	12/03/20	111220 DEL	14.52		1684137		D	N				DELIVERY	609.49793.2199

Vendor Payment Journal Report  
12/14/20 COUNCIL REPORT

VENDOR NAME AND NUMBER

CHECK#	DATE	DESCRIPTION	AMOUNT	CLAIM	INVOICE	PO#	F	S	9	BX	M	ACCOUNT NAME	ACCOUNT
JOHNSON BROS. LIQUOR CO.		003550											
183211	12/03/20	111320 INV	90.00		1685264		D	N				INVENTORY - LIQU	609.00.14500
183211	12/03/20	111320 DEL	1.21		1685264		D	N				DELIVERY	609.49791.2199
183211	12/03/20	111320 DEL	488.50		1685265		D	N				INVENTORY - LIQU	609.00.14500
183211	12/03/20	111320 DEL	13.31		1685265		D	N				DELIVERY	609.49791.2199
183211	12/03/20	111220 INV	791.60		1685266		D	N				INVENTORY - LIQU	609.00.14500
183211	12/03/20	111220 DEL	20.57		1685266		D	N				DELIVERY	609.49793.2199
183211	12/03/20	111320 INV	240.00		1685267		D	N				INVENTORY - LIQU	609.00.14500
183211	12/03/20	111320 DEL	8.47		1685267		D	N				DELIVERY	609.49792.2199
183211	12/03/20	111320 INV	895.20		1685268		D	N				INVENTORY - LIQU	609.00.14500
183211	12/03/20	111320 DEL	10.89		1685268		D	N				DELIVERY	609.49792.2199
183211	12/03/20	111320 INV	515.60		1685269		D	N				INVENTORY - LIQU	609.00.14500
183211	12/03/20	111320 DEL	14.52		1685269		D	N				DELIVERY	609.49792.2199
183211	12/03/20	111320 INV	152.00		1685270		D	N				INVENTORY - LIQU	609.00.14500
183211	12/03/20	111320 DEL	2.42		1685270		D	N				DELIVERY	609.49792.2199
183211	12/03/20	111120 INV	95.00		6121302		D	N				INVENTORY - LIQU	609.00.14500
183211	12/03/20	111120 DEL	1.21		6121302		D	N				DELIVERY	609.49792.2199
183211	12/03/20	111120 INV	315.00		6121304		D	N				INVENTORY - LIQU	609.00.14500
183211	12/03/20	111120 DEL	2.42		6121304		D	N				DELIVERY	609.49792.2199
			20,982.78		*CHECK TOTAL								
183296	12/10/20	103020 INV	31.47CR		123518		D	N				INVENTORY - LIQU	609.00.14500
183296	12/10/20	103020 INV	31.47CR		123520		D	N				INVENTORY - LIQU	609.00.14500
183296	12/10/20	111820 INV	90.00		1687864		D	N				INVENTORY - LIQU	609.00.14500
183296	12/10/20	111820 DEL	2.42		1687864		D	N				DELIVERY	609.49791.2199
183296	12/10/20	111820 INV	90.00		1687865		D	N				INVENTORY - LIQU	609.00.14500
183296	12/10/20	111820 DEL	2.42		1687865		D	N				DELIVERY	609.49792.2199
183296	12/10/20	111820 INV	751.76		1687866		D	N				INVENTORY - LIQU	609.00.14500
183296	12/10/20	111820 DEL	7.26		1687866		D	N				DELIVERY	609.49791.2199
183296	12/10/20	111820 INV	1,217.00		1687867		D	N				INVENTORY - LIQU	609.00.14500
183296	12/10/20	111820 DEL	5.45		1687867		D	N				DELIVERY	609.49791.2199
183296	12/10/20	111820 INV	657.00		1687868		D	N				INVENTORY - LIQU	609.00.14500
183296	12/10/20	111820 DEL	3.63		1687868		D	N				DELIVERY	609.49791.2199
183296	12/10/20	111820 INV	428.16		1687869		D	N				INVENTORY - LIQU	609.00.14500
183296	12/10/20	111820 DEL	7.26		1687869		D	N				DELIVERY	609.49792.2199
183296	12/10/20	111820 INV	428.16		1687870		D	N				INVENTORY - LIQU	609.00.14500
183296	12/10/20	111820 DEL	7.26		1687870		D	N				DELIVERY	609.49791.2199
183296	12/10/20	111820 INV	116.82		1687871		D	N				INVENTORY - LIQU	609.00.14500
183296	12/10/20	111820 DEL	0.81		1687871		D	N				DELIVERY	609.49791.2199
183296	12/10/20	111820 INV	256.14		1687872		D	N				INVENTORY - LIQU	609.00.14500
183296	12/10/20	111820 DEL	1.62		1687872		D	N				DELIVERY	609.49792.2199
183296	12/10/20	111820 INV	558.70		1687873		D	N				INVENTORY - LIQU	609.00.14500
183296	12/10/20	111820 DEL	6.05		1687873		D	N				DELIVERY	609.49791.2199
183296	12/10/20	111820 DEL	0.81		1687874		D	N				DELIVERY	609.49792.2199
183296	12/10/20	111820 INV	844.00		1687875		D	N				INVENTORY - LIQU	609.00.14500
183296	12/10/20	111820 DEL	5.65		1687875		D	N				DELIVERY	609.49791.2199
183296	12/10/20	111820 INV	1,004.00		1687876		D	N				INVENTORY - LIQU	609.00.14500
183296	12/10/20	111820 DEL	5.45		1687876		D	N				DELIVERY	609.49791.2199

Vendor Payment Journal Report  
12/14/20 COUNCIL REPORT

VENDOR NAME AND NUMBER

CHECK#	DATE	DESCRIPTION	AMOUNT	CLAIM	INVOICE	PO#	F	S	9	BX	M	ACCOUNT NAME	ACCOUNT
		JOHNSON BROS. LIQUOR CO.											003550
183296	12/10/20	111820 INV	543.52		1687877		D	N				INVENTORY - LIQU	609.00.14500
183296	12/10/20	111820 DEL	4.84		1687877		D	N				DELIVERY	609.49793.2199
183296	12/10/20	111820 INV	626.00		1687878		D	N				INVENTORY - LIQU	609.00.14500
183296	12/10/20	111820 DEL	4.84		1687878		D	N				DELIVERY	609.49792.2199
183296	12/10/20	111820 INV	744.00		1687879		D	N				INVENTORY - LIQU	609.00.14500
183296	12/10/20	111820 DEL	4.84		1687879		D	N				DELIVERY	609.49792.2199
183296	12/10/20	111820 INV	835.52		1687880		D	N				INVENTORY - LIQU	609.00.14500
183296	12/10/20	111820 DEL	7.26		1687880		D	N				DELIVERY	609.49792.2199
183296	12/10/20	111820 INV	1,217.00		1687881		D	N				INVENTORY - LIQU	609.00.14500
183296	12/10/20	111820 DEL	5.45		1687881		D	N				DELIVERY	609.49792.2199
183296	12/10/20	111820 INV	559.35		1687882		D	N				INVENTORY - LIQU	609.00.14500
183296	12/10/20	111820 DEL	13.31		1687882		D	N				DELIVERY	609.49792.2199
183296	12/10/20	111820 INV	844.00		1687883		D	N				INVENTORY - LIQU	609.00.14500
183296	12/10/20	111820 DEL	4.84		1687883		D	N				DELIVERY	609.49792.2199
183296	12/10/20	111820 INV	1,053.00		1687884		D	N				INVENTORY - LIQU	609.00.14500
183296	12/10/20	111820 DEL	3.63		1687884		D	N				DELIVERY	609.49792.2199
183296	12/10/20	111820 INV	504.00		1687885		D	N				INVENTORY - LIQU	609.00.14500
183296	12/10/20	111820 DEL	5.45		1687885		D	N				DELIVERY	609.49792.2199
183296	12/10/20	111820 INV	1,004.00		1687886		D	N				INVENTORY - LIQU	609.00.14500
183296	12/10/20	111820 DEL	5.45		1687886		D	N				DELIVERY	609.49792.2199
183296	12/10/20	111820 INV	558.00		1687887		D	N				INVENTORY - LIQU	609.00.14500
183296	12/10/20	111820 DEL	7.26		1687887		D	N				DELIVERY	609.49792.2199
183296	12/10/20	111920 INV	160.00		1688917		D	N				INVENTORY - LIQU	609.00.14500
183296	12/10/20	111920 DEL	2.42		1688917		D	N				DELIVERY	609.49791.2199
183296	12/10/20	111920 INV	250.00		1688918		D	N				INVENTORY - LIQU	609.00.14500
183296	12/10/20	111920 DEL	4.84		1688918		D	N				DELIVERY	609.49791.2199
183296	12/10/20	111920 INV	684.50		1688919		D	N				INVENTORY - LIQU	609.00.14500
183296	12/10/20	111920 DEL	18.15		1688919		D	N				DELIVERY	609.49791.2199
183296	12/10/20	111920 INV	38.26		1688920		D	N				INVENTORY - LIQU	609.00.14500
183296	12/10/20	111920 DEL	1.21		1688920		D	N				DELIVERY	609.49791.2199
183296	12/10/20	111920 INV	1,296.00		1688921		D	N				INVENTORY - LIQU	609.00.14500
183296	12/10/20	111920 DEL	18.15		1688921		D	N				DELIVERY	609.49791.2199
183296	12/10/20	111920 INV	1,296.00		1688922		D	N				INVENTORY - LIQU	609.00.14500
183296	12/10/20	111920 DEL	18.16		1688922		D	N				DELIVERY	609.49792.2199
183296	12/10/20	111920 INV	666.70		1688923		D	N				INVENTORY - LIQU	609.00.14500
183296	12/10/20	111920 DEL	13.31		1688923		D	N				DELIVERY	609.49791.2199
183296	12/10/20	111920 INV	960.00		1688924		D	N				INVENTORY - LIQU	609.00.14500
183296	12/10/20	111920 DEL	13.31		1688924		D	N				DELIVERY	609.49791.2199
183296	12/10/20	111920 INV	480.00		1688925		D	N				INVENTORY - LIQU	609.00.14500
183296	12/10/20	111920 DEL	16.94		1688925		D	N				DELIVERY	609.49791.2199
183296	12/10/20	111920 INV	387.12		1688926		D	N				INVENTORY - LIQU	609.00.14500
183296	12/10/20	111920 DEL	15.73		1688926		D	N				DELIVERY	609.49791.2199
183296	12/10/20	111920 INV	360.00		1688927		D	N				INVENTORY - LIQU	609.00.14500
183296	12/10/20	111920 DEL	6.05		1688927		D	N				DELIVERY	609.49791.2199
183296	12/10/20	111920 INV	175.80		1688928		D	N				INVENTORY - LIQU	609.00.14500
183296	12/10/20	111920 DEL	3.63		1688928		D	N				DELIVERY	609.49791.2199
183296	12/10/20	111920 INV	284.04		1688929		D	N				INVENTORY - LIQU	609.00.14500
183296	12/10/20	111920 DEL	3.63		1688929		D	N				DELIVERY	609.49791.2199

Vendor Payment Journal Report  
12/14/20 COUNCIL REPORT

VENDOR NAME AND NUMBER		CHECK#	DATE	DESCRIPTION	AMOUNT	CLAIM	INVOICE	PO#	F	S	9	BX	M	ACCOUNT NAME	ACCOUNT
JOHNSON BROS. LIQUOR CO. 003550															
	183296	12/10/20	111920	INV	921.17		1688930		D	N				INVENTORY - LIQU	609.00.14500
	183296	12/10/20	111920	DEL	24.20		1688930		D	N				DELIVERY	609.49791.2199
	183296	12/10/20	111920	INV	42.98		1688931		D	N				INVENTORY - LIQU	609.00.14500
	183296	12/10/20	111920	DEL	1.81		1688931		D	N				DELIVERY	609.49791.2199
	183296	12/10/20	111920	INV	394.20		1688933		D	N				INVENTORY - LIQU	609.00.14500
	183296	12/10/20	111920	DEL	6.05		1688933		D	N				DELIVERY	609.49793.2199
	183296	12/10/20	111920	INV	264.00		1688934		D	N				INVENTORY - LIQU	609.00.14500
	183296	12/10/20	111920	DEL	3.63		1688934		D	N				DELIVERY	609.49793.2199
	183296	12/10/20	111920	INV	105.40		1688935		D	N				INVENTORY - LIQU	609.00.14500
	183296	12/10/20	111920	DEL	3.63		1688935		D	N				DELIVERY	609.49793.2199
	183296	12/10/20	111920	INV	419.38		1688936		D	N				INVENTORY - LIQU	609.00.14500
	183296	12/10/20	111920	DEL	16.94		1688936		D	N				DELIVERY	609.49793.2199
	183296	12/10/20	111920	INV	42.98		1688937		D	N				INVENTORY - LIQU	609.00.14500
	183296	12/10/20	111920	DEL	1.82		1688937		D	N				DELIVERY	609.49793.2199
	183296	12/10/20	111920	INV	4,776.55		1688938		D	N				INVENTORY - LIQU	609.00.14500
	183296	12/10/20	111920	DEL	72.62		1688938		D	N				DELIVERY	609.49792.2199
	183296	12/10/20	111920	INV	175.80		1688939		D	N				INVENTORY - LIQU	609.00.14500
	183296	12/10/20	111920	DEL	3.63		1688939		D	N				DELIVERY	609.49792.2199
	183296	12/10/20	111920	INV	360.00		1688940		D	N				INVENTORY - LIQU	609.00.14500
	183296	12/10/20	111920	DEL	6.05		1688940		D	N				DELIVERY	609.49792.2199
	183296	12/10/20	111920	INV	419.38		1688941		D	N				INVENTORY - LIQU	609.00.14500
	183296	12/10/20	111920	DEL	16.94		1688941		D	N				DELIVERY	609.49792.2199
	183296	12/10/20	111920	INV	160.00		1688942		D	N				INVENTORY - LIQU	609.00.14500
	183296	12/10/20	111920	DEL	6.05		1688942		D	N				DELIVERY	609.49792.2199
	183296	12/10/20	111920	INV	666.70		1688943		D	N				INVENTORY - LIQU	609.00.14500
	183296	12/10/20	111920	DEL	13.31		1688943		D	N				DELIVERY	609.49792.2199
	183296	12/10/20	111920	INV	144.00		1688944		D	N				INVENTORY - LIQU	609.00.14500
	183296	12/10/20	111920	DEL	2.42		1688944		D	N				DELIVERY	609.49792.2199
	183296	12/10/20	111920	INV	629.16		1688945		D	N				INVENTORY - LIQU	609.00.14500
	183296	12/10/20	111920	DEL	19.54		1688945		D	N				DELIVERY	609.49792.2199
	183296	12/10/20	112020	DEL	3.63		1688967		D	N				DELIVERY	609.49792.2199
	183296	12/10/20	111920	INV	540.00		1689966		D	N				INVENTORY - LIQU	609.00.14500
	183296	12/10/20	111920	DEL	3.63		1689966		D	N				DELIVERY	609.49791.2199
	183296	12/10/20	112020	INV	540.00		1689967		D	N				INVENTORY - LIQU	609.00.14500
	183296	12/10/20	120220	INV	78.00		1695498		D	N				INVENTORY - LIQU	609.00.14500
	183296	12/10/20	120220	DEL	1.21		1695498		D	N				DELIVERY	609.49791.2199
					33,051.21										*CHECK TOTAL
				VENDOR TOTAL	92,795.72										

JOHNSON/OLUSOLA .00834															
	183125	11/25/20		REFUND TAX DAMAGE	33.26		12004	111420	P	D	N			STATE SALES TAX	101.00.20810
	183125	11/25/20		REFUND DAMAGE DEPOSIT	466.74		120046	111420	P	D	N			HALL RENTS	101.00.34781
					500.00										*CHECK TOTAL
				VENDOR TOTAL	500.00										

JUNK GENIUS 026160															
	183297	12/10/20		JUNK 3710 VAN BUREN ST	516.34		24895		D	M	07			REPAIR & MAINT.	415.46450.4000

Vendor Payment Journal Report  
12/14/20 COUNCIL REPORT

VENDOR NAME AND NUMBER	CHECK#	DATE	DESCRIPTION	AMOUNT	CLAIM	INVOICE	PO#	F S 9 BX M	ACCOUNT NAME	ACCOUNT
JUNK GENIUS			026160							
	183297	12/10/20	JUNK 4524/26 WASHINGTON	419.93		24926		D M 07	REPAIR & MAINT.	415.46450.4000
	183297	12/10/20	JUNK 4341 TYLER PL NE	152.12		24937		D M 07	REPAIR & MAINT.	415.46450.4000
	183297	12/10/20	JUNK 4347 TYLER PL NE	152.12		24938		D M 07	REPAIR & MAINT.	415.46450.4000
				1,240.51						
			VENDOR TOTAL	1,240.51						
										*CHECK TOTAL
KELLER WILLIAMS INTEGRIT			028635							
	183126	11/25/20	1002 40TH EARNEST	5,000.00		112520		D N	LAND	408.46414.5110
KENNEDY & GRAVEN			003290							
	183298	12/10/20	3989 CENTRAL LEGAL SER	6,669.80		157859	000509	P D M 07	EXPERT & PROFESS	408.46414.3050
KIWANIS COLUMBIA HTS-FRI			001140							
	183127	11/25/20	PROCEED SHARE REALLIANCE	315.18		111220		D N	PROGRAM ACTIVITI	603.49530.4200
	183127	11/25/20	PROCEED SHARE LOES 60749	26.00		111320		D N	PROGRAM ACTIVITI	603.49530.4200
				341.18						
			VENDOR TOTAL	341.18						
										*CHECK TOTAL
LAKDAWALA/MANSOOR			.00835							
	183212	12/03/20	FINAL/REFUND 3820 5TH	127.91		102820		D N	REFUND PAYABLE	601.00.20120
LOE'S OIL COMPANY INC			099144							
	183128	11/25/20	ANTI FRZ,OIL FLTR DISP	68.50		85662		D N	EXPERT & PROFESS	603.49530.3050
	183128	11/25/20	ANTI FRZ,OIL FLTR DISP	68.50		85663		D N	EXPERT & PROFESS	701.49950.3050
				137.00						
			VENDOR TOTAL	137.00						
										*CHECK TOTAL
LTD BREWING LLC			026130							
	183299	12/10/20	111720 INV	84.00		E-2892		D N	INVENTORY - LIQU	609.00.14500
LUCID BREWING LLC			021490							
	183213	12/03/20	111320 INV	163.00		8745		D N	INVENTORY - LIQU	609.00.14500
	183213	12/03/20	111320 INV	7.67CR		8745		D N	INVENTORY - LIQU	609.00.14500
				155.33						
			VENDOR TOTAL	155.33						
										*CHECK TOTAL
LUND/TIM			080085							
	183129	11/25/20	BOOT REIMBURSEMENT	195.49		2077038	111720	P D N	PROTECTIVE CLOTH	101.45200.2173
LUPULIN BREWING CO			025785							
	183130	11/25/20	102820 INV	157.50		32873		D N	INVENTORY - LIQU	609.00.14500
	183130	11/25/20	110620 INV	53.00		33038		D N	INVENTORY - LIQU	609.00.14500
				210.50						
			VENDOR TOTAL	210.50						
										*CHECK TOTAL
	183300	12/10/20	111720 INV	254.00		33236		D N	INVENTORY - LIQU	609.00.14500
			VENDOR TOTAL	464.50						



Vendor Payment Journal Report  
12/14/20 COUNCIL REPORT

VENDOR NAME AND NUMBER	CHECK#	DATE	DESCRIPTION	AMOUNT	CLAIM	INVOICE	PO#	F	S	9	BX	M	ACCOUNT NAME	ACCOUNT
LURA/DAVID .00846	183214	12/03/20	FINAL/REFUND 1170 POLK P	220.82		102820		D	N				REFUND PAYABLE	601.00.20120
MAC QUEEN EQUIPMENT CO I 004365	183301	12/10/20	REPAIR VACTOR #0125	4,358.04		W07218	067658	F	D	N			VEHICLE REPAIR	884.49450.4080
MADISON ENERGY INVESTMEN 028050	183131	11/25/20	111620 SOLAR GARDEN	58.44		SP-001-000055		D	N				ELECTRIC	101.41940.3810
MARCO, INC 008590	183132	11/25/20	6970 CONF PHONE SPLIT	254.26		INV7503463		D	N				COMPUTER EQUIPME	101.42100.2011
	183132	11/25/20	6970 CONF PHONE SPLIT	254.25		INV7503463		D	N				COMPUTER EQUIPME	101.42200.2011
	183132	11/25/20	MARCO/MITEL SUPPORT	88.14		INV8112419	288728	F	D	N			TELEPHONE & TELE	101.41110.3210
	183132	11/25/20	MARCO/MITEL SUPPORT	255.43		INV8112419	288728	F	D	N			TELEPHONE & TELE	101.41320.3210
	183132	11/25/20	MARCO/MITEL SUPPORT	548.08		INV8112419	288728	F	D	N			TELEPHONE & TELE	101.41510.3210
	183132	11/25/20	MARCO/MITEL SUPPORT	57.49		INV8112419	288728	F	D	N			TELEPHONE & TELE	101.41940.3210
	183132	11/25/20	MARCO/MITEL SUPPORT	1,053.91		INV8112419	288728	F	D	N			TELEPHONE & TELE	101.42100.3210
	183132	11/25/20	MARCO/MITEL SUPPORT	469.45		INV8112419	288728	F	D	N			TELEPHONE & TELE	101.42200.3210
	183132	11/25/20	MARCO/MITEL SUPPORT	537.73		INV8112419	288728	F	D	N			TELEPHONE & TELE	101.43100.3210
	183132	11/25/20	MARCO/MITEL SUPPORT	10.56		INV8112419	288728	F	D	N			TELEPHONE & TELE	101.43121.3210
	183132	11/25/20	MARCO/MITEL SUPPORT	102.24		INV8112419	288728	F	D	N			TELEPHONE & TELE	101.45000.3210
	183132	11/25/20	MARCO/MITEL SUPPORT	516.03		INV8112419	288728	F	D	N			TELEPHONE & TELE	101.45129.3210
	183132	11/25/20	MARCO/MITEL SUPPORT	34.82		INV8112419	288728	F	D	N			TELEPHONE & TELE	101.45200.3210
	183132	11/25/20	MARCO/MITEL SUPPORT	392.96		INV8112419	288728	F	D	N			TELEPHONE & TELE	201.42400.3210
	183132	11/25/20	MARCO/MITEL SUPPORT	392.96		INV8112419	288728	F	D	N			TELEPHONE & TELE	204.46314.3210
	183132	11/25/20	MARCO/MITEL SUPPORT	275.79		INV8112419	288728	F	D	N			TELEPHONE & TELE	240.45500.3210
	183132	11/25/20	MARCO/MITEL SUPPORT	54.42		INV8112419	288728	F	D	N			TELEPHONE & TELE	601.49430.3210
	183132	11/25/20	MARCO/MITEL SUPPORT	384.25		INV8112419	288728	F	D	N			TELEPHONE & TELE	609.49791.3210
	183132	11/25/20	MARCO/MITEL SUPPORT	269.98		INV8112419	288728	F	D	N			TELEPHONE & TELE	609.49792.3210
	183132	11/25/20	MARCO/MITEL SUPPORT	68.93		INV8112419	288728	F	D	N			TELEPHONE & TELE	609.49793.3210
	183132	11/25/20	MARCO/MITEL SUPPORT	111.21		INV8112419	288728	F	D	N			TELEPHONE & TELE	701.49950.3210
	183132	11/25/20	MARCO/MITEL SUPPORT	250.66		INV8112419	288728	F	D	N			TELEPHONE & TELE	720.49980.3210
				6,383.55										*CHECK TOTAL
	183215	12/03/20	COMPRISE PROJECT	155.00		INV8143769		D	N				EXPERT & PROFESS	240.45500.3050
	183215	12/03/20	CPYMAINT 111520-121420	94.20		INV8166679	002763	P	D	N			REPAIR & MAINT.	240.45500.4000
	183215	12/03/20	CPYOVERAGE 101520-111420	36.92		INV8166679	002763	P	D	N			REPAIR & MAINT.	240.45500.4000
				286.12										*CHECK TOTAL
			VENDOR TOTAL	6,669.67										
MARIE RIDGEWAY LICSW LLC 027350	183302	12/10/20	THERAPY,MENTL HLTH CK	1,550.00		1189		D	M	07			EXPERT & PROFESS	101.42100.3050
MARTIN-MCALLISTER INC 010520	183133	11/25/20	PSYCH EXAM	2,000.00		13566		D	M	06			EXPERT & PROFESS	101.42100.3050
	183133	11/25/20	PS ASSESMENT	550.00		13567		D	M	06			EXPERT & PROFESS	101.42200.3050
				2,550.00										*CHECK TOTAL
			VENDOR TOTAL	2,550.00										

Vendor Payment Journal Report  
12/14/20 COUNCIL REPORT

VENDOR NAME AND NUMBER	CHECK#	DATE	DESCRIPTION	AMOUNT	CLAIM	INVOICE	PO#	F	S	9	BX	M	ACCOUNT NAME	ACCOUNT
MCDONALD DISTRIBUTING CO 021350														
	183216	12/03/20	110620 INV	904.60		557582		D	N				INVENTORY - LIQU	609.00.14500
	183216	12/03/20	111120 INV	601.00		558552		D	N				INVENTORY - LIQU	609.00.14500
	183216	12/03/20	111320 INV	2,817.40		558870		D	N				INVENTORY - LIQU	609.00.14500
				4,323.00		*CHECK TOTAL								
	183303	12/10/20	112020 INV	1,351.00		559679		D	N				INVENTORY - LIQU	609.00.14500
			VENDOR TOTAL	5,674.00										
MEGA BEER LLC 027500														
	183134	11/25/20	102820 INV	449.65		4954		D	N				INVENTORY - LIQU	609.00.14500
MENA/JUANITA .00856														
	183304	12/10/20	PROGRAM CANCELLED COVID	28.50		2235-F20		D	N				PROGRAM REVENUE	101.95.34700
MENARDS - BLAINE 090890														
	183305	12/10/20	DIE CUT NUMBERS	4.06		5586	112020	P	D	N			GENERAL SUPPLIES	701.49950.2171
MENARDS CASHWAY LUMBER-F 004550														
	183135	11/25/20	TIRE SHINE,DISTILL WATER	15.58		40039	101220	P	D	N			GENERAL SUPPLIES	101.43121.2171
	183135	11/25/20	CORD COVERS,TAPE	220.82		40896	102920	P	D	N			GENERAL SUPPLIES	101.41410.2171
	183135	11/25/20	SOCKET EXTENSIONS	30.93		40897	102920	P	D	N			GENERAL SUPPLIES	101.43121.2171
	183135	11/25/20	ACRYLIC SHEETS,CUTTER	63.70		41105	110220	P	D	N			GENERAL SUPPLIES	101.41410.2171
	183135	11/25/20	SFTY GLASSES,OIL UR,BATT	117.70		41160	110320	P	D	N			GENERAL SUPPLIES	101.42200.2171
	183135	11/25/20	TORCH,CYLINDER GAS	144.84		41312	110620	P	D	N			GENERAL SUPPLIES	601.49430.2171
	183135	11/25/20	WINDSHIELD TREATMENT	4.97		41541	111020	P	D	N			GENERAL SUPPLIES	101.45200.2171
				598.54		*CHECK TOTAL								
	183217	12/03/20	10M SPREADER	46.99		41651	111220	P	D	N			GENERAL SUPPLIES	609.49792.2171
	183306	12/10/20	METAL SHELVING UNIT	139.88		40616	102320	P	D	N			MINOR EQUIPMENT	101.42100.2010
	183306	12/10/20	SCREWS,BRACES,HOLDER	45.27		41706	111320	P	D	N			GENERAL SUPPLIES	601.49430.2171
	183306	12/10/20	WREATH BOW	40.56		41793			D	N			GENERAL SUPPLIES	101.45200.2171
	183306	12/10/20	CORNER BRACE	6.90		41815	111620	P	D	N			GENERAL SUPPLIES	601.49430.2171
	183306	12/10/20	RED,CLEAR LED BULBS	11.82		41819	111620	P	D	N			GENERAL SUPPLIES	101.45200.2171
	183306	12/10/20	HOSE CLAMPS	6.14		41913	111820	P	D	N			GENERAL SUPPLIES	101.45200.2171
	183306	12/10/20	LED BULBS,STOP RUST,STRA	65.10		41952	111920	P	D	N			GENERAL SUPPLIES	101.45200.2171
	183306	12/10/20	TOOL,CHEST,PVC PIPE	130.15		41980	112020	P	D	N			MINOR EQUIPMENT	601.49430.2010
	183306	12/10/20	TOOL,CHEST,PVC PIPE	130.15		41980			D	N			MINOR EQUIPMENT	602.49450.2010
	183306	12/10/20	TOOL,CHEST,PVC PIPE	130.15		41980			D	N			MINOR EQUIPMENT	604.49650.2010
	183306	12/10/20	LED BULBS,TIMER,BOW	74.92		41995	112020	P	D	N			GENERAL SUPPLIES	101.45200.2171
	183306	12/10/20	LUBRICANT,SCREWS	12.31		42107	112320	P	D	N			GENERAL SUPPLIES	101.45200.2171
	183306	12/10/20	HAND SOAP	11.19		42123	112320	P	D	N			GENERAL SUPPLIES	609.49792.2171
	183306	12/10/20	METAL RACKS,WOOD BOARD	186.27		42171	112420	P	D	N			GENERAL SUPPLIES	101.42200.2171
	183306	12/10/20	RADIANT HEATER	24.99		42191	112420	P	D	N			MINOR EQUIPMENT	101.41940.2010
	183306	12/10/20	LED BULBS	12.99		42191	112420	P	D	N			GENERAL SUPPLIES	101.41940.2171
				1,028.79		*CHECK TOTAL								
			VENDOR TOTAL	1,674.32										

Vendor Payment Journal Report  
12/14/20 COUNCIL REPORT

VENDOR NAME AND NUMBER		CHECK#	DATE	DESCRIPTION	AMOUNT	CLAIM	INVOICE	PO#	F S 9 BX M	ACCOUNT NAME	ACCOUNT
METRO UTILITIES INC				021165							
	183136	11/25/20	CURB BOX 631 37TH AVE	1,436.00		1863.6	067198	P D N		REPAIR & MAINT.	601.49430.4000
	183136	11/25/20	CURB BOX 637 37TH AVE	1,436.00		1863.7	067198	P D N		REPAIR & MAINT.	601.49430.4000
	183136	11/25/20	CRBBX,PTCH 4419JEFFERS	2,625.00		1863.8	067198	P D N		REPAIR & MAINT.	601.49430.4000
	183136	11/25/20	WATER LEAK 3823 POLK S	7,894.70		1863.9	067198	P D N		REPAIR & MAINT.	601.49430.4000
				13,391.70							
			VENDOR TOTAL	13,391.70							
METROPOLITAN COUNCIL WAS				004610							
	183307	12/10/20	JANUARY 2021 WASTEWA	103,380.11		0001117751	003056	P D N		METRO SEWER BOAR	602.49480.2900
MIDWAY FORD				001475							
	183308	12/10/20	FILTERS-INVENTORY	70.74		435706		D N		GARAGE INVENTORY	701.00.14120
	183308	12/10/20	FILTERS-INVENTORY	34.58		436779		D N		GARAGE INVENTORY	701.00.14120
	183308	12/10/20	ROTORS,BRAKE PADS #0135	121.27		436780		D N		GARAGE INVENTORY	701.00.14120
				226.59							
			VENDOR TOTAL	226.59							
MIDWEST OVERHEAD CRANE				098920							
	183309	12/10/20	ANNUAL CRANE INSPECTION	302.34		112304		D M 07		REPAIR & MAINT.	701.49950.4000
MIDWEST TAPE				001575							
	183218	12/03/20	DVD (YOUTH)	7.49		99532740		D N		DVD	240.45500.2189
	183218	12/03/20	DVDS (YOUTH)	278.07		99587028		D N		DVD	240.45500.2189
	183218	12/03/20	DVDS (YOUTH)	33.72		99587028		D N		DVD	240.45500.2189
	183218	12/03/20	DVDS (YOUTH)	67.44		99616137		D N		DVD	240.45500.2189
				386.72							
			VENDOR TOTAL	386.72							
MINNEAPOLIS FINANCE DEPT				004925							
	183310	12/10/20	49,498 @ 42.50	123,745.00		120420	001781	P D N		COMM. PURCHASED	601.49400.2990
	183310	12/10/20	NOV 2020 #431-0002.300	218.31		120420	001781	P D N		COMM. PURCHASED	601.49400.2990
				123,963.31							
			VENDOR TOTAL	123,963.31							
MINNESOTA CONTROL SYSTEM				027765							
	183137	11/25/20	RPLC CNTRLRS,FREEZESTA	6,210.00		04979	067638	F D N		BUILDING MAINT:C	101.45129.4020
MINNESOTA MULTI HOUSING				003850							
	183311	12/10/20	2021 MEMBERSHIP	179.00		20376		D N		SUBSCRIPTION, ME	101.42100.4330
MISKE/CATHY				.00470							
	183312	12/10/20	CLASS CANCELLED COVID19	10.00		1210-F20		D N		PROGRAM REVENUE	101.95.34700
MN DEPT OF LABOR & INDUS				009350							
	183138	11/25/20	AIR COMP LICENSE 2020	10.00		ABR0244340X		D N		SUBSCRIPTION, ME	101.42200.4330
	183138	11/25/20	ELEVATOR PERMIT CH	100.00		ALR0111757X		D N		SUBSCRIPTION, ME	101.41940.4330
				110.00							
			VENDOR TOTAL	110.00							

Vendor Payment Journal Report  
12/14/20 COUNCIL REPORT

VENDOR NAME AND NUMBER		CHECK#	DATE	DESCRIPTION	AMOUNT	CLAIM	INVOICE	PO#	F	S	9	BX	M	ACCOUNT NAME	ACCOUNT
MN DEPT OF PUBLIC SAFETY				001580											
	183313	12/10/20	DANGEROUS DOG SIGNS	97.96			113020		D	N				GENERAL SUPPLIES	101.42100.2171
	183313	12/10/20	DANGEROUS DOG TAGS	29.00			113020		D	N				GENERAL SUPPLIES	101.42100.2171
				126.96											
			VENDOR TOTAL	126.96											
MN DEPT OF TRANSPORTATIO				001915											
	183314	12/10/20	BITUMINOUS PLANT INSPEC	130.95			P00012636		D	N				EXPERT & PROFESS	415.51802.3050
MN HIGHWAY SAFETY & RESE				008510											
	183139	11/25/20	EVO/RIT REFRESH HILDEN	445.00			629430-8005		D	N				TRAINING & EDUC	101.42100.3105
	183315	12/10/20	PIT DRIVING CLASS MFARAH	445.00			629430-7988		D	N				TRAINING & EDUC	101.42100.3105
	183315	12/10/20	PIT HYBRID-MFARAH	595.00			629430-8088		D	N				TRAINING & EDUC	101.42100.3105
	183315	12/10/20	EVO/PIT TRNG IF,JU,MM,	1,780.00			629430-8105		D	N				TRAINING & EDUC	101.42100.3105
				2,820.00											
			VENDOR TOTAL	3,265.00											
MORA/LUIS				.03630											
	183219	12/03/20	FINAL/REFUND 4645 WASHIN	237.81			111020		D	N				REFUND PAYABLE	601.00.20120
MTI DISTRIBUTING				007420											
	183140	11/25/20	ENGINE BELTS #0240	76.66			1283684-00		D	N				GARAGE INVENTORY	701.00.14120
	183140	11/25/20	FLYWHEEL COUPLER #0240	426.86			1283823-00		D	N				GARAGE INVENTORY	701.00.14120
				503.52											
			VENDOR TOTAL	503.52											
MULFINGER/JEFF				.00843											
	183220	12/03/20	FINLA/REFUND 4136 MADISO	92.31			111020		D	N				REFUND PAYABLE	601.00.20120
MUSICAL THEATER MINNESOT				027495											
	183316	12/10/20	MUSICAL THEATER LESSONS	960.00			13		D	M	07			EXPERT & PROFESS	262.45016.3050
NIELSEN/TOM				.00837											
	183221	12/03/20	FINAL/REFUND 4420 4TH	34.47			111220		D	N				REFUND PAYABLE	601.00.20120
NORTHERN DEWATERING INC				099181											
	183141	11/25/20	SUMP PUMP REPAIR	431.00			38930		D	N				BUILDING MAINT:C	101.41940.4020
NORTHERN SAFETY TECHNOLO				027280											
	183317	12/10/20	SQUAD BUILD #8205	14,380.00			51449	032320	P	D	N			OTHER EQUIPMENT	431.42100.5180
NYSTROM PUBLISHING COMPA				009465											
	183318	12/10/20	PRINT NEWSLTR WINT 20-	3,571.32			43711	067370	F	D	N			EXPERT & PROFESS	225.49844.3050
O'BRIEN/DANIEL				080645											
	183222	12/03/20	HOT SPOT CABLES	10.48			01229732	032320	P	D	N			GENERAL SUPPLIES	101.42200.2171

Vendor Payment Journal Report  
12/14/20 COUNCIL REPORT

VENDOR NAME AND NUMBER

CHECK#	DATE	DESCRIPTION	AMOUNT	CLAIM	INVOICE	PO#	F	S	9	BX	M	ACCOUNT NAME	ACCOUNT
O'REILLY/JARED .00844													
183223	12/03/20	FINLA/REFUND 4145 MONROE	84.35		102820		D	N				REFUND PAYABLE	601.00.20120
OFFICE DEPOT 000085													
183224	12/03/20	WHITEOUT, INK, POSTITS	24.28		134179675001		D	N				OFFICE SUPPLIES	240.45500.2000
183224	12/03/20	PLASTIC BAGS	26.99		134185656001		D	N				GENERAL SUPPLIES	240.45500.2171
183224	12/03/20	STAKED SIGNS	59.97		135774234001		D	N				PROGRAM SUPPLIES	240.45500.2170
183224	12/03/20	INDUSTRIAL TAPE	22.86		135774565001		D	N				PROGRAM SUPPLIES	240.45500.2170
			134.10										
		VENDOR TOTAL	134.10		*CHECK TOTAL								
OFFICE DEPOT 021605													
183142	11/25/20	COPY PAPER, MEMO BOOKS	197.39		130764767001		D	N				OFFICE SUPPLIES	101.42100.2000
183142	11/25/20	SALT	12.99		130769679001		D	N				FOOD SUPPLIES	101.42100.2175
183142	11/25/20	WIRELESS HP PRINTERS	759.78		133408711001		D	N				COMPUTER EQUIPME	101.43121.2011
183142	11/25/20	WIRELESS HP PRINTERS	759.78		133408711001		D	N				COMPUTER EQUIPME	101.45200.2011
183142	11/25/20	COMPUTER PAPER	233.94		133797083001		D	N				OFFICE SUPPLIES	101.42200.2000
			1,963.88										
		VENDOR TOTAL	1,963.88		*CHECK TOTAL								
OLIPHANT BREWING LLC 025640													
183143	11/25/20	102820 INV	360.00		5482		D	N				INVENTORY - LIQU	609.00.14500
ORKIN INC 002850													
183319	12/10/20	PEST CONTROL JPM 120220	105.00		205378308		D	N				BUILDING MAINT:C	101.45129.4020
PAUSTIS & SONS WINE COMP 005860													
183225	12/03/20	111120 INV	2,728.00		107813		D	N				INVENTORY - LIQU	609.00.14500
183225	12/03/20	111120 DEL	38.75		107813		D	N				DELIVERY	609.49791.2199
183225	12/03/20	111120 INV	888.00		107849		D	N				INVENTORY - LIQU	609.00.14500
183225	12/03/20	111120 DEL	12.50		107849		D	N				DELIVERY	609.49792.2199
183225	12/03/20	111120 INV	640.00		107852		D	N				INVENTORY - LIQU	609.00.14500
183225	12/03/20	111120 DEL	8.75		107852		D	N				DELIVERY	609.49793.2199
183225	12/03/20	111320 INV	87.00CR		108093		D	N				INVENTORY - LIQU	609.00.14500
183225	12/03/20	111320 DEL	1.25CR		108093		D	N				DELIVERY	609.49791.2199
183225	12/03/20	111720 INV	264.00CR		108328		D	N				INVENTORY - LIQU	609.00.14500
183225	12/03/20	111720 DEL	3.75CR		108328		D	N				DELIVERY	609.49792.2199
			3,960.00		*CHECK TOTAL								
183320	12/10/20	111920 INV	486.00		108715		D	N				INVENTORY - LIQU	609.00.14500
183320	12/10/20	111920 DEL	11.25		108715		D	N				DELIVERY	609.49791.2199
183320	12/10/20	120320 INV	680.00		109998		D	N				INVENTORY - LIQU	609.00.14500
183320	12/10/20	120320 DEL	10.00		109998		D	N				DELIVERY	609.49791.2199
			1,187.25		*CHECK TOTAL								
		VENDOR TOTAL	5,147.25										
PHILLIPS WINE & SPIRITS 004810													
183144	11/25/20	022520 INV	135.25CR		600727		D	N				INVENTORY - LIQU	609.00.14500

Vendor Payment Journal Report  
12/14/20 COUNCIL REPORT

VENDOR NAME AND NUMBER		CHECK#	DATE	DESCRIPTION	AMOUNT	CLAIM	INVOICE	PO#	F	S	9	BX	M	ACCOUNT NAME	ACCOUNT
PHILLIPS WINE & SPIRITS															
				004810											
	183144	11/25/20	093020	INV	49.50		6099950		D	N				INVENTORY - LIQU	609.00.14500
	183144	11/25/20	093020	DEL	1.21		6099950		D	N				DELIVERY	609.49791.2199
	183144	11/25/20	102820	INV	92.25		6114306		D	N				INVENTORY - LIQU	609.00.14500
	183144	11/25/20	102820	DEL	1.21		6114306		D	N				DELIVERY	609.49793.2199
	183144	11/25/20	102820	INV	260.40		6114307		D	N				INVENTORY - LIQU	609.00.14500
	183144	11/25/20	102820	DEL	1.81		6114307		D	N				DELIVERY	609.49792.2199
	183144	11/25/20	102920	INV	132.00		6115281		D	N				INVENTORY - LIQU	609.00.14500
	183144	11/25/20	102920	DEL	2.42		6115281		D	N				DELIVERY	609.49793.2199
	183144	11/25/20	102920	INV	66.00		6115282		D	N				INVENTORY - LIQU	609.00.14500
	183144	11/25/20	102920	DEL	1.21		6115282		D	N				DELIVERY	609.49792.2199
	183144	11/25/20	110420	INV	230.00		6117925		D	N				INVENTORY - LIQU	609.00.14500
	183144	11/25/20	110420	DEL	1.21		6117925		D	N				DELIVERY	609.49791.2199
	183144	11/25/20	110420	INV	428.25		6117926		D	N				INVENTORY - LIQU	609.00.14500
	183144	11/25/20	110420	DEL	6.65		6117926		D	N				DELIVERY	609.49791.2199
	183144	11/25/20	110520	INV	157.50		6118838		D	N				INVENTORY - LIQU	609.00.14500
	183144	11/25/20	102820	INV	118.00		6118838		D	N				INVENTORY - LIQU	609.00.14500
	183144	11/25/20	110520	DEL	1.21		6118838		D	N				DELIVERY	609.49791.2199
	183144	11/25/20	102820	DEL	2.42		6118838		D	N				DELIVERY	609.49792.2199
	183144	11/25/20	110520	INV	62.00		6118840		D	N				INVENTORY - LIQU	609.00.14500
	183144	11/25/20	110520	DEL	1.21		6118840		D	N				DELIVERY	609.49792.2199
					1,481.21		*CHECK TOTAL								
	183226	12/03/20	111319	INV	36.27		2655052		D	N				INVENTORY - LIQU	609.00.14500
	183226	12/03/20	111319	DEL	0.41		2655052		D	N				DELIVERY	609.49791.2199
	183226	12/03/20	111120	INV	684.00		6121298		D	N				INVENTORY - LIQU	609.00.14500
	183226	12/03/20	111120	DEL	1.21		6121298		D	N				DELIVERY	609.49791.2199
	183226	12/03/20	111120	INV	190.00		6121299		D	N				INVENTORY - LIQU	609.00.14500
	183226	12/03/20	111120	DEL	2.42		6121299		D	N				DELIVERY	609.49791.2199
	183226	12/03/20	111120	INV	186.00		6121300		D	N				INVENTORY - LIQU	609.00.14500
	183226	12/03/20	111120	DEL	3.63		6121300		D	N				DELIVERY	609.49791.2199
	183226	12/03/20	111120	INV	472.50		6121301		D	N				INVENTORY - LIQU	609.00.14500
	183226	12/03/20	111120	DEL	3.63		6121301		D	N				DELIVERY	609.49791.2199
	183226	12/03/20	111120	INV	118.00		6121303		D	N				INVENTORY - LIQU	609.00.14500
	183226	12/03/20	111120	DEL	2.42		6121303		D	N				DELIVERY	609.49792.2199
					1,700.49		*CHECK TOTAL								
	183321	12/10/20	111820	INV	431.75		6124739		D	N				INVENTORY - LIQU	609.00.14500
	183321	12/10/20	111820	DEL	7.26		6124739		D	N				DELIVERY	609.49791.2199
	183321	12/10/20	112020	INV	188.00		6126040		D	N				INVENTORY - LIQU	609.00.14500
	183321	12/10/20	112020	DEL	2.42		6126040		D	N				DELIVERY	609.49792.2199
					629.43		*CHECK TOTAL								
				VENDOR TOTAL	3,811.13										
PICKERIGN/BRANDON				.00852											
	183227	12/03/20	FINAL/REFUND 2035	INNSBR	177.70		102820		D	N				REFUND PAYABLE	601.00.20120
PIONEER RIM & WHEEL CO.				006030											
	183145	11/25/20	VALVE STEM ADAPTR #0011		13.10		01CA1561		D	N				GARAGE INVENTORY	701.00.14120

Vendor Payment Journal Report  
12/14/20 COUNCIL REPORT

VENDOR NAME AND NUMBER	CHECK#	DATE	DESCRIPTION	AMOUNT	CLAIM	INVOICE	PO#	F	S	9	BX	M	ACCOUNT NAME	ACCOUNT
PIONEER RIM & WHEEL CO. 006030	183322	12/10/20	TIRE BALANCE WEIGHTS	259.84		01CA2660							GENERAL SUPPLIES	701.49950.2171
			VENDOR TOTAL	272.94										
POLICYPAK SOFTWARE 028660	183323	12/10/20	1YR LIC,UPDATES,SUPPOR	3,200.00		25136	067663	P	D	N			COMPUTER EQUIPME	101.49200.2011
POPP.COM INC 022200	183146	11/25/20	110620 10013125	15.18		992644830							TELEPHONE & TELE	601.49430.3210
	183146	11/25/20	110620 10013125	15.18		992644830							TELEPHONE & TELE	602.49450.3210
				30.36		*CHECK TOTAL								
	183324	12/10/20	112620-10013121	43.43		992647112							TELEPHONE & TELE	101.42100.3210
	183324	12/10/20	112620-10013121	18.89		992647112							TELEPHONE & TELE	101.42200.3210
				62.32		*CHECK TOTAL								
			VENDOR TOTAL	92.68										
PREMIUM WATERS INC 000273	183325	12/10/20	STATE USE TAX	0.83	CR	465194-09-30							STATE USE TAX	101.00.20815
	183325	12/10/20	093020 COOLERS	6.41		465194-09-30							GENERAL SUPPLIES	609.49791.2171
	183325	12/10/20	093020 COOLERS	3.21		465194-09-30							GENERAL SUPPLIES	609.49792.2171
	183325	12/10/20	093020 COOLERS	3.21		465194-09-30							GENERAL SUPPLIES	609.49793.2171
	183325	12/10/20	STATE USE TAX	0.83	CR	465194-10-31							STATE USE TAX	101.00.20815
	183325	12/10/20	103120 WATER,COOLERS	33.45		465194-10-31							GENERAL SUPPLIES	609.49791.2171
	183325	12/10/20	103120 WATER,COOLERS	29.73		465194-10-31							GENERAL SUPPLIES	609.49792.2171
	183325	12/10/20	103120 WATER,COOLERS	11.15		465194-10-31							GENERAL SUPPLIES	609.49793.2171
	183325	12/10/20	STATE USE TAX	0.83	CR	465194-11-30							STATE USE TAX	101.00.20815
	183325	12/10/20	113020 WATER,COOLERS	19.28		465194-11-30							GENERAL SUPPLIES	609.49791.2171
	183325	12/10/20	113020 WATER,COOLERS	17.13		465194-11-30							GENERAL SUPPLIES	609.49792.2171
	183325	12/10/20	113020 WATER,COOLERS	6.42		465194-11-30							GENERAL SUPPLIES	609.49793.2171
				127.50		*CHECK TOTAL								
			VENDOR TOTAL	127.50										
PRO REALTY SERVICES .00854	183326	12/10/20	35-30-24-33-0073 DUP PMT	182.13		111320							ABATEMENT SERVIC	415.00.34251
PROFESSIONAL DEVELOPMENT 028670	183327	12/10/20	CYBERSECURITY ACADEMY-	1,695.00		INV-11362							TRAINING & EDUC	101.41320.3105
PRYES BREWING COMPANY LL 026805	183228	12/03/20	110320 INV	142.00		I-14074							INVENTORY - LIQU	609.00.14500
	183228	12/03/20	111320 INV	247.00		I-14183							INVENTORY - LIQU	609.00.14500
				389.00		*CHECK TOTAL								
			VENDOR TOTAL	389.00										
QAMHIEN/KHALED .00847	183229	12/03/20	FINAL/REFUND 1405 PARKVI	175.36		111020							REFUND PAYABLE	601.00.20120

Vendor Payment Journal Report  
12/14/20 COUNCIL REPORT

VENDOR NAME AND NUMBER

CHECK#	DATE	DESCRIPTION	AMOUNT	CLAIM	INVOICE	PO#	F	S	9	BX	M	ACCOUNT NAME	ACCOUNT
QUADIENNT INC 099197													
183147	11/25/20	POSTG LEASE091620-121520	693.72		N8583460	002941	P	D	N			POSTAGE	101.41940.3220
183147	11/25/20	POSTG LEASE091620-121520	75.16		N8583460	002941	P	D	N			RENTS & LEASES	101.41940.4100
183147	11/25/20	POSTG LEASE091620-121520	225.47		N8583460	002941	P	D	N			RENTS & LEASES	601.49440.4100
183147	11/25/20	POSTG LEASE091620-121520	225.47		N8583460	002941	P	D	N			RENTS & LEASES	602.49490.4100
183147	11/25/20	POSTG LEASE091620-121520	112.73		N8583460	002941	P	D	N			RENTS & LEASES	603.49520.4100
183147	11/25/20	POSTG LEASE091620-121520	112.73		N8583460	002941	P	D	N			RENTS & LEASES	603.49530.4100
183147	11/25/20	REFILL POSTAGE MACHINE	4,000.00		111020	002984	P	D	N			PRE PAID EXPENSE	101.00.15500
			5,445.28	*CHECK	TOTAL								
		VENDOR TOTAL	5,445.28										
RACHEL CONTRACTING .00802													
183328	12/10/20	WATER MAIN REPAIR	4,746.00		20060	067656	F	D	N			REPAIR & MAINT.	601.49430.4000
RED BULL DISTRIBUTION CO 024620													
183230	12/03/20	111820 INV	291.00		K-96082775				D	N		INVENTORY - LIQU	609.00.14500
RESPEC INC 024140													
183148	11/25/20	GIS SERVICES-OCT 2020	1,599.74		INV-1020-256	002991	P	D	N			EXPERT & PROFESS	101.43100.3050
183148	11/25/20	GIS SERVICES-OCT 2020	148.13		INV-1020-256	002991	P	D	N			EXPERT & PROFESS	101.43121.3050
183148	11/25/20	GIS SERVICES-OCT 2020	148.13		INV-1020-256	002991	P	D	N			EXPERT & PROFESS	101.45200.3050
183148	11/25/20	GIS SERVICES-OCT 2020	355.50		INV-1020-256	002991	P	D	N			EXPERT & PROFESS	601.49430.3050
183148	11/25/20	GIS SERVICES-OCT 2020	355.50		INV-1020-256	002991	P	D	N			EXPERT & PROFESS	602.49450.3050
183148	11/25/20	GIS SERVICES-OCT 2020	355.50		INV-1020-256	002991	P	D	N			EXPERT & PROFESS	701.49950.3050
			2,962.50	*CHECK	TOTAL								
		VENDOR TOTAL	2,962.50										
RHINO LININGS MIDWEST 028650													
183329	12/10/20	RHINO LINING #0150	1,300.00		1445				D	N		GARAGE INVENTORY	701.00.14120
RITE INC 099551													
183330	12/10/20	CARDDEFENDER 1220-1221	513.00		8521	002677	P	D	N			REPAIR & MAINT.	609.49791.4000
183330	12/10/20	CARDDEFENDER 1220-1221	384.75		8521	002677	P	D	N			REPAIR & MAINT.	609.49792.4000
183330	12/10/20	CARDDEFENDER 1220-1221	256.50		8521	002677	P	D	N			REPAIR & MAINT.	609.49793.4000
			1,154.25	*CHECK	TOTAL								
		VENDOR TOTAL	1,154.25										
ROBERT HALF TECHNOLOGY 028415													
183149	11/25/20	AWEKE ALEMU 110620	800.00		56650820	081020	F	D	N			EXPERT & PROFESS	720.49980.3050
183149	11/25/20	AWEKE ALEMU 111320	560.00		56670237	081020	F	D	N			EXPERT & PROFESS	720.49980.3050
			1,360.00	*CHECK	TOTAL								
		VENDOR TOTAL	1,360.00										
RODRIGUEZ/JASON .00833													
183150	11/25/20	REFUND TAX DAMAGE	33.26		118067	112120	F	D	N			STATE SALES TAX	101.00.20810
183150	11/25/20	REFUND DAMAGE DEPOSIT	466.74		118067	112120	F	D	N			HALL RENTS	101.00.34781
183150	11/25/20	REFUND TAX RENT	117.45		119261	112120	F	D	N			STATE SALES TAX	101.00.20810
183150	11/25/20	REFUND SECURITY TAX	13.30		119261	112120	F	D	N			STATE SALES TAX	101.00.20810
183150	11/25/20	REFUND RENT JPM	1,648.35		119261	112120	F	D	N			HALL RENTS	101.00.34781
183150	11/25/20	REFUND SECURITY	186.70		119261	112120	F	D	N			HALL RENTS	101.00.34781





Vendor Payment Journal Report  
12/14/20 COUNCIL REPORT

VENDOR NAME AND NUMBER	CHECK#	DATE	DESCRIPTION	AMOUNT	CLAIM	INVOICE	PO#	F	S	9	BX	M	ACCOUNT NAME	ACCOUNT
SCHINDLER ELEVATOR CORP														
	183336	12/10/20	PREVENT MAINT 1120	165.20		8105476253		D	N				BUILDING MAINT:C	609.49791.4020
	183336	12/10/20	PREVENT MAINT1120	65.94		8105478311		D	N				BUILDING MAINT:C	101.41940.4020
				231.14	*CHECK	TOTAL								
			VENDOR TOTAL	528.22										
SCHOLASTIC INC														
	183233	12/03/20	YOUTH BOOKS (25)	56.75		25458179		D	N				PROGRAM SUPPLIES	240.45500.2170
SETPOINT SYSTEMS CORPORA														
	183153	11/25/20	TECH SUPPORT 1020	94.50		T19685		D	N				BUILDING MAINT:C	101.42100.4020
	183153	11/25/20	TECH SUPPORT 1020	94.50		T19685		D	N				BUILDING MAINT:C	101.42200.4020
	183153	11/25/20	TECH SUPPORT 1020	184.00		T19703		D	N				BUILDING MAINT:C	240.45500.4020
				373.00	*CHECK	TOTAL								
			VENDOR TOTAL	373.00										
SHORT ELLIOT HENDRICKSON														
	183154	11/25/20	CELL TOWER	9,867.60		396081	003047	P	D	N			EXPERT & PROFESS	408.52011.3050
SODERBERG/MARK														
	183234	12/03/20	FINAL/REFUND 4206 5TH	64.43		103020		D	N				REFUND PAYABLE	601.00.20120
SOUTHERN GLAZER'S														
	183155	11/25/20	102920 INV	2,689.85		2011421		D	N				INVENTORY - LIQU	609.00.14500
	183155	11/25/20	102920 DEL	32.00		2011421		D	N				DELIVERY	609.49791.2199
	183155	11/25/20	102920 INV	2,660.28		2011422		D	N				INVENTORY - LIQU	609.00.14500
	183155	11/25/20	102920 DEL	36.48		2011422		D	N				DELIVERY	609.49791.2199
	183155	11/25/20	102920 INV	1,445.00		2011426		D	N				INVENTORY - LIQU	609.00.14500
	183155	11/25/20	102920 DEL	14.08		2011426		D	N				DELIVERY	609.49792.2199
	183155	11/25/20	102920 INV	2,923.75		2011427		D	N				INVENTORY - LIQU	609.00.14500
	183155	11/25/20	102920 DEL	34.56		2011427		D	N				DELIVERY	609.49792.2199
	183155	11/25/20	102920 INV	891.30		2011428		D	N				INVENTORY - LIQU	609.00.14500
	183155	11/25/20	102920 DEL	5.55		2011428		D	N				DELIVERY	609.49792.2199
	183155	11/25/20	102920 INV	42.00		2011429		D	N				INVENTORY - LIQU	609.00.14500
	183155	11/25/20	102920 DEL	1.28		2011429		D	N				DELIVERY	609.49792.2199
	183155	11/25/20	102920 INV	542.00		2011430		D	N				INVENTORY - LIQU	609.00.14500
	183155	11/25/20	102920 DEL	16.64		2011430		D	N				DELIVERY	609.49792.2199
	183155	11/25/20	102920 INV	425.63		2011431		D	N				INVENTORY - LIQU	609.00.14500
	183155	11/25/20	102920 DEL	5.12		2011431		D	N				DELIVERY	609.49792.2199
	183155	11/25/20	110520 INV	495.00		2013906		D	N				INVENTORY - LIQU	609.00.14500
	183155	11/25/20	110520 DEL	7.68		2013906		D	N				DELIVERY	609.49791.2199
	183155	11/25/20	110520 INV	971.40		2013907		D	N				INVENTORY - LIQU	609.00.14500
	183155	11/25/20	110520 DEL	8.96		2013907		D	N				DELIVERY	609.49791.2199
	183155	11/25/20	110520 INV	971.40		2013908		D	N				INVENTORY - LIQU	609.00.14500
	183155	11/25/20	110520 DEL	8.96		2013908		D	N				DELIVERY	609.49791.2199
	183155	11/25/20	110520 INV	406.25		2013909		D	N				INVENTORY - LIQU	609.00.14500
	183155	11/25/20	110520 DEL	6.61		2013909		D	N				DELIVERY	609.49791.2199
	183155	11/25/20	110520 INV	233.90		2013910		D	N				INVENTORY - LIQU	609.00.14500
	183155	11/25/20	110520 DEL	2.56		2013910		D	N				DELIVERY	609.49791.2199

Vendor Payment Journal Report  
12/14/20 COUNCIL REPORT

VENDOR NAME AND NUMBER

CHECK#	DATE	DESCRIPTION	AMOUNT	CLAIM	INVOICE	PO#	F	S	9	BX	M	ACCOUNT NAME	ACCOUNT
SOUTHERN GLAZER'S		020261											
183155	11/25/20	110520 INV	229.40		2013912		D	N				INVENTORY - LIQU	609.00.14500
183155	11/25/20	110520 DEL	1.28		2013912		D	N				DELIVERY	609.49791.2199
183155	11/25/20	110520 INV	355.94		2013913		D	N				INVENTORY - LIQU	609.00.14500
183155	11/25/20	110520 DEL	6.40		2013913		D	N				DELIVERY	609.49792.2199
183155	11/25/20	110520 INV	52.00		2013914		D	N				INVENTORY - LIQU	609.00.14500
183155	11/25/20	110520 DEL	1.28		2013914		D	N				DELIVERY	609.49792.2199
183155	11/25/20	110520 INV	229.40		2013915		D	N				INVENTORY - LIQU	609.00.14500
183155	11/25/20	110520 DEL	1.28		2013915		D	N				DELIVERY	609.49792.2199
183155	11/25/20	111220 INV	677.32		2016572		D	N				INVENTORY - LIQU	609.00.14500
183155	11/25/20	111220 DEL	7.68		2016572		D	N				DELIVERY	609.49791.2199
183155	11/25/20	111220 INV	936.54		2016573		D	N				INVENTORY - LIQU	609.00.14500
183155	11/25/20	111220 DEL	11.52		2016573		D	N				DELIVERY	609.49791.2199
183155	11/25/20	111220 INV	3,765.24		2016574		D	N				INVENTORY - LIQU	609.00.14500
183155	11/25/20	111220 DEL	25.60		2016574		D	N				DELIVERY	609.49791.2199
183155	11/25/20	111220 INV	1,844.50		2016576		D	N				INVENTORY - LIQU	609.00.14500
183155	11/25/20	111220 DEL	15.36		2016576		D	N				DELIVERY	609.49791.2199
183155	11/25/20	111220 INV	1,977.30		2016577		D	N				INVENTORY - LIQU	609.00.14500
183155	11/25/20	111220 DEL	15.36		2016577		D	N				DELIVERY	609.49791.2199
183155	11/25/20	111220 INV	1,451.10		2016579		D	N				INVENTORY - LIQU	609.00.14500
183155	11/25/20	111220 DEL	19.20		2016579		D	N				DELIVERY	609.49792.2199
183155	11/25/20	111220 INV	457.77		2016580		D	N				INVENTORY - LIQU	609.00.14500
183155	11/25/20	111220 DEL	4.05		2016580		D	N				DELIVERY	609.49792.2199
183155	11/25/20	111220 INV	305.75		2016581		D	N				INVENTORY - LIQU	609.00.14500
183155	11/25/20	111220 DEL	2.56		2016581		D	N				DELIVERY	609.49792.2199
183155	11/25/20	111220 INV	1,977.30		2016582		D	N				INVENTORY - LIQU	609.00.14500
183155	11/25/20	111220 DEL	15.36		2016582		D	N				DELIVERY	609.49792.2199
183155	11/25/20	111220 INV	1,327.50		2016583		D	N				INVENTORY - LIQU	609.00.14500
183155	11/25/20	111220 DEL	15.36		2016583		D	N				DELIVERY	609.49792.2199
183155	11/25/20	111220 INV	232.00		2016584		D	N				INVENTORY - LIQU	609.00.14500
183155	11/25/20	111220 DEL	5.23		2016584		D	N				DELIVERY	609.49792.2199
183155	11/25/20	111220 INV	82.00		2016585		D	N				INVENTORY - LIQU	609.00.14500
183155	11/25/20	111220 DEL	1.39		2016585		D	N				DELIVERY	609.49792.2199
183155	11/25/20	103020 INV	3,033.75		5063119		D	N				INVENTORY - LIQU	609.00.14500
183155	11/25/20	103020 DEL	23.04		5063119		D	N				DELIVERY	609.49792.2199
			33,985.00		*CHECK TOTAL								
183235	12/03/20	102920 INV	42.00		2011601		D	N				INVENTORY - LIQU	609.00.14500
183235	12/03/20	102920 DEL	1.28		2011601		D	N				DELIVERY	609.49793.2199
183235	12/03/20	110520 INV	5,635.73		2013905		D	N				INVENTORY - LIQU	609.00.14500
183235	12/03/20	110520 DEL	20.91		2013905		D	N				DELIVERY	609.49791.2199
183235	12/03/20	111220 INV	617.00		2016575		D	N				INVENTORY - LIQU	609.00.14500
183235	12/03/20	111220 DEL	14.19		2016575		D	N				DELIVERY	609.49791.2199
183235	12/03/20	111820 INV	1,164.75		2018804		D	N				INVENTORY - LIQU	609.00.14500
183235	12/03/20	111820 DEL	7.68		2018804		D	N				DELIVERY	609.49792.2199
183235	12/03/20	111820 INV	298.00		2018805		D	N				INVENTORY - LIQU	609.00.14500
183235	12/03/20	111820 DEL	7.68		2018805		D	N				DELIVERY	609.49792.2199
183235	12/03/20	111820 INV	2,265.72		2018806		D	N				INVENTORY - LIQU	609.00.14500
183235	12/03/20	111820 DEL	16.64		2018806		D	N				DELIVERY	609.49792.2199

Vendor Payment Journal Report  
12/14/20 COUNCIL REPORT

VENDOR NAME AND NUMBER

CHECK#	DATE	DESCRIPTION	AMOUNT	CLAIM	INVOICE	PO#	F	S	9	BX	M	ACCOUNT NAME	ACCOUNT
SOUTHERN GLAZER'S		020261											
183235	12/03/20	111820 INV	1,202.44		2018807		D	N				INVENTORY - LIQU	609.00.14500
183235	12/03/20	111820 DEL	24.32		2018807		D	N				DELIVERY	609.49792.2199
183235	12/03/20	111820 INV	351.00		2018809		D	N				INVENTORY - LIQU	609.00.14500
183235	12/03/20	111820 DEL	1.49		2018809		D	N				DELIVERY	609.49792.2199
183235	12/03/20	111820 INV	322.77		2018810		D	N				INVENTORY - LIQU	609.00.14500
183235	12/03/20	111820 DEL	1.60		2018810		D	N				DELIVERY	609.49792.2199
183235	12/03/20	111820 INV	288.00		2018811		D	N				INVENTORY - LIQU	609.00.14500
183235	12/03/20	111820 DEL	3.52		2018811		D	N				DELIVERY	609.49792.2199
183235	12/03/20	111820 INV	114.30		2018812		D	N				INVENTORY - LIQU	609.00.14500
183235	12/03/20	111820 DEL	2.56		2018812		D	N				DELIVERY	609.49792.2199
183235	12/03/20	111820 INV	1,164.75		2018956		D	N				INVENTORY - LIQU	609.00.14500
183235	12/03/20	111820 DEL	7.68		2018956		D	N				DELIVERY	609.49793.2199
			13,576.01		*CHECK TOTAL								
183337	12/10/20	111820 INV	270.00		2018791		D	N				INVENTORY - LIQU	609.00.14500
183337	12/10/20	111820 DEL	1.28		2018791		D	N				DELIVERY	609.49791.2199
183337	12/10/20	111820 INV	8,448.80		2018792		D	N				INVENTORY - LIQU	609.00.14500
183337	12/10/20	111820 DEL	102.40		2018792		D	N				DELIVERY	609.49791.2199
183337	12/10/20	111820 INV	1,164.75		2018793		D	N				INVENTORY - LIQU	609.00.14500
183337	12/10/20	111820 DEL	7.68		2018793		D	N				DELIVERY	609.49791.2199
183337	12/10/20	111820 INV	1,169.50		2018794		D	N				INVENTORY - LIQU	609.00.14500
183337	12/10/20	111820 DEL	7.68		2018794		D	N				DELIVERY	609.49791.2199
183337	12/10/20	111820 INV	1,154.71		2018795		D	N				INVENTORY - LIQU	609.00.14500
183337	12/10/20	111820 DEL	24.32		2018795		D	N				DELIVERY	609.49791.2199
183337	12/10/20	111820 INV	810.90		2018796		D	N				INVENTORY - LIQU	609.00.14500
183337	12/10/20	111820 DEL	10.45		2018796		D	N				DELIVERY	609.49791.2199
183337	12/10/20	111820 INV	724.00		2018797		D	N				INVENTORY - LIQU	609.00.14500
183337	12/10/20	111820 DEL	11.52		2018797		D	N				DELIVERY	609.49791.2199
183337	12/10/20	111820 INV	576.00		2018798		D	N				INVENTORY - LIQU	609.00.14500
183337	12/10/20	111820 DEL	7.04		2018798		D	N				DELIVERY	609.49791.2199
183337	12/10/20	111820 INV	322.77		2018799		D	N				INVENTORY - LIQU	609.00.14500
183337	12/10/20	111820 DEL	1.60		2018799		D	N				DELIVERY	609.49791.2199
183337	12/10/20	111820 INV	351.00		2018800		D	N				INVENTORY - LIQU	609.00.14500
183337	12/10/20	111820 DEL	1.49		2018800		D	N				DELIVERY	609.49791.2199
183337	12/10/20	111820 INV	115.00		2018801		D	N				INVENTORY - LIQU	609.00.14500
183337	12/10/20	111820 DEL	6.40		2018801		D	N				DELIVERY	609.49791.2199
183337	12/10/20	111820 INV	86.00		2018802		D	N				INVENTORY - LIQU	609.00.14500
183337	12/10/20	111820 DEL	1.39		2018802		D	N				DELIVERY	609.49791.2199
183337	12/10/20	111820 INV	8,448.80		2018803		D	N				INVENTORY - LIQU	609.00.14500
183337	12/10/20	111820 DEL	102.40		2018803		D	N				DELIVERY	609.49792.2199
183337	12/10/20	111820 INV	480.00		2018808		D	N				INVENTORY - LIQU	609.00.14500
183337	12/10/20	111820 DEL	6.40		2018808		D	N				DELIVERY	609.49792.2199
183337	12/10/20	111820 INV	96.00		2018955		D	N				INVENTORY - LIQU	609.00.14500
183337	12/10/20	111820 DEL	1.39		2018955		D	N				DELIVERY	609.49793.2199
183337	12/10/20	112520 INV	1,080.00		2021312		D	N				INVENTORY - LIQU	609.00.14500
183337	12/10/20	112520 DEL	3.84		2021312		D	N				DELIVERY	609.49791.2199
183337	12/10/20	112520 INV	3,171.25		2021313		D	N				INVENTORY - LIQU	609.00.14500
183337	12/10/20	112520 DEL	35.84		2021313		D	N				DELIVERY	609.49791.2199

Vendor Payment Journal Report  
12/14/20 COUNCIL REPORT

VENDOR NAME AND NUMBER

CHECK#	DATE	DESCRIPTION	AMOUNT	CLAIM	INVOICE	PO#	F S 9 BX M	ACCOUNT NAME	ACCOUNT
SOUTHERN GLAZER'S		020261							
183337	12/10/20	112520 INV	288.00		2021314		D N	INVENTORY - LIQU	609.00.14500
183337	12/10/20	112520 DEL	8.96		2021314		D N	DELIVERY	609.49791.2199
183337	12/10/20	112520 INV	1,926.00		2021315		D N	INVENTORY - LIQU	609.00.14500
183337	12/10/20	112520 DEL	48.64		2021315		D N	DELIVERY	609.49791.2199
183337	12/10/20	112520 INV	2,339.00		2021316		D N	INVENTORY - LIQU	609.00.14500
183337	12/10/20	112520 DEL	15.36		2021316		D N	DELIVERY	609.49791.2199
183337	12/10/20	112520 INV	360.00		2021318		D N	INVENTORY - LIQU	609.00.14500
183337	12/10/20	112520 DEL	1.28		2021318		D N	DELIVERY	609.49792.2199
183337	12/10/20	112520 INV	3,171.25		2021319		D N	INVENTORY - LIQU	609.00.14500
183337	12/10/20	112520 DEL	35.84		2021319		D N	DELIVERY	609.49792.2199
183337	12/10/20	112520 INV	406.25		2021320		D N	INVENTORY - LIQU	609.00.14500
183337	12/10/20	112520 DEL	6.61		2021320		D N	DELIVERY	609.49792.2199
183337	12/10/20	112520 INV	80.85		2021321		D N	INVENTORY - LIQU	609.00.14500
183337	12/10/20	112520 DEL	1.28		2021321		D N	DELIVERY	609.49792.2199
183337	12/10/20	112520 INV	296.00		2021322		D N	INVENTORY - LIQU	609.00.14500
183337	12/10/20	112520 DEL	8.96		2021322		D N	DELIVERY	609.49792.2199
183337	12/10/20	112520 INV	2,884.00		2021323		D N	INVENTORY - LIQU	609.00.14500
183337	12/10/20	112520 DEL	83.20		2021323		D N	DELIVERY	609.49792.2199
183337	12/10/20	112520 INV	1,169.50		2021324		D N	INVENTORY - LIQU	609.00.14500
183337	12/10/20	112520 DEL	7.68		2021324		D N	DELIVERY	609.49792.2199
183337	12/10/20	112520 INV	2,339.00		2021474		D N	INVENTORY - LIQU	609.00.14500
183337	12/10/20	112520 DEL	15.36		2021474		D N	DELIVERY	609.49793.2199
		VENDOR TOTAL	44,295.62		*CHECK TOTAL				
			91,856.63						
SPOK INC		012845							
183156	11/25/20	110120 318950-3	21.05		D0318950W		D N	OTHER COMMUNICAT	601.49430.3250
183156	11/25/20	110120 318950-3	21.04		D0318950W		D N	OTHER COMMUNICAT	602.49450.3250
		VENDOR TOTAL	42.09		*CHECK TOTAL				
			42.09						
STANTEC CONSULTING SERVI		021535							
183157	11/25/20	HUSET STORMWATER MGMT	3,577.00		1720067	002990	P D N	EXPERT & PROFESS	653.52012.3050
STATE OF MINNESOTA		009260							
183338	12/10/20	DATA WORKSHOP JPARRA	250.00		00000634002		D N	TRAINING & EDUC	101.42100.3105
STEEL TOE BREWING LLC		026465							
183236	12/03/20	111220 INV	183.00		36975		D N	INVENTORY - LIQU	609.00.14500
STORM TRAINING GROUP LLC		027405							
183339	12/10/20	FACT TRNG URBANIAK	349.00		1070		D M 07	TRAINING & EDUC	101.42100.3105
STREICHER'S GUN'S INC/DO		002270							
183158	11/25/20	VEST,CARRIERS,PLATE	1,274.98		I1453514		D N	PROTECTIVE CLOTH	101.42100.2173
183340	12/10/20	BATON,BOOTS MWEISSER	315.98		I1459280		D N	UNIFORMS	101.42100.2172

Vendor Payment Journal Report  
12/14/20 COUNCIL REPORT

VENDOR NAME AND NUMBER	CHECK#	DATE	DESCRIPTION	AMOUNT	CLAIM	INVOICE	PO#	F	S	9	BX	M	ACCOUNT NAME	ACCOUNT
STREICHER'S GUN'S INC/DO 002270														
	183340	12/10/20	HOLSTER,BATON,RAIN CAP	357.96		I1464802		D	N				UNIFORMS	101.42100.2172
	183340	12/10/20	NIMH BATTERY STICK	19.99		I1466302		D	N				GENERAL SUPPLIES	101.42100.2171
	183340	12/10/20	VEST CARR,TRAUMA PLATE	256.80		I1466920		D	N				UNIFORMS	101.42100.2172
				950.73										
			VENDOR TOTAL	2,225.71		*CHECK TOTAL								
SUBURBAN AUTO BODY INC 028540														
	183159	11/25/20	REPAIR #8182 CA106803	3,061.03		51199	067655	F	D	N			VEHICLE REPAIR	884.42100.4080
	183159	11/25/20	REPAIR #8150 CA107264	4,960.40		51226	067654	F	D	N			VEHICLE REPAIR	884.42100.4080
				8,021.43										
			VENDOR TOTAL	8,021.43		*CHECK TOTAL								
SZUREK/MARLAINE 080045														
	183237	12/03/20	EDA MEETING 050420	35.00		050420		D	N				COMMISSION & BOA	204.46314.4380
	183237	12/03/20	EDA MEETING 060820	35.00		060820		D	N				COMMISSION & BOA	204.46314.4380
	183237	12/03/20	EDA MEETING 062220	35.00		062220		D	N				COMMISSION & BOA	204.46314.4380
	183237	12/03/20	EDA MEETING 071320	35.00		071320		D	N				COMMISSION & BOA	204.46314.4380
	183237	12/03/20	EDA MEETING 090820	35.00		090820		D	N				COMMISSION & BOA	204.46314.4380
	183237	12/03/20	EDA MEETING 091420	35.00		091420		D	N				COMMISSION & BOA	204.46314.4380
	183237	12/03/20	EDA MEETING 092120	35.00		092120		D	N				COMMISSION & BOA	204.46314.4380
	183237	12/03/20	EDA MEETING 092820	35.00		092820		D	N				COMMISSION & BOA	204.46314.4380
	183237	12/03/20	EDA MEETING 100520	35.00		100520		D	N				COMMISSION & BOA	204.46314.4380
				315.00										
			VENDOR TOTAL	315.00		*CHECK TOTAL								
TALKING WATERS BREWING C 027275														
	183238	12/03/20	110520 INV	294.00		1767		D	N				INVENTORY - LIQU	609.00.14500
TARGET SOLUTIONS LEARNIN 027845														
	183341	12/10/20	TARGET SOLUTIONS PREMI	2,947.34		110220		D	M	07			REPAIR & MAINT.	101.42100.4000
TIERNEY BROTHERS, INC 098925														
	183342	12/10/20	EOC EQUIP TECH UPGRADE	349.23		568508-1		D	N				EXPERT & PROFESS	101.49200.3050
	183342	12/10/20	LIBRARY EOC EQUIP,UPG	52,256.21		568540-1		D	N				EXPERT & PROFESS	101.49200.3050
	183342	12/10/20	EOC EQUIP TECH UPGRADE	3,052.11		568689-1		D	N				EXPERT & PROFESS	101.49200.3050
	183342	12/10/20	EOC EQUIP TECH UPGRAD	20,914.00		570732-1		D	N				EXPERT & PROFESS	101.49200.3050
	183342	12/10/20	EOC EQUIP TECH UPGRADE	1,627.30		573535-1		D	N				EXPERT & PROFESS	101.42100.3050
	183342	12/10/20	EOC EQUIP TECH UPGRADE	1,627.30		573535-1		D	N				EXPERT & PROFESS	101.49200.3050
				79,826.15										
			VENDOR TOTAL	79,826.15		*CHECK TOTAL								
TIMESAVER OFF SITE SECRE 027015														
	183160	11/25/20	COUNCIL MINUTES 102620	148.00		M26010	002920	P	D	N			EXPERT & PROFESS	101.41410.3050
TREEBIZ LLC 028370														
	183343	12/10/20	INVENTORY PUBLIC TREES	6,267.50		887	067610	F	D	M	07		MAINT. & CONSTRU	101.46102.2160

Vendor Payment Journal Report  
12/14/20 COUNCIL REPORT

VENDOR NAME AND NUMBER	CHECK#	DATE	DESCRIPTION	AMOUNT	CLAIM	INVOICE	PO#	F	S	9	BX	M	ACCOUNT NAME	ACCOUNT
TRIO SUPPLY COMPANY INC			099518											
	183161	11/25/20	TP	100.50		643755		D	N				GENERAL SUPPLIES	101.41940.2171
	183344	12/10/20	BOWL CLEANER	52.49		646004		D	N				GENERAL SUPPLIES	101.41940.2171
			VENDOR TOTAL	152.99										
TRUGREEN CHEMLAWN			013155											
	183162	11/25/20	LAWN SVC PSB-100620	40.23		131751061		D	M	07			BUILDING MAINT:C	101.42100.4020
	183162	11/25/20	LAWN SVC PSB-100620	40.23		131751061		D	M	07			BUILDING MAINT:C	101.42200.4020
			*CHECK TOTAL	80.46										
	183239	12/03/20	LAWN SVC TV1-100320	107.65		131751060		D	M	07			BUILDING MAINT:C	609.49791.4020
	183239	12/03/20	LAWN SVC TV2-100320	90.24		131751060		D	M	07			BUILDING MAINT:C	609.49792.4020
			*CHECK TOTAL	197.89										
			VENDOR TOTAL	278.35										
ULINE INC			099766											
	183345	12/10/20	HD VELCRO	490.39		126962710		D	N				GENERAL SUPPLIES	101.42100.2171
	183345	12/10/20	DUAL LOCK STRIPS	490.39		45891160		D	N				GENERAL SUPPLIES	101.42100.2171
			*CHECK TOTAL	980.78										
			VENDOR TOTAL	980.78										
ULTIMATE MARTIAL ARTS IN			023945											
	183346	12/10/20	MARTIAL ARTS CLASSES	362.10		112720		D	N				EXPERT & PROFESS	101.45001.3050
UNIQUE MANAGEMENT SERVIC			020320											
	183240	12/03/20	1020 PLACEMENTS	187.95		597134	002307	F	D	N			EXPERT & PROFESS	240.45500.3050
URBAN GROWLER BREWING CO			025450											
	183241	12/03/20	110520 INV	138.00		E-27626		D	N				INVENTORY - LIQU	609.00.14500
VANDERWERF/VICTORIA			.00848											
	183242	12/03/20	FINAL/REFUND 3717 RESERV	129.36		111020		D	N				REFUND PAYABLE	601.00.20120
VERIZON WIRELESS			013270											
	183163	11/25/20	110120 542000689-00001	41.45		9866060042		D	N				CELL PHONES	101.41320.3211
	183163	11/25/20	110120 542000689-00001	1,639.97		9866060042		D	N				CELL PHONES	101.42100.3211
	183163	11/25/20	110120 542000689-00001	248.70		9866060042		D	N				CELL PHONES	101.42200.3211
	183163	11/25/20	110120 542000689-00001	41.45		9866060042		D	N				CELL PHONES	101.45000.3211
	183163	11/25/20	110320 442044911-00001	12.52		9866246343		D	N				OTHER COMMUNICAT	609.49791.3250
	183163	11/25/20	110320 442044911-00001	12.52		9866246343		D	N				OTHER COMMUNICAT	609.49792.3250
	183163	11/25/20	110320 442044911-00001	11.02		9866246343		D	N				OTHER COMMUNICAT	609.49793.3250
			*CHECK TOTAL	2,007.63										
	183347	12/10/20	111020 742128747-00001	600.15		9866794737		D	N				OTHER COMMUNICAT	101.42100.3250
			VENDOR TOTAL	2,607.78										
VINOCOPIA INC			099231											
	183164	11/25/20	102820 INV	96.00		0266786-IN		D	N				INVENTORY - LIQU	609.00.14500
	183164	11/25/20	102820 DEL	12.50		0266786-IN		D	N				DELIVERY	609.49792.2199

Vendor Payment Journal Report  
12/14/20 COUNCIL REPORT

VENDOR NAME AND NUMBER		CHECK#	DATE	DESCRIPTION	AMOUNT	CLAIM	INVOICE	PO#	F	S	9	BX	M	ACCOUNT NAME	ACCOUNT
VINOCOPIA INC															
				099231											
	183164	11/25/20	111020	INV	987.21		0267548-IN		D	N				INVENTORY - LIQU	609.00.14500
	183164	11/25/20	111020	DEL	20.00		0267548-IN		D	N				DELIVERY	609.49792.2199
					1,115.71		*CHECK TOTAL								
	183348	12/10/20	112120	INV	1,498.50		0268476-IN		D	N				INVENTORY - LIQU	609.00.14500
	183348	12/10/20	112120	DEL	27.00		0268476-IN		D	N				DELIVERY	609.49792.2199
	183348	12/10/20	112420	INV	391.00		0268617-17-IN		D	N				INVENTORY - LIQU	609.00.14500
	183348	12/10/20	112420	DEL	16.00		0268617-17-IN		D	N				DELIVERY	609.49791.2199
					1,932.50		*CHECK TOTAL								
				VENDOR TOTAL	3,048.21										
VIRIDI INVESTMENTS LLC				025125											
	183165	11/25/20	101520-111420	SOLAR POWER	94.86		111620	002703	P	D	N			ELECTRIC	609.49791.3810
VIRTUAL SYSTEMS SOLUTION				026670											
	183349	12/10/20	ECLASSTRAK	1220	120.00		14860		D	N				REPAIR & MAINT.	101.45000.4000
WALL STREET JOURNAL/THE				006875											
	183243	12/03/20	ONE YEAR	SUBSCRIPTION	539.88		010760509271		D	N				PERIODICALS, MAG	240.45500.2181
WELLE AUTO SUPPLY INC				009870											
	183350	12/10/20	RUBBING COMPOUND	#8162	39.99		CH-620978		D	N				GARAGE INVENTORY	701.00.14120
WELLNESS BY WISHLIST INC				026925											
	183166	11/25/20	FSA TPA	PROCESSING 1020	125.00		19042	001768	P	D	M	06		EXPERT & PROFESS	887.49250.3050
	183351	12/10/20	FSA TPA	PROCESSING 1120	125.00		19085	001768	P	D	M	06		EXPERT & PROFESS	887.49250.3050
				VENDOR TOTAL	250.00										
WINE MERCHANTS				013940											
	183244	12/03/20	111220	INV	821.00		7306599		D	N				INVENTORY - LIQU	609.00.14500
	183244	12/03/20	111220	DEL	4.84		7306599		D	N				DELIVERY	609.49791.2199
					825.84		*CHECK TOTAL								
				VENDOR TOTAL	825.84										
WRAP ART INC				023465											
	183352	12/10/20	111720	INV	301.56		1651561-IN		D	N				INVENTORY - LIQU	609.00.14500
	183352	12/10/20	111820	INV	301.56		1651580-IN		D	N				INVENTORY - LIQU	609.00.14500
					603.12		*CHECK TOTAL								
				VENDOR TOTAL	603.12										
WROBEL/LAWRENCE				.00840											
	183245	12/03/20	FINAL/REFUND	5125 6TH ST	57.51		111020		D	N				REFUND PAYABLE	601.00.20120
WW GRAINGER, INC				008605											
	183167	11/25/20	CAM ARM	STRAPS	114.50		9702759474		D	N				PROTECTIVE CLOTH	101.42200.2173



Vendor Payment Journal Report  
12/14/20 COUNCIL REPORT

VENDOR NAME AND NUMBER		CHECK#	DATE	DESCRIPTION	AMOUNT	CLAIM	INVOICE	PO#	F S 9 BX M	ACCOUNT NAME	ACCOUNT
WW GRAINGER, INC				008605							
	183353	12/10/20		CABLE TIES	95.64		9718637383		D N	GENERAL SUPPLIES	101.45200.2171
				VENDOR TOTAL	210.14						
XCEL ENERGY (N S P)				005695							
	183168	11/25/20	110520	51-4697130-6	162.94		0869950433		D N	ELECTRIC	101.45129.3810
	183168	11/25/20	110920	51-0012963900-4	1.15		0870339731		D N	ELECTRIC	408.46414.3810
	183168	11/25/20	110920	51-8335213-4	1,219.61		0870451597		D N	ELECTRIC	609.49791.3810
	183168	11/25/20	111120	51-5950185-0	99.15		0870973471		D N	ELECTRIC	101.45200.3810
	183168	11/25/20	111120	51-5950185-0	15.23		0870978391		D N	ELECTRIC	101.45200.3810
	183168	11/25/20	111320	51-7654903-4	168.12		0871488385		D N	ELECTRIC	101.45200.3810
	183168	11/25/20	111320	51-7654903-4	11.43		0871491698		D N	ELECTRIC	101.45200.3810
					1,677.63		*CHECK TOTAL				
	183246	12/03/20	111620	51-4159573-1	150.63		0871678023		D N	ELECTRIC	603.49530.3810
	183246	12/03/20	111620	51-4159573-1	16.51		0871678317		D N	ELECTRIC	101.45200.3810
	183246	12/03/20	111620	51-4159573-1	16.52		0871678317		D N	ELECTRIC	602.49450.3810
	183246	12/03/20	111620	51-4159573-1	401.69		0871679405		D N	ELECTRIC	602.49450.3810
	183246	12/03/20	111620	51-4159573-1	37.79		0871679505		D N	ELECTRIC	212.43190.3810
	183246	12/03/20	111620	51-4159573-1	80.93		0871679953		D N	ELECTRIC	602.49450.3810
	183246	12/03/20	111620	SOLAR GARDEN CR	89.32CR		0871679953		D N	ELECTRIC	602.49450.3810
	183246	12/03/20	111620	SOLAR GARDEN CR	105.89CR		0871679953		D N	ELECTRIC	602.49450.3810
	183246	12/03/20	111620	51-4159573-1	54.09		0871680080		D N	ELECTRIC	101.45200.3810
	183246	12/03/20	111620	51-4159573-1	11.32		0871680082		D N	ELECTRIC	601.49430.3810
	183246	12/03/20	111620	51-4159573-1	27.98		0871680113		D N	ELECTRIC	101.45200.3810
	183246	12/03/20	111620	51-4159573-1	26.16		0871680491		D N	ELECTRIC	101.45200.3810
	183246	12/03/20	111620	51-4159573-1	33.57		0871680513		D N	ELECTRIC	101.43160.3810
	183246	12/03/20	111620	51-4159573-1	11.32		0871680589		D N	ELECTRIC	101.45200.3810
	183246	12/03/20	111620	51-4159573-1	48.50		0871680612		D N	ELECTRIC	101.45200.3810
	183246	12/03/20	111620	51-4159573-1	38.22		0871680644		D N	ELECTRIC	212.43190.3810
	183246	12/03/20	111620	51-4159573-1	46.60		0871680750		D N	ELECTRIC	101.45200.3810
	183246	12/03/20	111620	51-4159573-1	103.38		0871680859		D N	ELECTRIC	101.45200.3810
	183246	12/03/20	111620	51-4159573-1	58.41		0871680937		D N	ELECTRIC	101.43160.3810
	183246	12/03/20	111620	51-4159573-1	58.41		0871680937		D N	ELECTRIC	101.45200.3810
	183246	12/03/20	111620	51-4159573-1	58.41		0871680937		D N	ELECTRIC	604.49650.3810
	183246	12/03/20	111620	51-4159573-1	989.85		0871681020		D N	ELECTRIC	601.49430.3810
	183246	12/03/20	111620	51-4159573-1	11.32		0871681296		D N	ELECTRIC	101.45200.3810
	183246	12/03/20	111620	51-4159573-1	139.37		0871681453		D N	ELECTRIC	101.45200.3810
	183246	12/03/20	111620	51-4159573-1	25.34		0871681524		D N	ELECTRIC	101.45200.3810
	183246	12/03/20	111620	51-4159573-1	31.09		0871681894		D N	ELECTRIC	212.43190.3810
	183246	12/03/20	111620	51-4159573-1	11.32		0871682134		D N	ELECTRIC	604.49650.3810
	183246	12/03/20	111620	51-4159573-1	46.05		0871682147		D N	ELECTRIC	212.43190.3810
	183246	12/03/20	111620	51-4159573-1	60.06		0871682763		D N	ELECTRIC	212.43190.3810
	183246	12/03/20	111620	51-4159573-1	56.60		0871682885		D N	ELECTRIC	101.45200.3810
	183246	12/03/20	111620	51-4159573-1	122.93		0871683280		D N	ELECTRIC	212.43190.3810
	183246	12/03/20	111620	51-4159573-1	71.97		0871683348		D N	ELECTRIC	101.43160.3810
	183246	12/03/20	111620	51-4159573-1	45.17		0871683640		D N	ELECTRIC	212.43190.3810
	183246	12/03/20	111620	51-4159573-1	23.61		0871684051		D N	ELECTRIC	101.45200.3810

Vendor Payment Journal Report  
12/14/20 COUNCIL REPORT

VENDOR NAME AND NUMBER

CHECK#	DATE	DESCRIPTION	AMOUNT	CLAIM	INVOICE	PO#	F S 9 BX M	ACCOUNT NAME	ACCOUNT
XCEL ENERGY (N S P) 005695									
183246	12/03/20	111620 51-4159573-1	123.54		0871684784		D N	ELECTRIC	602.49450.3810
183246	12/03/20	111620 51-4159573-1	91.60		0871685104		D N	ELECTRIC	602.49450.3810
183246	12/03/20	1116020 51-4159573-1	1,233.45		0871685484		D N	ELECTRIC	701.49950.3810
183246	12/03/20	111620 SOLAR ROOF CREDIT	150.42CR		0871685484		D N	ELECTRIC	701.49950.3810
183246	12/03/20	111620 SOLAR GARDEN CR	988.28CR		0871685484		D N	ELECTRIC	701.49950.3810
183246	12/03/20	111620 51-4159573-1	133.91		0871685497		D N	ELECTRIC	212.43190.3810
183246	12/03/20	111620 51-4159573-1	16.51		0871688317		D N	ELECTRIC	101.43121.3810
183246	12/03/20	111620 51-4159573-1	16.51		0871688317		D N	ELECTRIC	601.49430.3810
183246	12/03/20	111620 51-4159573-1	10,899.60		51-4159573-1		D N	ELECTRIC	101.43160.3810
			14,096.33		*CHECK TOTAL				
183354	12/10/20	113020 51-4159572-0	7.88		873578242		D N	ELECTRIC	101.43160.3810
		VENDOR TOTAL	15,781.84						
YALE MECHANICAL LLC 023370									
183355	12/10/20	RPLC CONDENSER COIL	5,450.00		219390	067653	F D M 07	BUILDING MAINT:C	609.49792.4020
183355	12/10/20	CONDENSER #2 REPAIR	1,221.36		219669		D M 07	BUILDING MAINT:C	609.49792.4020
			6,671.36		*CHECK TOTAL				
		VENDOR TOTAL	6,671.36						
ZIEGLER INC 007380									
183356	12/10/20	HYDRAULIC FITTINGS #0014	35.62		PC050229761		D N	GARAGE INVENTORY	701.00.14120
56 BREWING LLC 025180									
183357	12/10/20	111620 INV	148.00		5612274		D N	INVENTORY - LIQU	609.00.14500
183357	12/10/20	111620 INV	358.00		5612283		D N	INVENTORY - LIQU	609.00.14500
			506.00		*CHECK TOTAL				
		VENDOR TOTAL	506.00						

ACS FINANCIAL SYSTEM  
12/09/2020 15:12:01

Vendor Payment Journal Report  
12/14/20 COUNCIL REPORT

CITY OF COLUMBIA HEIGHTS  
GL540R-V08.14 PAGE 47

VENDOR NAME AND NUMBER	CHECK#	DATE	DESCRIPTION	AMOUNT	CLAIM	INVOICE	PO#	F	S	9	BX	M	ACCOUNT NAME	ACCOUNT
REPORT TOTALS:				1,077,023.44										

RECORDS PRINTED - 001432

ACS FINANCIAL SYSTEM  
12/09/2020 15:12:01

Vendor Payment Journal Report

CITY OF COLUMBIA HEIGHTS  
GL060S-V08.14 RECAPPAGE  
GL540R

FUND RECAP:

FUND	DESCRIPTION	DISBURSEMENTS
101	GENERAL	190,891.43
201	PLANNING & INSPECTIONS	534.18
202	ANOKA CO COMM DEV PROGRAMS	10,867.71
204	EDA ADMINISTRATION	1,091.80
212	STATE AID MAINTENANCE	782.22
225	CABLE TELEVISION	7,708.21
228	DOWNTOWN PARKING	1,795.00
240	LIBRARY	7,586.60
262	21ST CENTURY ARTS	1,321.03
408	EDA REDEVELOPMENT PROJECT FD	23,360.76
412	CAPITAL IMPROVEMENT PARKS	318.00
415	CAPITAL IMPRVMT - PIR PROJ	10,246.09
420	CAP IMPROVEMENT-DEVELOPMENT	5,000.00
431	CAP EQUIP REPLACE-GENERAL	14,380.00
601	WATER UTILITY	149,868.61
602	SEWER UTILITY	105,286.53
603	REFUSE FUND	1,679.75
604	STORM SEWER UTILITY	295.56
609	LIQUOR	425,651.77
651	WATER CONSTRUCTION FUND	4,939.55
652	SEWER CONSTRUCTION FUND	77,499.10
653	STORM SEWER CONSTRUCT. FUND	3,577.00
701	CENTRAL GARAGE	12,617.14
720	INFORMATION SYSTEMS	1,878.96
883	CONTRIBUTED PROJECTS-OTHER	189.21
884	INSURANCE	17,407.23
887	FLEX BENEFIT FUND	250.00
TOTAL ALL FUNDS		1,077,023.44

BANK RECAP:

BANK	NAME	DISBURSEMENTS
BANK	CHECKING ACCOUNT	1,077,023.44
TOTAL ALL BANKS		1,077,023.44

PAYROLL...H BIWEEKLY VENDOR DISTRIBUTION

RUN-12/03/2020 11:52:07 PAGE 1

PERIOD 1 DATING FROM 11/14/2020 THRU 11/27/2020 CHECK DATE 12/04/2020

VENDOR #POLICE COL HGTS POLICE ASSN 885.00.10110 PAYROLL ACCOUNT	CHECK # 89443 TOTAL	141.50 *
CHECK # 089443 TOTAL		141.50 **
VENDOR #1ST CU COL HTS LOCAL 1216 885.00.10110 PAYROLL ACCOUNT	CHECK # 89444 TOTAL	200.00 *
CHECK # 089444 TOTAL		200.00 **
VENDOR #FIRE COLHTS FIREFIGHTER ASSN 885.00.10110 PAYROLL ACCOUNT	CHECK # 89445 TOTAL	170.00 *
CHECK # 089445 TOTAL		170.00 **
VENDOR #DENTAL DELTA DENTAL OF MINNESOT 885.00.10110 PAYROLL ACCOUNT	CHECK # 89446 TOTAL	2,291.20 *
CHECK # 089446 TOTAL		2,291.20 **
VENDOR #PMA FINANCIAL ONE 885.00.10110 PAYROLL ACCOUNT	CHECK # 89447 TOTAL	60.00 *
CHECK # 089447 TOTAL		60.00 **
VENDOR #HSA HSA BANK 885.00.10110 PAYROLL ACCOUNT	CHECK # 89448 TOTAL	7,133.95 *
CHECK # 089448 TOTAL		7,133.95 **
VENDOR #COP/UN LAW ENFORCEMENT LABOR SE 885.00.10110 PAYROLL ACCOUNT	CHECK # 89449 TOTAL	1,178.00 *
CHECK # 089449 TOTAL		1,178.00 **
VENDOR #POL/UN LAW ENFORCEMENT LABOR SE 885.00.10110 PAYROLL ACCOUNT	CHECK # 89450 TOTAL	248.00 *
CHECK # 089450 TOTAL		248.00 **
VENDOR #MEDICA MEDICA 885.00.10110 PAYROLL ACCOUNT	CHECK # 89451 TOTAL	55,739.87 *
CHECK # 089451 TOTAL		55,739.87 **
VENDOR #GW MSRS MNDGP PLAN 650251 885.00.10110 PAYROLL ACCOUNT	CHECK # 89452 TOTAL	3,473.00 *
CHECK # 089452 TOTAL		3,473.00 **
VENDOR #PER/LF NCPERS GROUP LIFE INS MB	CHECK # 89453	

PAYROLL...H BIWEEKLY VENDOR DISTRIBUTION  
RUN-12/03/2020 11:52:07 PAGE 2  
PERIOD 1 DATING FROM 11/14/2020 THRU 11/27/2020 CHECK DATE 12/04/2020

VENDOR #PER/LF NCPERS GROUP LIFE INS MB	CHECK #	89453		
885.00.10110 PAYROLL ACCOUNT	TOTAL		16.00	*
CHECK # 089453 TOTAL			16.00	**
VENDOR #PERA PERA 397400	CHECK #	89454		
885.00.10110 PAYROLL ACCOUNT	TOTAL		78,870.03	*
CHECK # 089454 TOTAL			78,870.03	**
VENDOR #VISION UNUM LIFE INS CO OF AMER	CHECK #	89455		
885.00.10110 PAYROLL ACCOUNT	TOTAL		352.60	*
CHECK # 089455 TOTAL			352.60	**
VENDOR #ROTH VANTAGEPOINT TRANSFER -4	CHECK #	89456		
885.00.10110 PAYROLL ACCOUNT	TOTAL		1,625.00	*
CHECK # 089456 TOTAL			1,625.00	**
VENDOR #RHS VANTAGEPOINT TRANSFER AG	CHECK #	89457		
885.00.10110 PAYROLL ACCOUNT	TOTAL		570.89	*
CHECK # 089457 TOTAL			570.89	**
VENDOR #ICMA VANTAGEPOINT TRANSFER 45	CHECK #	89458		
885.00.10110 PAYROLL ACCOUNT	TOTAL		15,090.70	*
CHECK # 089458 TOTAL			15,090.70	**

PAYROLL...H BIWEEKLY VENDOR DISTRIBUTION  
RUN-12/03/2020 11:52:07 PAGE 3

PERIOD 1 DATING FROM 11/14/2020 THRU 11/27/2020 CHECK DATE 12/04/2020

FUND 885	PAYROLL FUND	167,160.74
	TOTAL ALL FUNDS	167,160.74



AGENDA SECTION	PUBLIC HEARING	Item 19.
MEETING DATE	DECEMBER 14, 2020	

**CITY OF COLUMBIA HEIGHTS - COUNCIL LETTER**

<b>ITEM:</b>	ADOPT RESOLUTION 2020-113 BEING A RESOLUTION LEVYING AND ADOPTING THE ASSESSMENT FOR ONE ALLEY LIGHT, AREA NO. 677-48		
<b>DEPARTMENT:</b>	Public Works	<b>CITY MANAGER'S APPROVAL:</b>	
<b>BY/DATE:</b>	Kevin Hansen / December 8, 2020	<i>Kell Bongel</i>	<b>12/11/20</b>
<b>CITY STRATEGY:</b>	#1; Safe Community		
<b>Additional Strategy?</b>	N/A		
<b>SHORT TERM GOAL (IF APPLICABLE):</b>	N/A		
<b>Additional Goal?</b>	N/A		

**BACKGROUND:**

On November 23, 2020, the City Council established a Public Hearing for the formal consideration of assessing one alley light to benefited properties, as requested by petition.

The proposed light is located in the north-south alley between Tyler Street and Polk Street from 41<sup>st</sup> Avenue to 42<sup>nd</sup> Avenue. The petition is for one Xcel Energy LED protective light (Nightwatch) to be installed on an existing pole between 4158 Polk Street and 1808 42<sup>nd</sup> Avenue.

There will be five parcels included in the assessment. Of these five parcels, four property owners signed the petition in favor of installing the alley light.

Currently, the monthly cost to each of the benefiting homeowners is \$1.00 per month. This cost may increase with increases in the electric rates.

**RECOMMENDED MOTION(S):** Move to close the public hearing and waive the reading of Resolution 2020-113, there being ample copies available to the public.

Move to adopt Resolution 2020-113, being a Resolution levying and adopting the assessment for an alley light, area no. 677-48.

**ATTACHMENT(S):** Resolution with Assessment Roll  
 Notice of Public Hearing  
 Map



A resolution of the City Council for the City of Columbia Heights, Minnesota, adopting assessment roll according to the City Charter for the following local improvement and determining that said improvement will be made, and ratifying and confirming all other proceedings, heretofore had: Special Assessment for alley light area numbered 677-48.

WHEREAS, the City Council of the City of Columbia Heights, Minnesota, met at 7:00 p.m. on the 14<sup>th</sup> day of December, 2020, in the City Council Chambers, 590 40<sup>th</sup> Avenue N.E. Columbia Heights, Minnesota, being the time and place set when and where all persons interested could appear and be heard by the Council with respect to benefits, and to the proportion of the cost of making the local improvement above described, a notice of such hearing having been heretofore duly published as required by law, and a notice mailed to each property owner of record, stating the proposed amount of the assessment; and,

WHEREAS, this Council has heretofore estimated the cost of such local improvement and has prepared an assessment roll;

Now, therefore, in accordance with the foregoing, and all ordinances and regulations of the City of Columbia Heights, the City Council of the City of Columbia Heights makes the following:

**FINDINGS OF FACT**

1. That this Council does hereby adopt the aforesaid assessment roll known and described as "Assessment Roll for Local Improvements" numbered 677-48 for alley lighting, a copy of which is attached hereto and made a part hereof.
2. That this Council hereby finds and determines that each of the lots and parcels of land enumerated in said assessment roll was and is especially benefited by such improvements. This Council further finds and determines that the proper proportion of the cost of such improvement to be especially assessed against each lot or parcel of land is the amount as billed annually by Xcel Energy Company.
3. That the assessment will be added to the utility bill prepared and mailed by the City of Columbia Heights to property owners or occupants on record with the Finance Department.
4. This resolution shall take effect immediately upon its passage.

**ORDER OF COUNCIL**

Passed this 14<sup>th</sup> day of December, 2020

Offered by:  
 Seconded by:  
 Roll Call:

\_\_\_\_\_  
 Donna K. Schmitt, Mayor

Attest:  
 \_\_\_\_\_  
 Nicole Tingley, City Clerk/Council Secretary

ASSESSMENT ROLL FOR LOCAL IMPROVEMENTS  
ALLEY LIGHT: 677-48

36-30-24-13-0062	1726 42 <sup>ND</sup> AVENUE NE
36-30-24-13-0074	4150 POLK STREET NE
36-30-24-13-0064	4157 TYLER STREET NE
36-30-24-13-0075	4158 POLK STREET NE
36-30-24-13-0073	1808 42 <sup>ND</sup> AVENUE NE

CITY OF COLUMBIA HEIGHTS  
NOTICE OF PUBLIC HEARING

Notice is hereby given that the City Council of Columbia Heights, Minnesota has determined the following Public Hearing be held on December 14, 2020 at 7:00 P.M. in the City Council Chamber, 590 40<sup>th</sup> Avenue N.E. to consider:

ASSESSMENT AREA 677-48 PROJECT NO. 2016

- Installation and maintenance of one (1) Xcel Energy LED protective light (Nightwatch), on the pole between 4158 Polk Street and 1808 42<sup>nd</sup> Avenue.
- At this time, the annual cost is \$12.00 per parcel. The cost may increase with increases in the electric utility rate.
- This special assessment will be added to the utility bill prepared and mailed by the City of Columbia Heights to property owners or occupants on record with the Finance Department.

PARCELS PROPOSED TO BE ASSESSED:

Said street light installation is to be considered pursuant to Minnesota Statutes, Chapters 429. The installation and maintenance is to be specially assessed on a unit basis against properties abutting the alley and listed below. The parcel numbers represent the tax parcel identification numbers. To find your tax parcel number, check your real estate tax statement.

36-30-24-13-0062	36-30-24-13-0064	36-30-24-13-0073
36-30-24-13-0074	36-30-24-13-0075	

Persons desiring to be heard with reference to the proposed installation will be heard at said time and place of the public hearing. Written or oral objections will be considered at the public hearing.

ADOPTION OF PROPOSED SPECIAL ASSESSMENT

Notice is hereby given that the purpose of this Public Hearing is also to adopt assessment roll 677-48, for the area of alley lighting. The proposed assessments are to be levied pursuant to Minnesota Statutes, Chapter 429. The City Council may levy and adopt special assessments that are the same or different than the proposed amount.

ASSESSMENT ROLL AVAILABLE FOR INSPECTION

The proposed assessment roll is now on file for public inspection at the City of Columbia Heights Clerk’s Office, 590 40th Avenue NE, Columbia Heights, Minnesota. You are invited to examine the assessment roll prior to the hearing during business hours. The assessment roll will also be available for examination at the hearing.

OBJECTIONS AND APPEALS

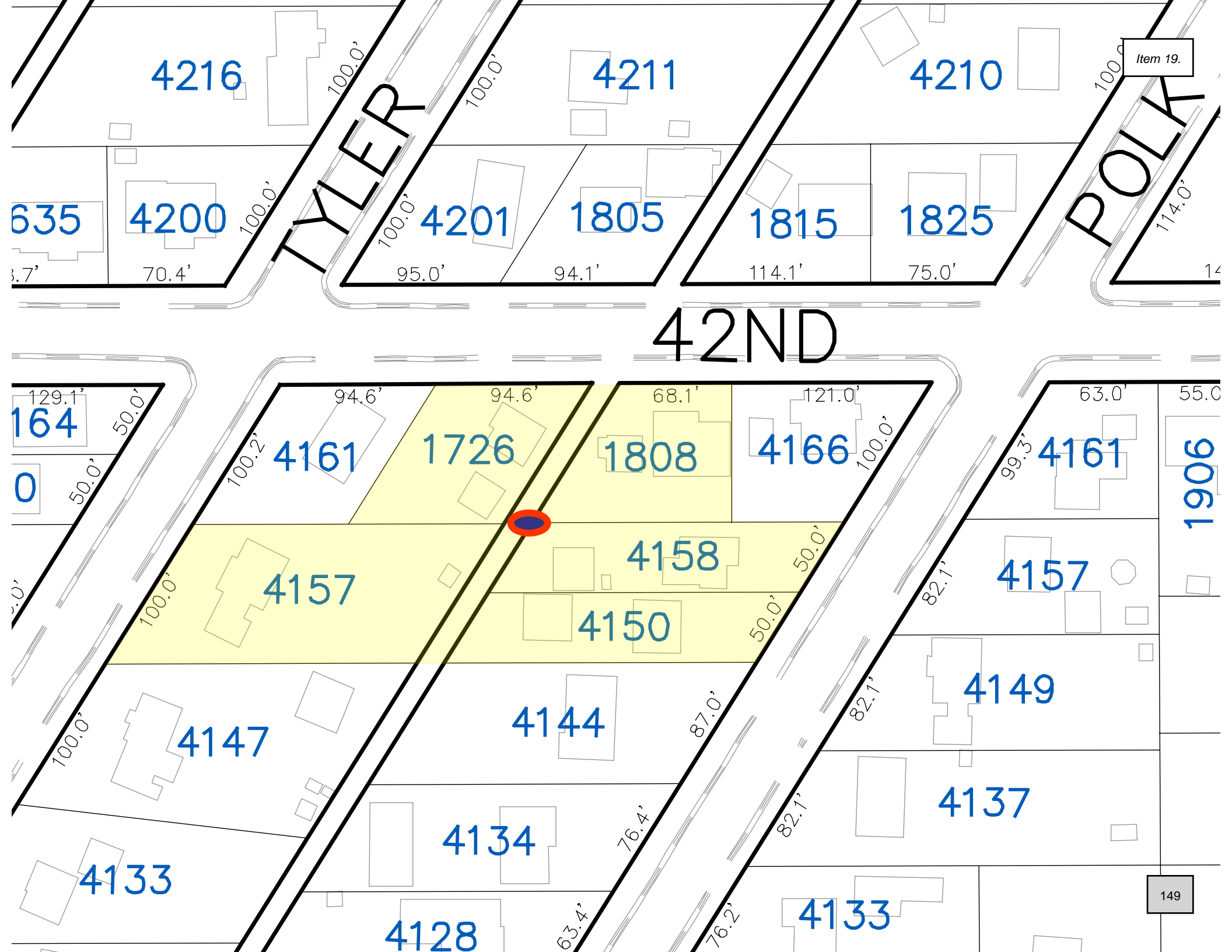
Written and oral objections will be considered at the hearing. The City Council may adopt the assessments at the hearing or at a subsequent meeting. Minnesota Statute, Section 429.061, states that no appeal may be taken as to the amount of the assessment unless a written objection, signed by the affected property owner, is filed with the municipal clerk prior to the assessment hearing or presented to the presiding officer at the hearing. An owner may appeal an assessment to the District Court pursuant to Minnesota Statute, Section 429.081, by serving notice of the appeal upon the Mayor or the Clerk of the City within thirty (30) days after the adoption of the assessment and filing such notice with the District Court within (10) days after service upon the Mayor or the Clerk.

ACCOMODATIONS

Auxiliary aids for handicapped person are available upon request when the request is made at least 96 hours in advance. Contact the City Clerk at 763-706-3611, or ntingley@columbiaheightsmn.gov to make arrangements.

CITY OF COLUMBIA HEIGHTS

KELLI BOURGEOIS  
CITY MANAGER



4216

4211

4210

Item 19.

TYLER

POLK

42ND

635

4200

4201

1805

1815

1825

164

4161

1726

1808

4166

4161

1906

4157

4158

4150

4157

4147

4144

4149

4137

4133

4134

4133

4128

149



AGENDA SECTION	PUBLIC HEARING	Item 20.
MEETING DATE	DECEMBER 14, 2020	

**CITY OF COLUMBIA HEIGHTS - COUNCIL LETTER**

<b>ITEM:</b>	Resolution 2020-114, Approving Final Plat for a 29-unit Assisted Living Facility on the Property Located at PID 35-24-43-0125 (unassigned address) known as the "remnant parcel."		
<b>DEPARTMENT:</b>	Community Development	<b>CITY MANAGER'S APPROVAL:</b>	
<b>BY/DATE:</b>	Aaron Chirpich, 12-10-2020	<b>BY/DATE:</b>	<i>Kew Bonges</i> 12/11/20
<b>CITY STRATEGY:</b>	#6: Excellent Housing/Neighborhoods		
<b>Additional Strategy?</b>	#2: Economic Strength		
<b>SHORT TERM GOAL (IF APPLICABLE):</b>	N/A		
<b>Additional Goal?</b>	Choose an item.		

**BACKGROUND:**

Contractors Capital Company has applied for Final Plat Review for Huset Park Outlot B (unassigned address). The site is located south of Huset Park at the corner of Jefferson Street and Huset Parkway. The site when developed will include a total of 29 assisted living units including some units with memory care services. The Site Plan and Preliminary Plat were recommended for approval at the February 4, 2020 Planning Commission Meeting, the applicant is now submitting the Final Plat which needs to be approved prior to construction.

**RECOMMENDATION:**

The Planning Commission held a public hearing on the application on December 1, 2020. The commission voted on a 6-0 basis (one member was absent) to recommend approval of the attached resolution. Staff recommends that the City Council approve the Final Plat, subject to the conditions stated in the resolution.

**RECOMMENDED MOTION(S):**

**Motion:** Move to waive the reading of resolution 2020-114, there being ample copies available to the public.

**Motion:** Move to approve Resolution No. 2020-114, a resolution of the City Council for the City of Columbia Heights, Minnesota, approving the Final Plat for Contractor Capital Company, LLC, subject to certain conditions of approval.

1. An approved Final Plat shall be valid for a period of one (1) year from the date of the City Council approval and must be recorded within that timeframe. In the event that a Final Plat is not recorded within this time period, the Plat will become void.
2. The property owner and the City shall enter into Development Contract governing site improvements and shall be executed by the property owner and the City prior to the issuance of a building permit.
3. The applicant shall be responsible for the cost of filing and recording written easements with the Anoka County Recorder's Office.

4. The applicant shall provide documentation for an easement dedication over the drainage system in the parking lot area. Said documentation shall be provided upon completion of the project.
5. All required state and local codes, permits, licenses and inspections will be met and in full compliance.
6. Developer shall pay park dedication fees as outlined in the Development Contract.
7. Developer will provide record plans or as-built drawings to the City following project completion.

**ATTACHMENTS:**

Resolution No. 2020-114

Narrative

Planning Report

Final Plat

**RESOLUTION NO. 2020-114**

A resolution of the City Council for the City of Columbia Heights, Minnesota, approving a Final Plat for Contractor Capital Company, LLC, subject to certain conditions of approval.

**Whereas**, a proposal (Planning Case # 2020-1201) has been submitted by Contractors Capital Company, LLC to the City Council requesting Final Plat Approval from the City of Columbia Heights at the following site:

ADDRESS: 35-30-24-43-0125 (unassigned address) known as remnant parcel

LEGAL DESCRIPTION: Outlot B, Huset Park, Anoka County, Minnesota

THE APPLICANT SEEKS THE FOLLOWING: Final Plat Approval per Code Section 9.104 (M)

**Whereas**, the Planning and Zoning Commission held a public hearing as required by the City Zoning Code on December 1, 2020;

**Whereas**, the City Council has considered the advice and recommendations of the Planning Commission regarding the effect of the proposed Final Plat upon the health, safety, and welfare of the community and its Comprehensive Plan, as well as any concerns related to compatibility of uses, traffic, property values, light, air, danger of fire, and risk to public safety in the surrounding areas;

**Now, therefore**, in accordance with the foregoing, and all ordinances and regulations of the City of Columbia Heights, the City Council of the City of Columbia Heights makes the following:

**FINDINGS OF FACT**

Section 9.104 (M) of the Zoning Ordinance outlines conditions that must be met in order for the City to grant a Final Plat. They are as follows:

- (a) The final plat substantially conforms to the approved preliminary plat.
- (b) The final plat conforms with the requirements of Section 9.116.

**Further, be it resolved**, that the attached plans, maps, and other information shall become part of this Final Plat; and in granting approval the City and the applicant agree that the Plat shall become null and void if not recorded with Anoka County within one (1) calendar year after the approval date, subject to petition for renewal.

**CONDITIONS**

1. An approved Final Plat shall be valid for a period of one (1) year from the date of the City Council approval and must be recorded within that timeframe. In the event that a Final Plat is not recorded within this time period, the Plat will become void.
2. The property owner and the City shall enter into Development Contract governing site improvements and shall be executed by the property owner and the City prior to the issuance of a building permit.

3. The applicant shall be responsible for the cost of filing and recording written easements with the Anoka County Recorder's Office.
4. The applicant shall provide documentation for an easement dedication over the drainage system in the parking lot area. Said documentation shall be provided upon completion of the project.
5. All required state and local codes, permits, licenses and inspections will be met and in full compliance.
6. Developer shall pay park dedication fees as outlined in the Development Contract.
7. Developer will provide record plans or as-built drawings to the City following project completion.

**ORDER OF COUNCIL**

Passed this 14<sup>th</sup> day of December, 2020

Offered by:

Seconded by:

Roll Call:

\_\_\_\_\_  
Donna Schmitt, Mayor

Attest:

\_\_\_\_\_  
Nicole Tingley, City Clerk/Council Secretary



**Contractors Capital Company**  
**1428 5<sup>th</sup> Ave**  
**Anoka, MN 55303**  
**612-804-9988 | 612-867-4141**

October 30<sup>th</sup>, 2020

Wade Tollefson, Contractors Capital Company  
 1428 5<sup>th</sup> Ave, Anoka, MN 55303  
 763-205-2037  
[wade@noberghomes.com](mailto:wade@noberghomes.com)

**Westgate of Columbia Heights**  
**Final Plat Submission Narrative**

Tollberg Homes is proposing a 29-unit senior living community located along the SE corner of Huset Parkway and Jefferson Street. The building is 1 story rambler design. The building includes a mix of assisted living and memory care suites, along with a wide variety of common area amenity spaces available to the residents to help promote their independence and enhance their social interaction. In addition, specialty support areas are designed throughout the building to help staff deliver exceptional care to the residents. This development provides services to Columbia Heights residents who can no longer safely remain in their homes.

**Exterior Design:**

The building will boast with many upgrade exterior features. The roof will have architectural dimensional shingles along with many attractive roof pitches. The siding will be an upgrade LP lap siding with multiple color and stylistic changes. The building will also be accented with gorgeous brick or stone.

**Final Plat Submission  
 Narrative**

The 1.53-acre property is zoned MXD (Mixed-Use Development District) under applicable zoning regulations per the City of Columbia Heights zoning map.

The purpose of the Mixed-Use District is to promote development and redevelopment that facilitates linkages and interaction of transit services, housing and neighborhood services. The focus of land use within this district is to ensure a pedestrian friendly environment and pedestrian connections to and from residential development and transit facilities. The mix of land use shall be flexible to help facilitate a successful development.

Comparing Land Use to Zoning; Transit Oriented Development-Allows a mix of commercial, office, and high density residential near transit, walkable and 10+ units/acre, apply to the Mix-Use District.

This area of opportunity represents the primary locations of growth and new development in the city, and provide opportunities for Columbia Heights to accommodate new development that enhances the character of the community, and provides additional housing and commercial opportunities to serve the changing population.

**Onsite Parking:**

Our facility provides memory care and assisted living sleeping units, with a total of 29 units. Rooms are considered sleeping rooms by Minnesota Building Code definition. This facility most closely relates to:

Convalescent & Nursing Homes (Most similar)

- 1 space per four (4) beds
- 29 units / 4 units = 8 parking spaces would be required

Boarding & Lodging (Somewhat similar)

- three (3) + (29 units / 3 units = 9.7) = 10 parking spaces would be required.

Our project is providing 25 parking spaces, and 2 HC parking spaces and striped area. Traffic will be minimal as residents do not drive. There will only be a few staff members on site at one time and periodic visitors. Onsite parking will exceed daily usage of the building.

**Project Team:****Wade Tollefson & Jerry Tollefson**

**Developers** - *Contractors Capital Company*

Wade and Jerry have over 60 years of combined experience in the real estate industry including managing properties, land development as well as constructing residential and commercial properties.

**Russ Rosa**

**Architect** - *Rosa Architectural Group, Inc.*

Russ has over 40 years in the field of architectural, drafting and design. Russ has developed multiple plans including many senior buildings.

**Joey Diederichs**

**Civil Engineering & Landscape Design** - *Civil Site Group*

*Civil Site Group* provides professional civil engineering, landscape architectural and site development consulting services. Their portfolio of projects includes sites both large and small. *"Some people dream of success. We design and engineer it"*

Wade Tollefson, President

*Contractors Capital Company*



**CITY OF COLUMBIA HEIGHTS  
PLANNING AND ZONING COMMISSION  
PLANNING REPORT**

---

**CASE NUMBER:** 2020-1201  
**DATE:** December 1, 2020  
**TO:** Columbia Heights Planning Commission  
**APPLICANT:** Contractors Capital Company, LLC  
**DEVELOPMENT:** Westgate of Columbia Heights, Assisted Living Facility  
**LOCATION:** 35-30-24-43-0125 (unassigned address) known as Huset Park Outlot B  
**REQUEST:** Final Plat Approval  
**PREPARED BY:** Elizabeth Hammond, City Planner

---

#### **INTRODUCTION**

Contractors Capital Company has applied for Final Plat Review for Huset Park Outlot B (unassigned address). The site is located south of Huset Park at the corner of Jefferson Street and Huset Parkway. The site when developed will include a total of 29 assisted living units and memory care units. The Site Plan and Preliminary Plat were approved/recommended for approval at the February 4, 2020 Planning Commission Meeting, the applicant is now submitting the Final Plat which needs to be approved prior to construction.

#### **ZONING ORDINANCE**

The site is currently platted as an Outlot from the adjacent townhomes. As part of this application, the subject site being platted to “Westgate of Columbia Heights”. The property owner will be dedicating land back to the City to accommodate for the right of way (where the roundabout is located). The applicant will also be dedicating full perimeter easements for drainage and utility. Once the Final Plat is approved, a new address will be issued for the property.

The property is located in the Mixed Use Zoning District, along with the properties to the south and west. Properties to the north are located in the Public and Open Space District, and the properties to the east are located in the Light Industrial District.

#### **COMPREHENSIVE PLAN**

The Comprehensive Plan guides this area for high density residential development. The Comprehensive Plan aims to ensure housing for the projected aging population is accommodated throughout the City. Constructing a senior living community designed for aging in place, with graduated care options is consistent with the City’s Comprehensive Plan.

---

**FINAL PLAT**

**1. Easement Dedication**

The proposed plat will include a fifteen foot drainage and utility easement on the north side of the property and the remaining sides around the perimeter of the property will include a five foot drainage and utility easement. There is an easement over the drainage system under the parking lot.

**2. Right-of-Way Dedication**

According to the survey that was submitted with the application, a portion of the site protrudes into Jefferson Street NE and the roundabout. The applicants have proposed to reconfigure the property lines to eliminate this issue.

**3. Park Dedication**

The proposed plat will not include a land dedication. Rather, the applicants will make a financial contribution to satisfy this requirement. This will be secured in the development contract.

**FINDINGS OF FACT**

Section 9.104 (M) of the Zoning Ordinance outlines two conditions that must be met in order for the City to grant a Final Plat, they are as follows:

- (a) The final plat substantially conforms to the approved preliminary plat.

*This is correct.*

- (b) The final plat conforms to the requirements of Section 9.116 [Subdivision Ordinance].

*This is correct.*

**RECOMMENDATION**

Staff recommends that the Planning Commission recommend that the City Council approve the Final Plat as presented subject to the conditions outline below:

**Motion:** Move to waive the reading of Resolution No 2020-\_\_\_\_\_, there being ample copies available to the public.

**Motion:** Motion to recommend that the City Council approve the Final Plat as presented, subject to the following conditions:

1. An approved Final Plat shall be valid for a period of one (1) year from the date of the City Council approval and must be recorded within that timeframe. In the event that a Final Plat is not recorded within this time period, the Plat will become void.
2. The property owner and the City shall enter into Development Contract governing site improvements and shall be executed by the property owner and the City prior to the issuance of a building permit.

3. The applicant shall be responsible for the cost of filing and recording written easements with the Anoka County Recorder's Office.
4. The applicant shall provide documentation for an easement dedication over the drainage system in the parking lot area. Said documentation shall be provided upon completion of the project.
5. All required state and local codes, permits, licenses and inspections will be met and in full compliance.
6. Developer shall pay park dedication fees as outlined in the Development Contract.
7. Developer will provide record plans or as-built drawings to the City following project completion.

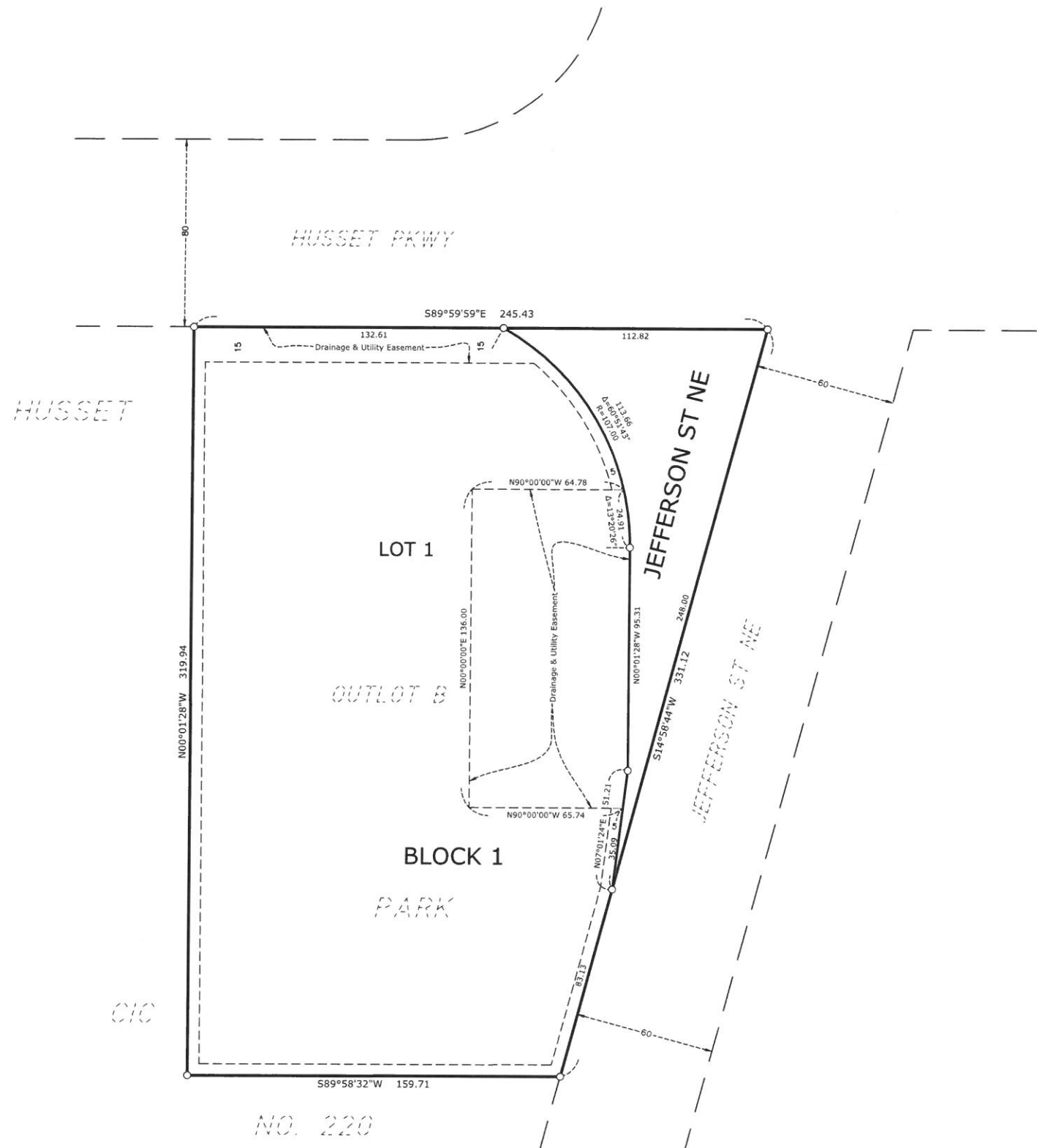
**ATTACHMENTS**

Resolution No. 2020-\_\_\_\_  
Application  
Narrative  
Preliminary Plat  
Final Plat

# WESTGATE OF COLUMBIA HEIGHTS

CITY OF COLUMBIA HEIGHTS  
 COUNTY OF ANOKA  
 SEC. 35, T. 30, R. 24

Item 20.



**KNOW ALL PERSONS BY THESE PRESENTS:** That Contractors Capital Company, LLC, a Minnesota limited liability company, owner of the following described property:  
 OUTLOT B, HUSSET PARK, according to the recorded plat thereof, Anoka County, Minnesota.  
 Has caused the same to be surveyed and platted as WESTGATE OF COLUMBIA HEIGHTS and does hereby dedicate to the public for public use forever the public way and the drainage and utility easements as created by this plat for drainage and utility purposes only.

In witness whereof said Contractors Capital Company, LLC, a Minnesota limited liability company, has caused these presents to be signed by its proper officer  
 this \_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_.

Contractors Capital Company, LLC  
 By \_\_\_\_\_ Its \_\_\_\_\_  
 STATE OF \_\_\_\_\_ COUNTY OF \_\_\_\_\_  
 This instrument was acknowledged before me this \_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_ by \_\_\_\_\_  
 \_\_\_\_\_ of Contractors Capital Company, LLC, a Minnesota limited liability company, on behalf of the company.  
 Notary Public, Signature \_\_\_\_\_ Notary Public, Printed Name \_\_\_\_\_ My Commission Expires: \_\_\_\_\_  
 Notary Public \_\_\_\_\_ County, \_\_\_\_\_

**SURVEYORS CERTIFICATE**  
 I Rory L. Synstallen, do hereby certify that this plat was prepared by me or under my direct supervision; that I am a duly Licensed Land Surveyor in the State of Minnesota; that this plat is a correct representation of the boundary survey; that all mathematical data and labels are correctly designated on this plat; that all monuments depicted on this plat have been, or will be correctly set within one year; that all water boundaries and wet lands, as defined in Minnesota Statutes, Section 505.01, Subd. 3, as of the date of the surveyor's certification are shown and labeled on this plat.  
 Dated this \_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_.

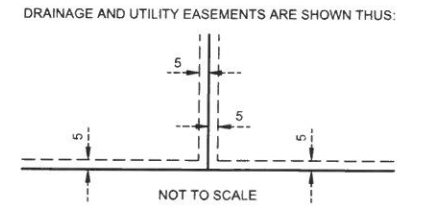
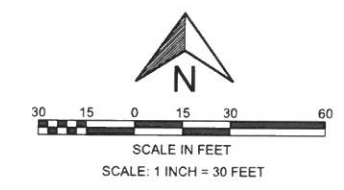
Rory L. Synstallen, Licensed Land Surveyor  
 Minnesota License No. 44565  
 STATE OF MINNESOTA, COUNTY OF \_\_\_\_\_  
 This instrument was acknowledged before me this \_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_, by Rory L. Synstallen, Licensed Land Surveyor.  
 Notary Public, Signature \_\_\_\_\_ Notary Public, Printed Name \_\_\_\_\_ My Commission Expires: \_\_\_\_\_  
 Notary Public \_\_\_\_\_ County, \_\_\_\_\_

**CITY COUNCIL**  
 City Council, City of Columbia Heights, Minnesota  
 This plat of WESTGATE OF COLUMBIA HEIGHTS was approved and accepted by the City Council of the City of Columbia Heights, Minnesota at a regular meeting thereof held this \_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_, and said plat is in compliance with the provisions of Minnesota Statutes, Section 505.03, Subd. 2.  
 City Council, City of Columbia Heights, Minnesota  
 By: \_\_\_\_\_ Mayor \_\_\_\_\_ Clerk \_\_\_\_\_

**COUNTY SURVEYOR**  
 I hereby certify that in accordance with Minnesota Statutes, Section 505.021, Subdivision 11, this plat has been reviewed and approved this \_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_.  
 By: \_\_\_\_\_  
 Charles F. Gitzen  
 Anoka County Surveyor

**COUNTY AUDITOR/TREASURER**  
 County of Anoka, State of Minnesota  
 Pursuant to Minnesota Statutes, Section 505.021, Subdivision 9, taxes payable in the year \_\_\_\_\_ on real estate hereinbefore described, have been paid. Also, pursuant to Minnesota Statutes, Section 272.12, there are no delinquent taxes and transfers entered on this \_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_.  
 By: \_\_\_\_\_ Property Tax Administrator By: \_\_\_\_\_ Deputy

**COUNTY RECORDER/REGISTRAR OF TITLES**  
 County of Anoka, State of Minnesota  
 I hereby certify that this plat of WESTGATE OF COLUMBIA HEIGHTS was filed in the Office of the County Recorder/Registrar of Titles for public record on this \_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_, at \_\_\_\_\_ o'clock \_\_\_\_\_ M. and was duly recorded as Document Number \_\_\_\_\_  
 By: \_\_\_\_\_ County Recorder/Registrar of Titles By: \_\_\_\_\_ Deputy



For the purposes of this plat, the West Line of OUTLOT B, HUSSET PARK is assumed to bear N 00 degrees 01 minutes 28 seconds W.

- Denotes a Found Iron Monument.
- Denotes a 1/2 inch by 14 inch iron rebar set and marked by License No. 44565.



AGENDA SECTION	PUBLIC HEARING	Item 21.
MEETING DATE	DECEMBER 14, 2020	

**CITY OF COLUMBIA HEIGHTS - COUNCIL LETTER**

<b>ITEM:</b>	Resolution 2020-115, Approving a Conditional Use Permit for a Wireless Communication Tower and Conditional Use Permit for a Fence 8 feet in Height for the Property Located at 3939 Central Avenue, NE.	
<b>DEPARTMENT:</b>	Community Development	<b>CITY MANAGER'S APPROVAL:</b>
<b>BY/DATE:</b>	Aaron Chirpich, 12-10-2020	<b>BY/DATE:</b> <i>Kell Bongel</i> 12/11/20
<b>CITY STRATEGY:</b>	#7: Strong Infrastructure/Public Services	
<b>Additional Strategy?</b>	#2: Economic Strength	
<b>SHORT TERM GOAL (IF APPLICABLE):</b>	N/A	
<b>Additional Goal?</b>	Choose an item.	

**BACKGROUND:**

SEH on behalf of the City of Columbia Heights has requested a Conditional Use Permit (CUP) to construct a wireless communication tower and a CUP to construct a fence surrounding the tower, at the property located at 3939 Central Ave NE. The tower and fence will be installed behind the library on the southeast corner of the property adjacent to and north of 39th Ave. Plans have been submitted illustrating the proposed location and specifications of the tower and fence design. The new tower is being constructed to relocate cell antennas that were on top of the roof at the former bank building at 3989 Central Avenue. As part of the redevelopment of that site, the City has agreed to construct the new tower. The primary tenant in top position on the new tower will be AT&T. The tower is being designed to hold up to three additional carriers for a total of four. The additional carriers have not been identified at this time.

**RECOMMENDATION:**

The Planning Commission held a public hearing on the application on December 1, 2020. The commission voted on a 4-2 basis (one member was absent) to recommend approval of the attached resolution. Staff recommends that the City Council approve the request for a Conditional Use Permit for a wireless communications tower, and the Conditional Use Permit for a fence 8 feet in height for the property located at 3939 Central Avenue NE, subject to the conditions stated in the attached resolution.

**RECOMMENDED MOTION(S):**

**Motion:** Move to waive the reading of the resolution, there being ample copies available to the public.

**Motion:** Move to approve Resolution No. 2020-115, a resolution of the City Council for the City of Columbia Heights, Minnesota, approving a Conditional Use Permit for a wireless communications tower and Conditional Use Permit for a fence 8 feet in height for the property located at 3939 Central Avenue NE, subject to certain conditions of approval.

1. The area surrounding the tower/fence shall be landscaped with a buffer of plant materials that effectively screens the view of the tower compound from surrounding property. The standard buffer shall consist of a landscaped strip 10 feet wide outside the perimeter of the compound. Existing mature growth and natural land forms on the site shall be preserved to the maximum extent possible.

- 
2. All required state and local codes, permits, licenses and inspections will be met and in full compliance.

**ATTACHMENTS:**

Resolution No. 2020-115

Planning Report

SEH Memorandum

Site Plans



**RESOLUTION NO. 2020-15**

A resolution of the City Council for the City of Columbia Heights, Minnesota, approving a Conditional Use Permit for a wireless communication tower and Conditional Use Permit for a fence 8 feet in height for the property located at 3939 Central Avenue NE, subject to certain conditions of approval.

**Whereas**, a proposal (Planning Case 2020-1202) has been submitted by SEH on behalf of the City of Columbia Heights, requesting a Conditional Use Permit for a wireless communication tower and a fence to be 8 feet in height at the following site:

ADDRESS: 3939 Central Ave NE. PID 36-30-24-33-0158

LEGAL DESCRIPTION: On file at City Hall

THE APPLICANT SEEKS THE FOLLOWING: Conditional Use Permits

**Whereas**, the Planning Commission held a public hearing as required by the City Zoning Code on December 1, 2020;

**Whereas**, the City Council has considered the advice and recommendations of the Planning Commission regarding the effect of the proposed Conditional Use Permits upon the health, safety, and welfare of the community and its Comprehensive Plan, as well as any concerns related to compatibility of uses, traffic, property values, light, air, danger of fire, and risk to public safety in the surrounding areas;

**Now, therefore**, in accordance with the foregoing, and all ordinances and regulations of the City of Columbia Heights, the City Council of the City of Columbia Heights makes the following:

**FINDINGS OF FACT**

- (a) The use is one of the conditional uses listed for the zoning district in which the property is located, or is a substantially similar use as determined by the Zoning Administrator.
- (b) The use is in harmony with the general purpose and intent of the Comprehensive Plan.
- (c) The use will not impose hazards or disturbing influences on neighboring properties.
- (d) The use will not substantially diminish the use of the property in the immediate vicinity.
- (e) The use will be designed, constructed, operated, and maintained in a manner that is compatible with the appearance of the existing or intended character of the surrounding area.
- (f) The use and property upon which the use is located are adequately served by essential public facilities and services.
- (g) Adequate measures have been or will be taken to minimize traffic congestion on the public streets and to provide for appropriate on-site circulation of traffic.

(h) The use will not cause a negative cumulative effect, when considered in conjunction with the cumulative effect of other uses in the immediate vicinity.

(i) The use complies with all other applicable regulations for the districts in which it is located.

**Further, be it resolved**, that the attached plans, maps, and other information shall become part of this Conditional Use Permit approval; and in granting this Conditional Use Permit approval, the City and the applicant agree that this permit shall become null and void if the project has not been completed within one (1) calendar year after the approval date, subject to petition for renewal of the permit. This approval is subject to certain conditions that have been found to be necessary to protect the public interest and ensure compliance with the provisions of the Zoning and Development Ordinance, including:

**CONDITIONS**

1. The area surrounding the tower/fence shall be landscaped with a buffer of plant materials that effectively screens the view of the tower compound from surrounding property. The standard buffer shall consist of a landscaped strip 10 feet wide outside the perimeter of the compound. Existing mature growth and natural land forms on the site shall be preserved to the maximum extent possible.
2. All required state and local codes, permits, licenses and inspections will be met and in full compliance.

**ORDER OF COUNCIL**

Passed this 14th day of December, 2020

Offered by:  
Seconded by:  
Roll Call:

\_\_\_\_\_  
Donna Schmitt, Mayor

Attest:

\_\_\_\_\_  
Nicole Tingley, City Clerk/Council Secretary



**CITY OF COLUMBIA HEIGHTS  
PLANNING AND ZONING COMMISSION  
PLANNING REPORT**

---

**CASE NUMBER:** 2020-1202  
**DATE:** December 1, 2020  
**TO:** Planning Commission  
**APPLICANT:** SEH/City of Columbia Heights  
**DEVELOPMENT:** New Wireless Communication Tower and Fence  
**LOCATION:** 3939 Central Avenue NE  
**REQUEST:** Conditional Use Permits  
**PREPARED BY:** Elizabeth Hammond/Aaron Chirpich

---

**INTRODUCTION**

SEH on behalf of the City of Columbia Heights has requested a Conditional Use Permit (CUP) to construct a wireless communication tower and a CUP to construct a fence surrounding the tower, at the property located at 3939 Central Ave NE. The tower and fence will be installed behind the library on the southeast corner of the property adjacent to and north of 39<sup>th</sup> Ave. Plans have been submitted illustrating the proposed location and specifications of the tower and fence design. The new tower is being constructed to relocate cell antennas that were on top of the roof at the former bank building at 3989 Central Avenue. As part of the redevelopment of that site, the City has agreed to construct the new tower. The primary tenant in top position on the new tower will be AT&T. The tower is being designed to hold up to three additional carriers for a total of four. The additional carriers have not been identified at this time.

The Planning Commission must hold a public hearing and make a recommendation to the City Council on the CUP's. The following analysis is provided for your consideration.

**ZONING ORDINANCE**

The Zoning Ordinance has specific requirements for the installation of a new wireless communication tower, and staff has reviewed the requirements to confirm that the proposed tower achieves those standards.

- The tower will be 180 feet in height. The Zoning Code allows towers exceeding 80 ft. in height to be located in the Central Business District with a Conditional Use Permit.
- The fence is 60 ft. by 60 ft. in size, 8 ft. in height and will surround the perimeter of the tower. The Zoning Code allows non-residential fences up to 8 ft. in height without the necessity for a land use variance. However, fences over 6 ft. in height require a CUP.

- The tower will be a monopole design limiting the overall footprint, with four levels of antennae brackets on the top allowing for four tenants. In order to limit the number of towers in the City and foster shared use of the towers, the Zoning Code requires that all new wireless communications towers be constructed with excess capacity for co-location, based on the height of the tower. In this case, due to the height of the proposed tower, the code requires that the tower allow for up to three additional users (communication providers).
- The tower is designed to fold onto itself completely.
- The tower meets the setback requirement to the nearest lot line. The code requires that the tower (if a collapsible design) must be a distance equal to 20% of the tower height away from the nearest lot line. The tower height is 180 feet in height, and 20% of the height is 36 feet. The tower will be 57 feet from the south lot line (nearest lot line), achieving the setback requirement.
- The zoning code requires a visual impact analysis to be required as part of the application submittal for any tower over 80 ft. in height. There are photos attached taken from various distances around the city illustrating the towers visual impact.
- The Zoning code requires that the new tower meet separation requirements from existing towers. The distance that is required to be achieved is determined by the height of the existing and proposed tower. In this case, both the new and existing tower exceed 151 ft. and per the code, the new tower must be a minimum of 1,000 ft. from the existing tower. The nearest existing tower is 1, 600 ft. from the new tower achieving this requirement.

### FINDINGS OF FACT

The City Council shall make each of the following findings before granting a conditional use permit:

- (a) The use is one of the conditional uses listed for the zoning district in which the property is located, or is a substantially similar use as determined by the Zoning Administrator.

*The Zoning code specifically allows towers exceeding 80 ft. in height to be located in the Central Business District upon approval of a CUP. The Zoning code specifically requires that fences greater than 6 ft. in height require a CUP. Because this is a non-residential fence and used for a use in a commercially zoned property the fence can be up to 8 feet without the need for a variance.*

- (b) The use is in harmony with the general purpose and intent of the comprehensive plan.

*This is correct.*

- (c) The use will not impose hazards or disturbing influences on neighboring properties.

*This is correct. Staff does not anticipate there to be any hazards or disturbing influences on neighboring properties due to the tower and fence construction.*

- (d) The use will not substantially diminish the use of property in the immediate vicinity.

*This is correct.*

- (e) The use will be designed, constructed, operated and maintained in a manner that is compatible with the appearance of the existing or intended character of the surrounding area.

*This is correct. The area surrounding the tower will be surrounded with a fence and landscaping buffer minimizing the visual impact to the best extent possible.*

- (f) The use and property upon which the use is located are adequately served by essential public facilities and services.

*This is correct.*

- (f) Adequate measures have been or will be taken to minimize traffic congestion on the public streets and to provide for appropriate on-site circulation of traffic.

*This is correct. Staff does not anticipate there to be any effect on the traffic to local surrounding public streets or on site circulation of traffic.*

- (g) The use will not cause a negative cumulative effect, when considered in conjunction with the cumulative effect of other uses in the immediate vicinity.

*This is correct. Other than a minimal visual impact, the tower will not have a negative effect on the other uses in the area.*

- (h) The use complies with all other applicable regulations for the district in which it is located.

*This is correct. Applicable regulations are achieved.*

## **RECOMMENDATION**

Staff recommends approval of the Conditional Use Permit for the Wireless Communication Tower and the 8 ft. tall fence surrounding the tower, subject to certain conditions of approval.

1. The area surrounding the tower/fence shall be landscaped with a buffer of plant materials that effectively screens the view of the tower compound from surrounding property. The standard buffer shall consist of a landscaped strip 10 feet wide outside the perimeter of the compound. Existing mature growth and natural land forms on the site shall be preserved to the maximum extent possible.
2. All required state and local codes, permits, licenses and inspections will be met and in full compliance.

---

**ATTACHMENTS**

Resolution No. 2020-

Applications

Narrative

Geotechnical Evaluation Summary

Photos

Site Plans



Building a Better World  
for All of Us®

# MEMORANDUM

TO: City of Columbia Heights

FROM: Dale Romsos

DATE: November 3, 2020

RE: 3939 Central Ave Mono Pole CUP Application Request  
SEH No. COLHT 157649 14.00

On behalf of the City of Columbia Heights, Short Elliot Hendrickson Inc. (SEH®) is seeking a Conditional Use Permit for the installation of a 180' communication mono pole and 60'x60' multi-tenant compound at 3939 Central Ave. This site will be used to assist in the relocation of wireless cellular carriers recently displaced from a nearby structure that was removed.

The mono pole being used is a multi-faceted, tapered, galvanized steel pole with four levels of antennae brackets. The use of a mono pole is favored by many municipalities, as its foundation provides a small ground footprint, while being able to reach up to 200' with minimal ground space and visual impact. The galvanized structure also provides an extremely long life cycle with little to no maintenance.

A visual impact has been provided with tower simulation photos provided at five distances from the proposed tower location. It should be noted that due to the terrain, trees, and residential street layout to the east of the proposed tower location, the simulated tower could only be seen at a close distance. Our report has distances from 400' to almost 4000' from which to reference. As the impact photos will show, at a distance the tower will blend in similar structures like power and light poles.

Construction of the mono pole will include:

- Engineering for a 50% break design so the pole will only fold onto itself.
- 180' height design.
- Class III structure class (highest design rating).
- Current engineering specifications (ANSI/TIA-222-G).  
Note: As of this date, Minnesota has not recognized Revision H of this engineering specification.
- Engineered for four levels of wireless telecommunication tenants.  
Note: Compound is designed for four tenants.

No variance is being requested, as the design and engineering specifications fall within the City of Columbia Heights ordinances for a new communication tower as noted:

- Section (13) subsection b); paragraph (iii). Nearest tower (38<sup>th</sup> & Jefferson) is 1600' from the proposed location.
- Section (13) subsection (a); paragraph (i). The engineered specification of 50% break allows for 20% of tower height to be used for set back from proposed tower location to the nearest lot line (=36').

SEH is requesting approval for the Conditional Use Permit application for the installation of a 180' communication mono pole and 60'x60' multi-tenant compound at 3939 Central Ave. as detailed above. We believe we have met all requirements set forth by City ordinances and zoning. If you have questions or concerns, please contact Dale Romsos at 612.325.9995.

X:\AE\IC\COLHT\157649\Telecom\Monopole\Carrier- Upgrade Type\Correspondence\Letters\City of Columbia Heights CUP Memorandum.docx

Engineers | Architects | Planners | Scientists

Short Elliott Hendrickson Inc., 1701 West Knapp Street, Suite B, Rice Lake, WI 54868-1350  
SEH is 100% employee-owned | [sehinc.com](http://sehinc.com) | 715.236.4000 | 800.903.6970 | 888.908.8166 fax



# 3939 CENTRAL AVENUE MONOPOLE TELECOMMUNICATIONS TOWER FOR THE CITY OF COLOMBIA HEIGHTS, MINNESOTA

**GOVERNING SPECIFICATIONS**  
 THE 2018 EDITION OF THE MINNESOTA DEPARTMENT OF TRANSPORTATION "STANDARD SPECIFICATIONS FOR CONSTRUCTION" SHALL GOVERN EXCEPT AS MODIFIED BY THE SPECIFICATIONS FOR THIS PROJECT.

Item 21.  
 3535 MADRAS CE  
 ST. PAUL, MN 55111  
 FAX: 651/980-7156  
 WA TTS: 651.925.2  
 www.sehinc.com



I HEREBY CERTIFY THAT THIS PLAN, SPECIFICATION, OR REPORT WAS PREPARED BY ME OR UNDER MY DIRECT SUPERVISION AND THAT I AM A LICENSED PROFESSIONAL ENGINEER UNDER THE LAWS OF THE STATE OF MINNESOTA.  
 CHAD E. SETTERHOLM, P.E.  
 DATE: XX.XX.2020 REGISTRATION NO. 40913

3939 CENTRAL AVENUE MONOPOLE TELECOMMUNICATION TOWER  
 COLOMBIA HEIGHTS, MINNESOTA

MARK	DATE	DESCRIPTION

COLLHT157649  
 10.19.2020  
 PROJECT NO.  
 ISSUE DATE  
 DESIGNED BY: CES  
 DRAWN BY: HRC

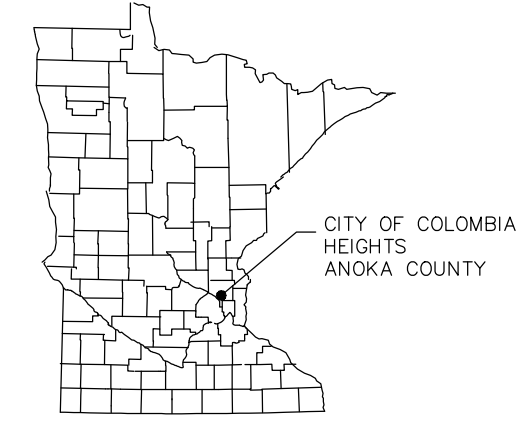
SHEET TITLE  
 TITLE SHEET

SHEET  
 169



VICINITY MAP

### PROJECT LOCATION



SHEET NO.	DESCRIPTION
G1	TITLE SHEET
C2	EXISTING CONDITIONS
C3	SITE PLAN
C4	SITE PLAN DETAILS
C4	FENCING AND MONOPOLE DETAIL

THIS PLAN CONTAINS 5 SHEETS.



NOTE:  
 THE SUBSURFACE UTILITY QUALITY INFORMATION IN THIS PLAN IS LEVEL D. THIS UTILITY QUALITY LEVEL WAS DETERMINED ACCORDING TO THE GUIDELINES OF CI/ASCE 38-02 ENTITLED "STANDARD GUIDELINES FOR THE COLLECTION AND DEPICTION OF EXISTING SUBSURFACE UTILITY DATA."

THE CONTRACTOR SHALL CALL THE GOPHER STATE ONE CALL SYSTEM AT 811 BEFORE COMMENCING EXCAVATION.

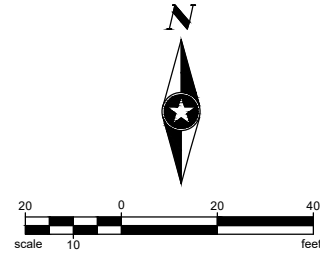


Know what's below.  
 Call before you dig.

X:\AE\COLHT\157649\5-final-dsgn\51-drawings\10-civil\cad\dwg\sheet\COLHT157649TTL.dwg 11/18/2020 5:52 PM hcunningham



X:\AEC\COLHT157649\5-final-dgn\5-1-drawings\10-Civil\cad\dwg\sheet\COLHT157649COND.dwg 11/5/2020 6:12 PM hcummingham



CENTRAL AVE. NE

COLOMBIA HEIGHTS PUBLIC LIBRARY

COLOMBIA HEIGHTS RENTAL

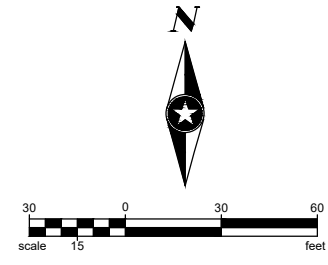
39TH AVE. NE



MARK	DATE	DESCRIPTION	REVISIONS

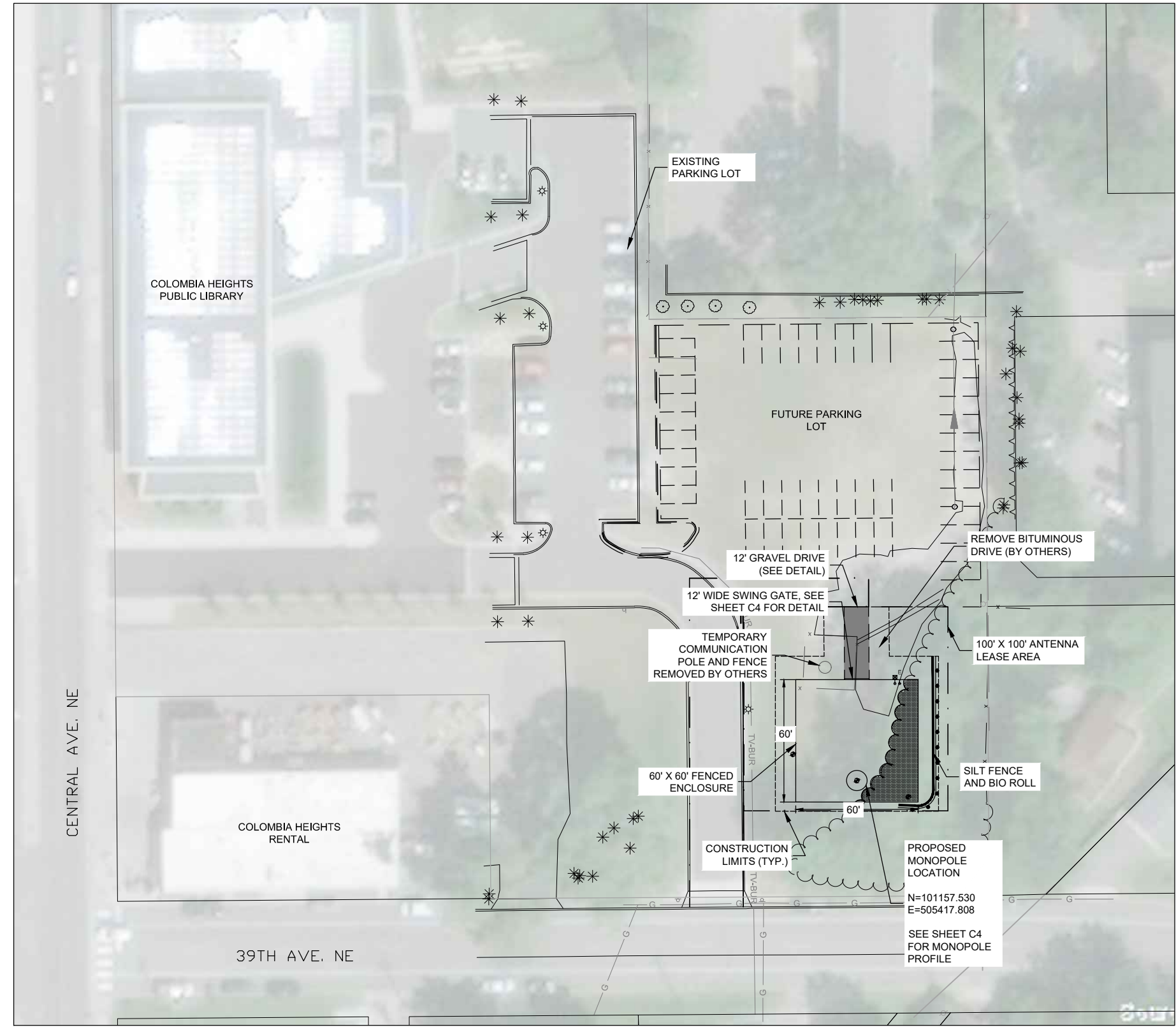
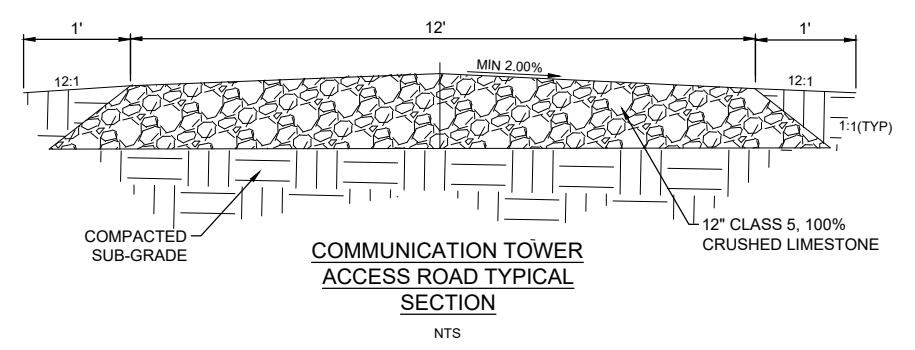
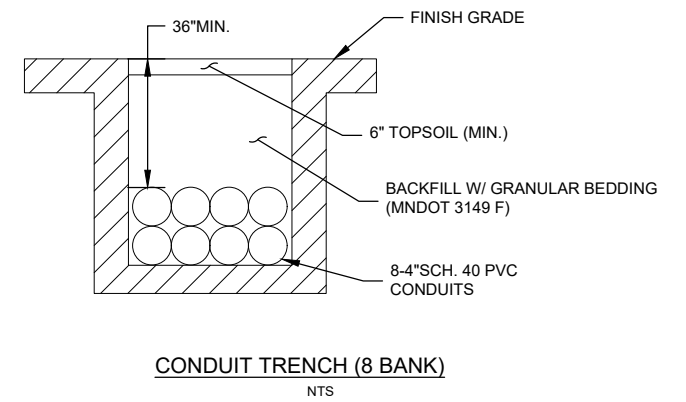
SEH FILE NO. COLHT157649	PROJECT NO. 10-19-2020
ISSUE DATE	DESIGNED BY: CES
	DRAWN BY: HRC

SHEET TITLE	SITE PLAN
-------------	-----------



- NOTES:
- CONTRACTOR TO VERIFY ALL UTILITY LOCATIONS PRIOR TO COMMENCING EXCAVATION.
  - RESTORE ALL DISTURBED AREAS WITH 6" MIN. TOPSOIL AND HYDROSEED WITH THE FOLLOWING MATERIALS AND RATES:
    - SEED MIXTURE = MNDOT 25-131 (RATE OF 240 LBS PER ACRE)
    - HYDRAULIC MULCH = MNDOT 3884.B.2 (350 LBS PER 1,000 GAL OF SLURRY)
    - WATER = (875 GAL PER 1,000 GAL OF SLURRY)
    - FERTILIZER = MNDOT TYPE 3 SLOW RELEASE FERTILIZER. NPK: 20-0-10 (150 LBS PER ACRE)
  - ACCESS ROAD SHALL FOLLOW EXISTING SITE ELEVATION/GRADE PER TYPICAL ACCESS ROAD SECTION DETAIL SHOWN ON THIS PAGE.

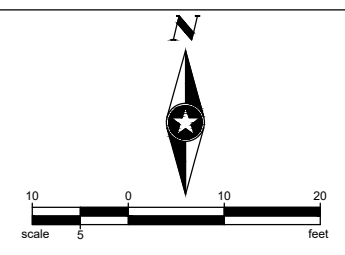
- LEGEND
- 12" -100% CLASS 5 CRUSHED LIMESTONE ACCESS ROAD
  - CONSTRUCTION LIMITS
  - SILT FENCE & BIO ROLL
  - CLEAR & GRUB TREE LINE



X:\AEC\COLHT157649\5-final-dgn\5-1-drawings\10-Civil\cad\dwg\sheet\COLHT157649REM.dwg 11/19/2020 12:31 PM hcunningham

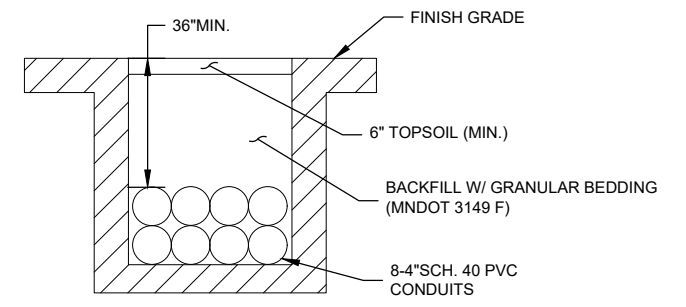
MARK	DATE	DESCRIPTION	REVISIONS

SEH FILE NO. COLHT157649
PROJECT NO. 10-19-2020
ISSUE DATE DESIGNED BY: CES
DRAWN BY: HRC

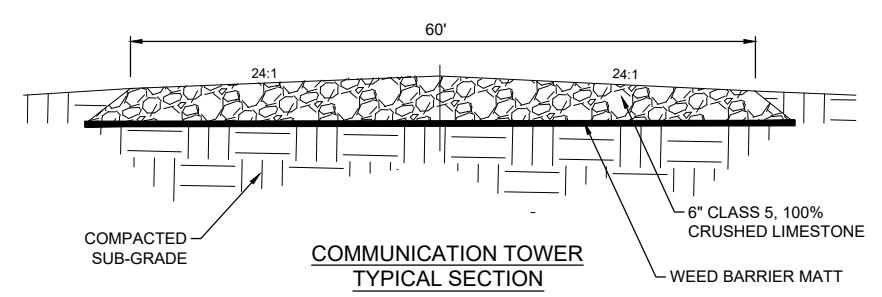


- NOTES:**
- CONTRACTOR TO VERIFY ALL UTILITY LOCATIONS PRIOR TO COMMENCING EXCAVATION.
  - RESTORE ALL DISTURBED AREAS WITH 6" MIN. TOPSOIL AND HYDROSEED WITH THE FOLLOWING MATERIALS AND RATES:
    - SEED MIXTURE = MNDOT 25-131 (RATE OF 240 LBS PER ACRE)
    - HYDRAULIC MULCH = MNDOT 3884.B.2 (350 LBS PER 1,000 GAL OF SLURRY)
    - WATER = (875 GAL PER 1,000 GAL OF SLURRY)
    - FERTILIZER = MNDOT TYPE 3 SLOW RELEASE FERTILIZER. NPK: 20-0-10 (150 LBS PER ACRE)
  - ACCESS ROAD SHALL FOLLOW EXISTING SITE ELEVATION/GRADE PER TYPICAL ACCESS ROAD DETAIL SHOWN ON THIS PAGE.
  - DIMENSIONS TO PROPERTY LINES ARE TO THE NEAREST FOOT AND DO NOT SERVE AS A LEGAL DESCRIPTION OF PROPERTY.

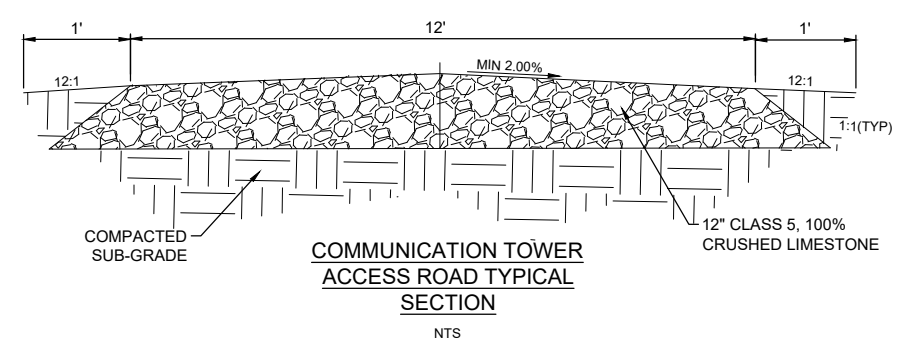
- LEGEND**
- 12" -100% CLASS 5 CRUSHED LIMESTONE ACCESS ROAD
  - CONSTRUCTION LIMITS
  - SILT FENCE & BIO ROLL
  - CLEAR & GRUB TREE LINE



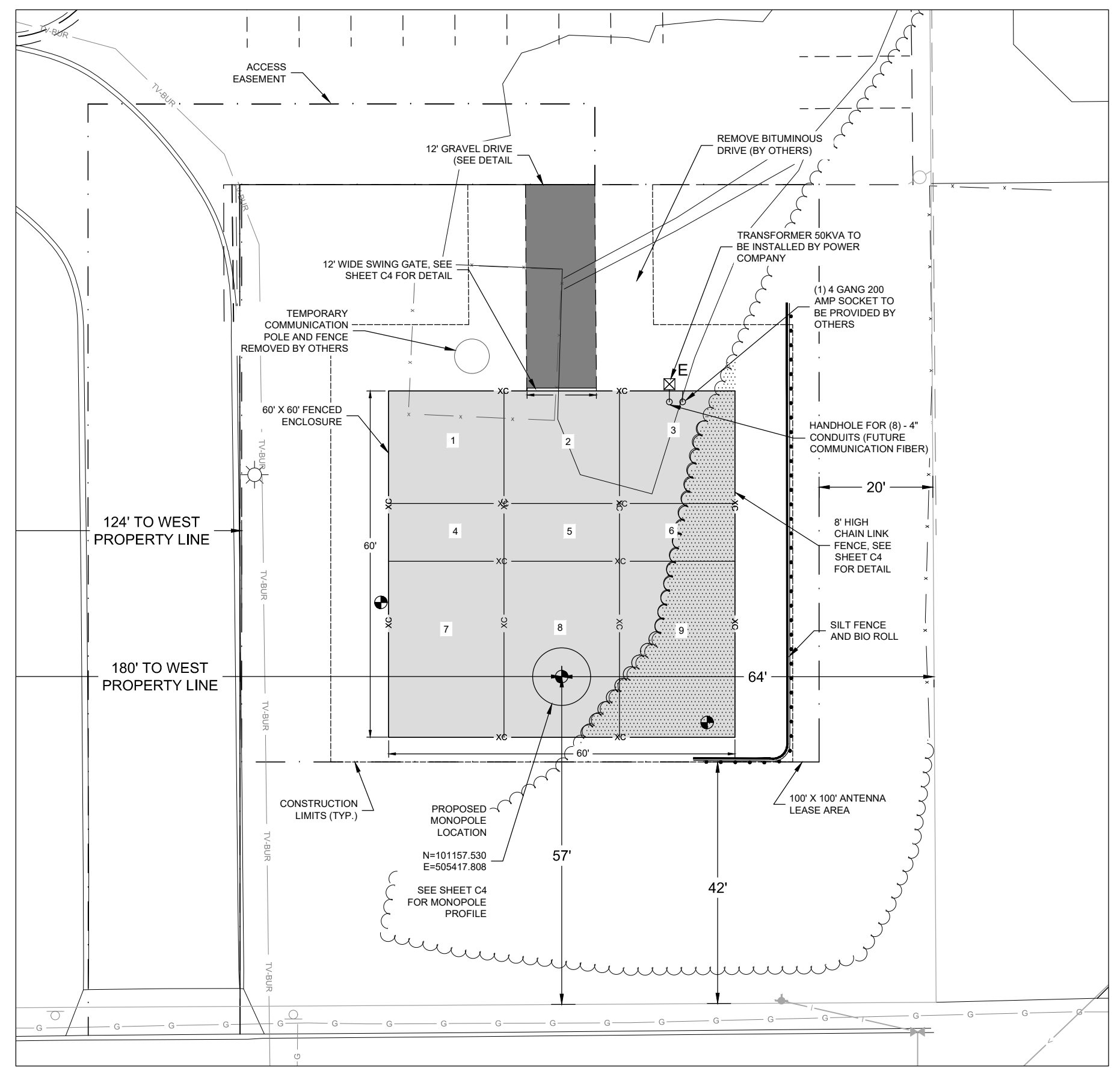
**CONDUIT TRENCH (8 BANK)**  
NTS



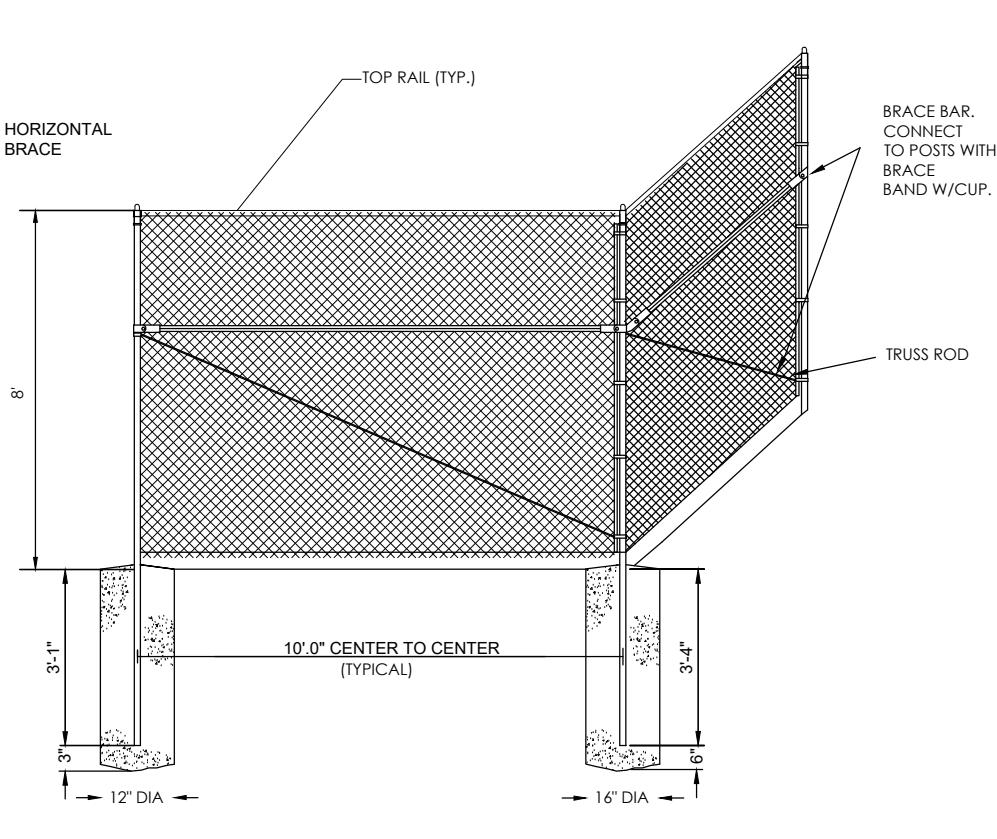
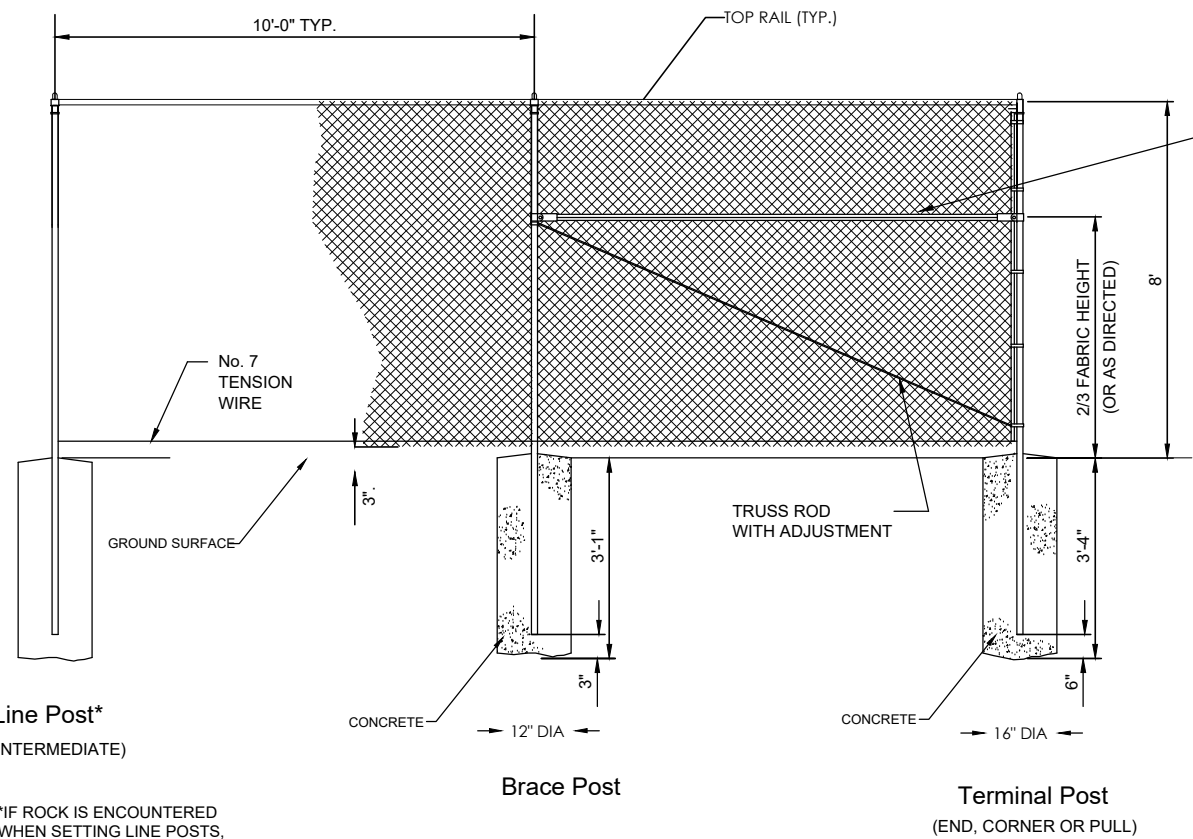
**COMMUNICATION TOWER TYPICAL SECTION**  
NTS



**COMMUNICATION TOWER ACCESS ROAD TYPICAL SECTION**  
NTS



X:\AEC\COLHT157649\5-final-dgn\5-1-drawings\10-Civil\load\dwg\sheet\COLHT157649SITE.dwg 11/19/2020 12:16 PM hcunningham

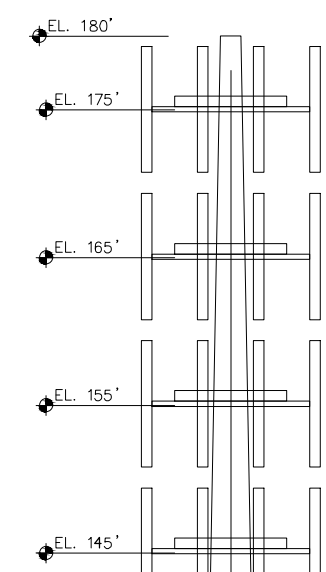


**Line Post\***  
(INTERMEDIATE)

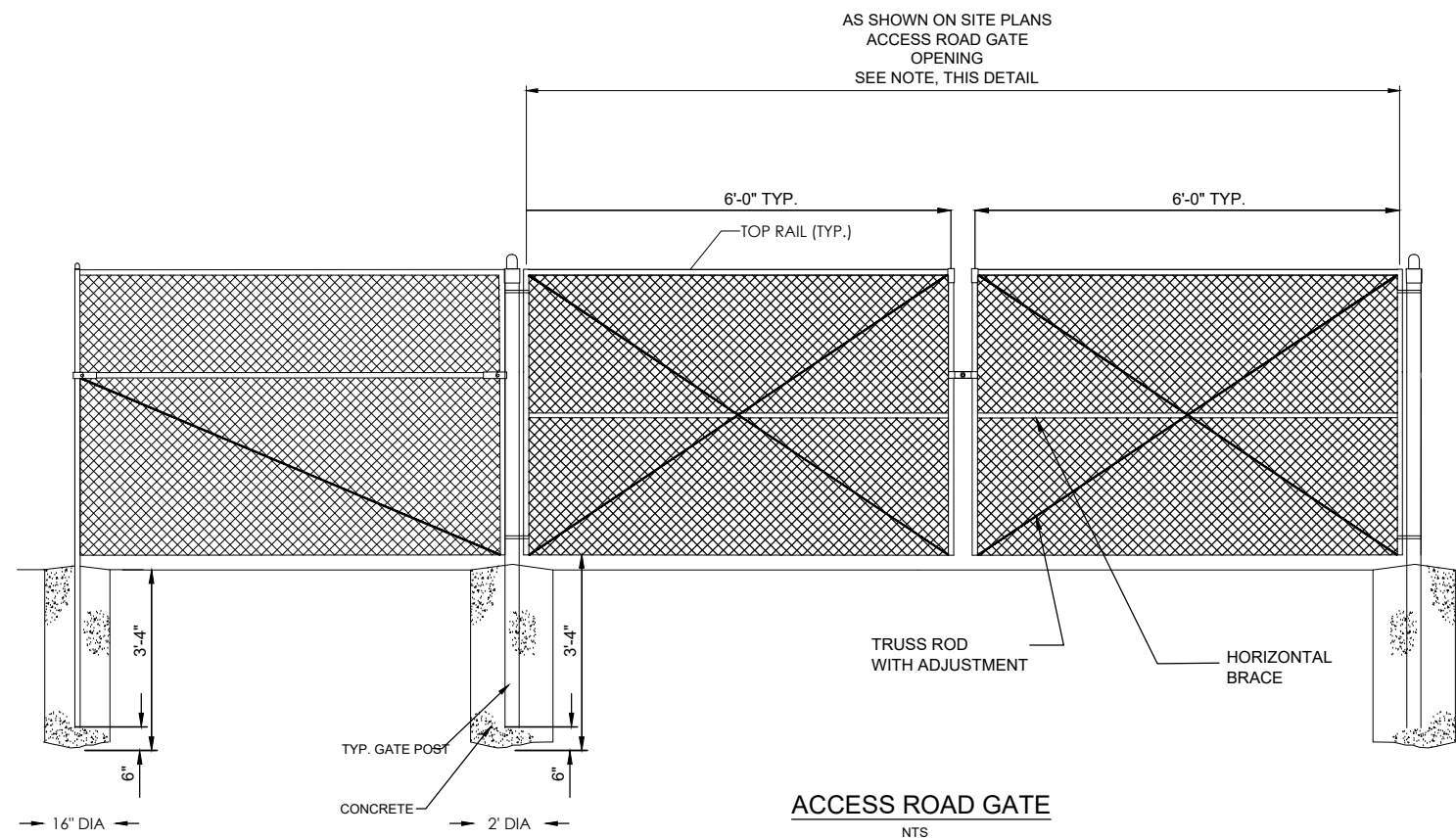
\*IF ROCK IS ENCOUNTERED WHEN SETTING LINE POSTS, DRILL HOLES 4 INCHES LARGER IN DIAMETER THAN POSTS AND BACKFILL TO GRADE WITH CLASS "B" CONCRETE

**CHAIN LINK FENCE**  
NTS

**PULL, END OR CORNER & ADJACENT LINE POST**  
NTS



**COMMUNICATION MONOPOLE DETAIL**  
NTS



**ACCESS ROAD GATE**  
NTS

- FENCE NOTES:**
1. PROVIDE LATCHING DEVICES TO HOLD GATES IN OPEN POSITION.
  2. IF ROCK IS ENCOUNTERED WHEN SETTING LINE POSTS, DRILL HOLES 4 INCHES LARGER IN DIAMETER THAN POSTS & BACKFILL TO GRADE WITH CLASS "B" CONCRETE.
  3. 8' BLACK VINYL COATED ARCHITECTURAL GRADE FENCING PER SPECIFICATIONS.
  4. TOP RAIL SHALL BE INSTALLED ON ALL FENCING & GATES.

NOTE: PROVIDE LATCHING DEVICES TO HOLD GATES IN OPEN POSITION,

- POLE NOTES:**
- ANTENNA FEED LINES RUN INSIDE POLE.
  - ALL DIMENSIONS ARE ABOVE GROUND LEVEL, UNLESS OTHERWISE SPECIFIED.
  - WEIGHTS SHOWN ARE ESTIMATES. FINAL WEIGHTS MAY VARY.
  - TWELVE FOOT SECTOR PLATFORMS ARE TO BE SUPPLIED AND INSTALLED FOR ALL ELEVATIONS.
  - FULL HEIGHT STEP BOLTS.

X:\AEC\COLHT157649\5-final-dgn\51-drawings\10-Civil\cad\dwg\sheet\COLHT157649DT.dwg 10/28/2020 4:00 PM hcummingham

**Item 21.**

3535 MADAME CE  
ST PAUL, MN 55111  
FAX: 951-980-7155  
WATTS: 951-980-325-2  
www.sehinc.com

I HEREBY CERTIFY THAT THIS PLAN, SPECIFICATION, OR REPORT WAS PREPARED BY ME OR UNDER MY DIRECT SUPERVISION AND THAT I AM A LICENSED PROFESSIONAL ENGINEER UNDER THE LAWS OF THE STATE OF MINNESOTA.

CHAD E. SETTERHOLM, P.E.  
DATE: XX.XX.2020 REGISTRATION NO. 40913

---

**3939 CENTRAL AVENUE MONOPOLE TELECOMMUNICATION TOWER**  
COLUMBIA HEIGHTS, MINNESOTA

MARK	DATE	DESCRIPTION	REVISIONS

---

SEH FILE NO. COLHT157649  
PROJECT NO. 10-19-2020  
ISSUE DATE  
DESIGNED BY: CES  
DRAWN BY: HRC

---

SHEET TITLE  
**FENCING AND MONOPOLE DETAIL**

---

SHEET  
**173**





AGENDA SECTION	PUBLIC HEARINGS	Item 22.
MEETING DATE	DECEMBER 14, 2020	

CITY OF COLUMBIA HEIGHTS - COUNCIL LETTER

ITEM:	RESOLUTION 2020-117, ADOPTING A BUDGET FOR THE YEAR 2021, SETTING THE CITY LEVY, APPROVING THE HRA LEVY, AND APPROVING A TAX RATE INCREASE.	
DEPARTMENT: Finance	CITY MANAGER'S APPROVAL:	
BY/DATE: Joseph Kloiber/December 10, 2020	BY/DATE: <i>Kell Bongel</i>	12/11/20

BACKGROUND: As required under the city charter, the city manager provided the city council with a proposed 2021 budget at a regular council meeting in August. That document, available on the city's website, explains the proposed 2021 budget with 135 pages of summary and detail information, including comparisons to the current year and two prior years. This information was reviewed at three council work sessions. In addition, video and PowerPoint presentations by staff at those budget work sessions have been made available on the City's website.

In September, the city council recommended one change to the budget proposed by the city manager. This was an increase in the property tax levy and in transfers to the Parks Capital Improvement Fund by \$100,000 each. This approximates the additional tax revenue available on property that will become subject to the general property tax levy for the first time in 2021, as a result of two tax increment financing (TIF) districts ending in 2020.

This council change was included in Resolution 2020-77, approved by the city council as the proposed 2021 budget and tax levy in September. The attached Resolution 2020-117 to adopt the final 2021 budget and tax levy is the same as that preliminary resolution. It is also the same amount used by Anoka County to prepare and mail notices in November of proposed 2021 property taxes to each property owner.

After factoring in the end of the TIF districts described above, the increase in taxes received by the City from this resolution is 4.8% over 2020. This increase is for purposes described in the city manager's proposed 2021 budget. Unfortunately, we note that a 2021 decrease in the Metro Area Fiscal Disparities tax subsidy will shift a share of existing city property taxes to local property owners from other metro owners. Consequently, the average 2021 increase for local property owners will be approximately 7.9%.

Certain on-going technology costs initiated late in 2020 were omitted from the 2021 budget process. These are primarily activities initially paid by the 2020 federal CARES grant, or recommended by the 2020 cybersecurity risk assessment. These are described in an attached list. The City will budget for these items in early 2021 as part of a strategic planning process for information systems. The City has adequate fund balance on hand to pay the 2021 costs of these activities and will not use 2021 property taxes for any of these items.

STAFF RECOMMENDATION: The city manager and staff recommend approval of the attached resolution.

RECOMMENDED MOTION(S): MOTION: Move to waive the reading of Resolution 2020-117, there being ample copies available to the public.

MOTION: Move to close the public comment and adopt Resolution 2020-117, being a resolution adopting a budget for the year 2021, setting the city levy, approving the HRA levy, and approving a tax rate increase.

## RESOLUTION 2020-117

ADOPTING A BUDGET FOR THE YEAR 2021, SETTING THE CITY LEVY, APPROVING THE HRA LEVY, AND APPROVING A TAX RATE INCREASE.

Now, therefore, in accordance with all ordinances and regulations of the City of Columbia Heights, the City Council of the City of Columbia Heights makes the following:

## ORDER OF COUNCIL

Section A. The budget for the City of Columbia Heights for the year 2021 is hereby approved and adopted with appropriations for each of the funds listed below. The estimated gross revenues to fund the budget for the year 2021, including general ad valorem tax levies and use of fund balances, are also as listed below.

	<u>Revenue</u>	<u>Expense</u>		
Governmental Funds				
General Fund	14,193,950	14,371,339		
Planning & Inspections	446,370	448,150		
Econ Dev Authority Admin	255,500	254,625		
Cable Television	152,000	202,750		
Library	1,081,750	1,081,750		
After School Programs	22,000	43,700		
21st Century Arts	45,400	45,500		
Special Project Fund	-	-		
Downtown Parking	56,200	56,200		
Capital Project Funds	2,224,000	2,864,273		
Debt Service Funds	1,526,200	1,516,700		
Proprietary Funds			<u>Capital Assets</u>	<u>Debt Principal Paid (Advanced)</u>
Water Fund	3,806,025	3,220,128	775,000	80,000
Sewer Fund	2,389,950	2,558,029	260,000	53,400
Refuse Fund	2,186,710	2,149,110	30,000	-
Storm Sewer Fund	640,845	738,403	-	56,600
Liquor Fund	9,358,200	9,167,000	-	260,000
Municipal Service Center	918,200	1,043,674	-	-
Information Systems	419,000	462,800	-	-
Use of Fund Balance	501,831	-	-	-
Total Including Interfund Transfers	<u>40,224,131</u>	<u>40,224,131</u>	<u>1,065,000</u>	<u>450,000</u>

Section B. The following sums of money are levied for the current year, collectable in 2021 upon the taxable property in said City of Columbia Heights, for the following purposes:

Estimated General Fund Levy	11,631,000
Estimated Library Levy	1,032,936
Estimated EDA Fund Levy	<u>255,500</u>
Total	<u>12,919,436</u>

Section C. The City Council of the City of Columbia Heights hereby approves the Housing and Redevelopment Authority Tax Levy for the fiscal year 2021 in the amount of \$250,000.

BE IT FURTHER RESOLVED: That the County Auditor is authorized to fix a property tax rate for taxes payable in the year 2021 that is higher than the tax rate calculated for the City for taxes levied in 2019 collectable in 2020.

BE IT FURTHER RESOLVED: That the City has adequate fund balances and reserves to pay bond principal and interest payments on General Obligation Bond Series 2015A in the amount of \$245,000 and that the County Auditor is authorized to cancel \$245,000 of the related Bond Levy for taxes payable in 2021, leaving a balance of \$239,299 to be levied for taxes payable 2021 for Series 2015A.

BE IT FURTHER RESOLVED: That the City has adequate fund balances and reserves to pay bond principal and interest payments on General Obligation Bond Series 2017A in the amount of \$329,779 and that the County Auditor is authorized to cancel \$329,779 of the related Bond Levy for taxes payable in 2021, leaving a balance of \$0 to be levied for taxes payable in 2021 for Series 2017A.

BE IT FURTHER RESOLVED: That the City has adequate fund balances and reserves to pay bond principal and interest payments on General Obligation Bond Series 2017B in the amount of \$245,000 and that the County Auditor is authorized to cancel \$245,000 of the related Bond Levy for taxes payable in 2021, leaving a balance of \$319,286 to be levied for taxes payable in 2021 for Series 2017B.

BE IT FURTHER RESOLVED: That the City has adequate fund balances and reserves to pay bond principal and interest payments on General Obligation Bond Series 2018A in the amount of \$29,966 and that the County Auditor is authorized to cancel \$29,966 of the related Bond Levy for taxes payable in 2021, leaving a balance of \$185,415 to be levied for taxes payable in 2021 for Series 2018A.

The Finance Director is hereby instructed to transmit a certified copy of this resolution to the County Auditor of Anoka County, Minnesota.

Approved this 14th day of December, 2020

Offered By:

Seconded By:

Roll Call:

Ayes:

Nays:

Attest:

\_\_\_\_\_  
Mayor Donna Schmitt

\_\_\_\_\_  
City Clerk/Council Secretary

CITY OF COLUMBIA HEIGHTS

Attachment to City Council Letter for Resolution 2020-117, For the Meeting of December 14, 2020

ON-GOING TECHNOLOGY COSTS INITIATED IN LATE 2020, NOT INCLUDED IN 2021 BUDGET PROCESS

\$ 30,000	Swagit live cable broadcast services for Council and PC meetings. Only required until City hall relocates
25,000	Laserfiche document management subscription for cities with population under 25,000
5,000	Agenda Management Software that eliminates paper meeting packets
5,000	CodeRed notification system for community and staff
13,000	Prorated 5-year replacement costs for 40 mobile devices added in 2020
3,000	PolicyPak software to manage expanded number of end user devices city-wide, especially end user mobile devices
5,000	End user device protection software
2,000	Estimated subscription services for EOC displays and related equipment (Mersive Pods)
1,000	PDF Xchange Editor Pro with Advanced OPR for 25 users at \$40 per user
<b>89,000</b>	<b>Subtotal of On-going Costs For Which the First Year Was Paid by the 2020 Federal CARES Grant</b>
5,000	Prorated annual cost of consultants to update the City's cybersecurity risk assessment every three years
15,000	Cloud subscription for disaster recovery, providing both network backup and emergency virtual servers
40,000	Increase end user helpdesk resources, in order to re-allocate senior staff to more timely network updates and log review
4,000	Software to improve review of computer network event logs and access to sensitive files
2,000	Software to scan for computer network vulnerabilities
3,000	Additional software licenses to extend use of two-factor authentication and password manager to key staff
<b>69,000</b>	<b>Subtotal of On-going Costs Recommended by the 2020 Cybersecurity Risk Assessment</b>
TBD	Costs of an on-going strategic planning process for information systems and technology across all city departments
TBD	Annual costs of the new software suite (ERP) for financial, human resources, and special assessment activities, to the extent this exceeds the annual cost of existing systems. This includes any security compliance costs for the credit card system
4,000	Increase email retention to unlimited storage capacity due to frequent legal actions preventing deletion of email. The existing email storage system is only sized for the City 's records retention policy. It will be full in six months.
<b>TBD</b>	<b>Subtotal of Other Ongoing Technology Costs Expected in 2021</b>





AGENDA SECTION	NEW BUSINESS & REPORT	Item 23.
MEETING DATE	DECEMBER 14, 2020	

**CITY OF COLUMBIA HEIGHTS - COUNCIL LETTER**

<b>ITEM:</b>	City Manager's Performance Evaluation Summary		
<b>DEPARTMENT:</b>	Administration	<b>CITY MANAGER'S APPROVAL:</b>	
<b>BY/DATE:</b>	Nicole Tingley / December 9, 2020	<b>BY/DATE:</b>	<i>Kell Bonyea</i> 12/11/20
<b>CITY STRATEGY:</b>	Choose an item.		
<b>Additional Strategy?</b>	Choose an item.		
<b>SHORT TERM GOAL (IF APPLICABLE):</b>	Choose an item.		
<b>Additional Goal?</b>	Choose an item.		

The Mayor and City Council will provide a summary of the City Manager's Performance Evaluation held during a closed session on December 14, 2020.